

# **The Patient Accounts Management Handbook**

**Allan P. DeKaye**



AN ASPEN PUBLICATION

# Patient Accounts Management Handbook

**Allan P. DeKaye**



## **Patient Accounts Management Handbook:**

The Patient Accounts Management Handbook Allan P. DeKaye, 1997 This comprehensive handbook addresses both the technical and operational aspects of accounts receivable management. It provides the basics of accounts receivable management in addition to addressing the importance of today's changing healthcare environment. This book will help patient accounts managers improve their understanding of accounts receivable management skills and achieve their organizational goals and objectives. The Certified Healthcare Collection Specialist Program developed jointly by The American Collectors Association Healthcare Services Program ACA HSP and The American Association of Healthcare Administrative Management AAHAM lists this book as a part of its recommended reading list. An Instructor's manual is available. *Instructor's Manual for Patient Accounts Management Handbook* Allan P. DeKaye, 1998-01

*The Physician Manager's Handbook* Robert J. Solomon, 2008 Physicians are increasingly taking on new roles as executives and managers in today's health care delivery system. As such, management skills should be an essential part of every physician's repertoire. Complete with sophisticated and practical approaches to health system management and leadership problems encountered by physicians, this text is an ideal resource. *Chronic Pain Management* Michael E. Schatman, Alexandra Campbell, 2007-07-26 Chronic Pain Management Guidelines for Multidisciplinary Program Development is the most comprehensive textbook to date on the multidisciplinary approach to chronic pain management. Written by an illustrious group of contributors, this volume serves as a must-have armamentarium of guidelines for the development of a successful pain management program.

**Handbook of Health Care Accounting and Finance** William O. Cleverley, 1989 More than 1 000 pages in this landmark publication cover areas that are critical to the sound financial management of health care organizations. *Risk Management Handbook for Health Care Organizations, 3 Volume Set*, 2011-01-06 Continuing its superiority in the health care risk management field, this sixth edition of *The Risk Management Handbook for Health Care Organizations* is written by the key practitioners and consultants in the field. It contains more practical chapters and health care examples and additional material on methods and techniques of risk reduction and management. It also revises the structure of the previous edition and focuses on operational and organizational structure rather than risk areas and functions. The three volumes are written using a practical and user-friendly approach. *Insurance Handbook for the Medical Office* Marilyn Fordney, 2013-01-01 A complete guide to insurance billing and coding. *Insurance Handbook for the Medical Office* 13th Edition covers all the plans that are most commonly encountered in clinics and physicians' offices. Its emphasis on the role of the medical insurance specialist includes areas such as diagnostic coding, procedural coding, Medicare, HIPAA, and bill collection strategies. Learning to fill in the claim form accurately is made easier by the use of icons for different types of payers, lists of key abbreviations, and numerous practice exercises. This edition provides the latest on hot topics such as ICD 10 healthcare reform, the new CMS 1500 form, and electronic claims. Trusted for more than 30 years, this proven reference

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**Insurance Handbook for the Medical Office - E-Book** Marilyn Fordney, 2014-08-27 A complete guide to insurance billing and coding Insurance Handbook for the Medical Office 13th Edition covers all the plans that are most commonly encountered in clinics and physicians offices Its emphasis on the role of the medical insurance specialist includes areas such as diagnostic coding procedural coding Medicare HIPAA and bill collection strategies Learning to fill in the claim form accurately is made easier by the use of icons for different types of payers lists of key abbreviations and numerous practice exercises This edition provides the latest on hot topics such as ICD 10 healthcare reform the new CMS 1500 form and electronic claims Trusted for more than 30 years this proven reference from Marilyn Fordney prepares you to succeed as a medical insurance professional in any outpatient setting Emphasis on the business of running a medical office highlights the importance of the medical insurance specialist in filing clean claims solving problems and collecting overdue payments Key terms and key abbreviations are defined and emphasized reinforcing your understanding of new concepts and terminology Detailed tables boxes and illustrations call out key points and main ideas Unique Color coded icons clarify information rules and regulations for different payers An Evolve companion website enhances learning with performance checklists self assessment quizzes and the Student Software Challenge featuring cases for different payer types and an interactive CMS 1500 form to fill in A workbook contains learning tips practice exercises for key terms and abbreviations review questions study outlines performance objectives a chapter with practice tests and critical thinking activities for hands on experience with real world cases Available separately Updated coverage of key health insurance topics includes HIPAA compliance the

