

Tips for Writing **Effective** **Job Descriptions**



Short Cuts To Effective On The Job Writing

Ellen W. Gorsevski



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approaches to science and new NIH application processes Offers additional case examples relevant to social work nursing psychology rehabilitation and occupational physical and speech therapies Provides links to NIH websites containing videos on grant writing Includes chapter opener objectives Expands section on post award requirements Focuses on electronic mechanisms for organizing grant submissions including software such as RefWorks and google alerts Enlarges appendices to include charts graphics grant application samples and Aims page samples full of errors with answers provided

Scientific Writing and Publishing in Social Work Ilango Ponnuswami. et,al,2013-03-16 The contents of all the articles included in this volume do not necessarily reflect the views of the Editors The authors of the articles are responsible for the opinions criticisms and factual information presented The contributors are also responsible for ensuring the proper adherence to the scientific rules of writing and copyright regulations This publication has been brought out by the editors only with the sole aim of enriching the indigenous literature on professional social work and encouraging social work students junior social work professionals and young faculty involved in social work education and research in order to enhance their career growth prospects While the editors have tried their best to carefully review format and make necessary corrections in the manuscripts if there are still any lapses the readers are requested to kindly condone the same Contents Acknowledgement Foreword Prof Vimla Nadkarni Preface Ilango Ponnuswami Abraham Francis and Nonie Harris Section 1 Introduction to Writing and Publishing in Social Work 1 Scientific Writing and Publication in Social Work Issues and Concerns Ilango Ponnuswami Abraham Francis and Nonie Harris 2 Mentoring Research Scholars for Publication Anthony McMahon Sue McGinty and Felecia Watkin Lui 3 The Time is Now Aboriginalising Social Work Practice Karen Woodley Section 2 Health Research 4 The Need of the Social Worker in Primary Health Care Centres A K Praveenbabu 5 Mental Health of Suicide Attempters Esther Kala and J O Jeryda Gnanajane Eljo 6 Older Persons Wellbeing and The Spiritual Imperative P Udhayakumar Ilango Ponnuswami and Abraham Francis Section 3 Child and Adolescent Research 7 Life Skills Education for Adolescents Living in Save Our Soul SOS Village An Intervention Study L Vini V Indiramma and M Vranda 8 A Study on Adolescents Emotional Adjustment in Perambalur District T Thangadurai and A Praveenbabu 9 Social Work Practice in the Correction of Children in Conflict with Law M Xavier and R Arjunan 10 Academic Motivation of Secondary School Students An Empirical Study T Amirtha Mary and J Florence Shalini 11 Does Resilience Originate From Life Dilemmas With Special Reference to Institutionalized Adolescents Jasmine George and Ilango Ponnuswami 12 Behaviour Deviance Among Adolescent School Students in Slums K Shanthi and J O Jeryda Gnanajane Eljo Section 4 Research on Women s Issues Education and Social Policy 13 The Living Conditions of Women Domestic Workers in Tiruchirappalli District S Srinivasan and Ilango Ponnuswami 14 Young Motherhood The Lived Experiences of Mothers Aged Eighteen to Twenty Five An Australian Context Zalia Powell and Nonie Harris 15 Emotional Intelligence of a School Teacher A Case Study Analysis R Mercinah and D Nirmala 16 Issues and Challenges of Education in India Mohana and Ilango Ponnuswami 17 Prisons And

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Writing Successful Grant Proposals Ellen W. Gorsevski, 2015-12-30 The Teaching Writing series publishes user friendly writing guides penned by authors with publishing records in their subject matter Most grants books often hundreds of pages long make grant writing seem too intimidating but Gorsevski gets to the heart of the process In simple steps *Writing Successful Grant Proposals* highlights key things savvy proposal writers do to attract and secure prospective funders With clear concise instructions this book demystifies grant proposal writing from the initial development phase to the writing and submissions phase to the grant award phase to the final delivery of project results phase This small but mighty guide shares with readers effective strategies for adapting proposals to meet diversity digital and other evolving 21st Century constraints of grant review offering pointers for staying on task getting the proposed project done on time and under budget plus many other insider tips for smoothly navigating through the grants process This handy guidebook is designed to help academics non profits creatives and entrepreneurs to write successful grant proposals This little book gets quickly to the important points Even better Dr Gorsevski has been around the grant writing block a few times herself She s giving honest answers and pragmatic advice This is all the stuff you really need to know Dale Cyphert Ph D Associate Professor of Management College of Business Administration University of Northern Iowa Finally A savvy book on grants that speaks to large social concerns of peace environment justice and multiple audiences Gorsevski s book is a much needed resource for agency academic and volunteer leaders alike regarding the do s and don ts of dealing with diverse donors and RFPs George A Lopez Hesburgh Professor of Peace Studies Emeritus University of Notre Dame and former Vice President of the US Institute of Peace div div Ellen W Gorsevski Ph D shares her experience in writing successful grant proposals in private sector think tanks and contracting firms and in public sector teaching and research She is author of books on persuasive communication including *Peaceful Persuasion The Geopolitics of Nonviolent Rhetoric* SUNY Press 2004 and *Dangerous Women The Rhetoric of the Women Nobel Peace Laureates* Troubador Publishing Ltd 2014 div

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Table of Contents Short Cuts To Effective On The Job Writing

1. Understanding the eBook Short Cuts To Effective On The Job Writing
 - The Rise of Digital Reading Short Cuts To Effective On The Job Writing
 - Advantages of eBooks Over Traditional Books
2. Identifying Short Cuts To Effective On The Job Writing
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Short Cuts To Effective On The Job Writing
 - User-Friendly Interface
4. Exploring eBook Recommendations from Short Cuts To Effective On The Job Writing
 - Personalized Recommendations

- Short Cuts To Effective On The Job Writing User Reviews and Ratings
- Short Cuts To Effective On The Job Writing and Bestseller Lists
- 5. Accessing Short Cuts To Effective On The Job Writing Free and Paid eBooks
 - Short Cuts To Effective On The Job Writing Public Domain eBooks
 - Short Cuts To Effective On The Job Writing eBook Subscription Services
 - Short Cuts To Effective On The Job Writing Budget-Friendly Options
- 6. Navigating Short Cuts To Effective On The Job Writing eBook Formats
 - ePub, PDF, MOBI, and More
 - Short Cuts To Effective On The Job Writing Compatibility with Devices
 - Short Cuts To Effective On The Job Writing Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Short Cuts To Effective On The Job Writing
 - Highlighting and Note-Taking Short Cuts To Effective On The Job Writing
 - Interactive Elements Short Cuts To Effective On The Job Writing
- 8. Staying Engaged with Short Cuts To Effective On The Job Writing
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Short Cuts To Effective On The Job Writing
- 9. Balancing eBooks and Physical Books Short Cuts To Effective On The Job Writing
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Short Cuts To Effective On The Job Writing
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Short Cuts To Effective On The Job Writing
 - Setting Reading Goals Short Cuts To Effective On The Job Writing
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Short Cuts To Effective On The Job Writing
 - Fact-Checking eBook Content of Short Cuts To Effective On The Job Writing

- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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