HITECH Act health reform of 2010 electronic health records electronic claims ICD 10 NUCC standards Physician Quality Reporting System PQRS Incentive Program Meaningful Use and CPT 2013 Updated ICD 10 coding information prepares you for the October 2014 ICD 10 implementation date Updated content on claim forms includes block by block explanations and examples for the new CMS 1500 Claim Form Updated guidelines for the filing and submission of electronic claims include sample screenshots and prepare you for the future of the medical office      **Glencoe Medical Insurance** Nenna L. Bayes, Cindy Keller, Joanne Valerius, 2002 Glencoe Medical Insurance provides focused coverage of the knowledge and skills necessary for successful medical insurance processing including in depth coverage of medical insurance the claims process HCFA 1500 and UB 92 It covers all types of medical insurance including Blue Cross Blue Shield HMOs PPOs Medicare Medicaid and other plans Managed care is integrated throughout the text including discussion of contract law as it relates to managed care There is an emphasis on practice management and patient finance Optional exploratory computer activities use MediSoft for Windows Advanced The focus in the text is on electronic claims filing but paper claims are covered as well Unique to this text is an entire chapter emphasizing how crucial correct coding is to reimbursement and compliance with federal regulations      The Case Manager's Handbook Catherine M. Mullahy, 2016-05-23 Written by renowned author Catherine M Mullahy The Case Manager's Handbook Sixth Edition is an indispensable guide for case managers Presented in an accessible and conversational style this practical resource helps case managers learn the fundamentals study for the Certified Case Manager CCM exam and advance their careers after the exam Completely updated and enhanced with information on the latest developments affecting case management it reflects the rapidly changing healthcare landscape including the significant effects of the Affordable Care Act ACA The Sixth Edition includes new chapters on pediatric case management workers compensation case management key factors driving today's healthcare system the case manager's role in the era of value based health care case management and healthcare provider strategies for managing the high risk or high cost patient and transformative healthcare approaches for the millennial generation      *Catalog of Copyright Entries. Third Series* Library of Congress. Copyright Office, 1974      The Maudsley Handbook of Practical Psychiatry Gareth Owen, Simon Wessely, Robin Murray, 2014-09-11 The Maudsley Handbook of Practical Psychiatry has long served trainees in psychiatry presenting them with practical and essential advice This new edition of the orange book provides guidance on the psychiatric and neuropsychiatric examination and interviewing of adults and children not just as a central skill but as the basis for reaching a diagnosis formulation and defining a treatment plan It covers special interview situations such as dealing with specific patient reactions and other special problems for example conducting a complicated assessment in cases of self harm The book concludes with important legal issues and is supported by helpful appendices for ready reference As with previous editions this sixth edition has been revised and rewritten with the full and active involvement of a group of consultant psychiatrists and trainees making it a highly relevant and practical handbook for all psychiatrists whether learning or

refreshing their skills      *Life Care Planning and Case Management Handbook, Third Edition* Roger O. Weed, 2004 Life Care Planning and Case Management Handbook Second Edition brings together the many concepts beliefs and procedures regarding life care plans into one state of the art publication This second edition of a bestseller is focused on prioritizing and managing the spectrum of services for people with serious medical problems and their families Keeping up with advances in the field this is the most comprehensive reference for everyone concerned with coordinating evaluating assessing and monitoring care      **Decisions and Orders of the National Labor Relations Board** United States. National Labor Relations Board, 1988      **The Maudsley Handbook of Practical Psychiatry** David P. Goldberg, Robin Murray, 2006 The Maudsley Handbook of Practical Psychiatry has long served trainees in psychiatry presenting them with practical and essential advice This new edition of the handbook perhaps better known as the Orange book provides guidance on the psychiatric and neuropsychiatric examination and interviewing of adults and children not just a central skill but the basis for reaching a diagnosis and defining a treatment plan It also covers special interview situations such as dealing with specific patient reactions and other special problems for example conducting a complicated assessment in cases of autism or self harm The final chapters explain when to refer to the experts and describes early treatment interventions The book concludes with important legal and service organisation issues As with previous editions the new edition has been revised and rewritten with the full and active involvement of a group of consultant psychiatrists and trainees      *The Oxford Handbook of Adult Cognitive Disorders* Michael L. Alosco, Robert A. Stern, 2019-05-07 The prevalence of adult cognitive disorders will dramatically rise over the next 25 years due to the aging population Clinical research on adult cognitive disorders has rapidly evolved including evidence of new adult cognitive disorders and greater insight into the clinical presentation mechanism diagnosis and treatment of established diseases The Oxford Handbook of Adult Cognitive Disorders is an up to date scholarly and comprehensive volume covering most diseases conditions and injuries resulting in impairments in cognitive function in adults Topics covered include normal cognitive and brain aging the impact of medical disorders and psychiatric illnesses on cognitive function adult neurodevelopmental disorders and various neurological conditions This Handbook also provides a section on unique perspectives and special considerations for clinicians and clinical researchers covering topics such as cognitive reserve genetics diversity and neuroethics Readers will be able to draw upon this volume to facilitate clinical practice including differential diagnosis treatment recommendations assessment practices and to obtain an in depth review of current research across a wide spectrum of disorders provided by leaders in their fields The Oxford Handbook of Adult Cognitive Disorders is a one of a kind resource appropriate for both clinicians and clinical researchers from advanced trainees to seasoned professionals      *The Case Manager's Handbook* Catherine M. Mullahy, 2013-06-20 Written by renowned author Catherine Mullahy The Case Manager's Handbook Fifth Edition is the ultimate how to guide for case managers This practical resource helps case managers build fundamentals study for the Certified Case Manager CCM exam

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Proctor,Brigitte Niedzwiecki,Julie Pepper,Payel Madero,Marti Garrels,Helen Mills,2016-05-04 Comprehensive Medical Assisting begins with Kinn Elsevier s 60th Anniversary edition of Kinn s The Medical Assistant 13th Edition provides you with real world administrative and clinical skills that are essential to working in the modern medical office An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary for working in today s healthcare setting Paired with our adaptive solutions real world simulations EHR documentation and HESI remediation and assessment you will learn the leading skills of modern administrative and clinical medical assisting in the classroom Basics of Diagnostic Coding prepares you to use the ICD 10 coding system Learning objectives listed in the same order as content makes it easy to review material Clinical procedures integrated into the TOC give you a quick reference point Professional behavior boxes provide guidelines on how to interact with patients families and coworkers Patient education and legal and ethical issues are described in relation to the Medical Assistant s job Applied approach to learning helps you use what you ve learned in the clinical setting Learning objectives and vocabulary with definitions highlight what s important in each chapter Critical thinking applications test your understanding of the content Step by step procedures explain complex conditions and abstract concepts Rationales for each procedure clarify the need for each step and explains why it s being performed Portfolio builder helps you demonstrate your mastery of the material to potential employers NEW Chapter on The Health Record reviews how you ll be working with a patient s medical record NEW Chapter on Technology in the Medical Office introduces you to the role EHR technology plays in the medical office NEW Chapter on Competency Based Education helps you understand how your mastery of the material will affect your ability to get a job NEW Clinical procedure videos helps you visualize and review key procedures



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