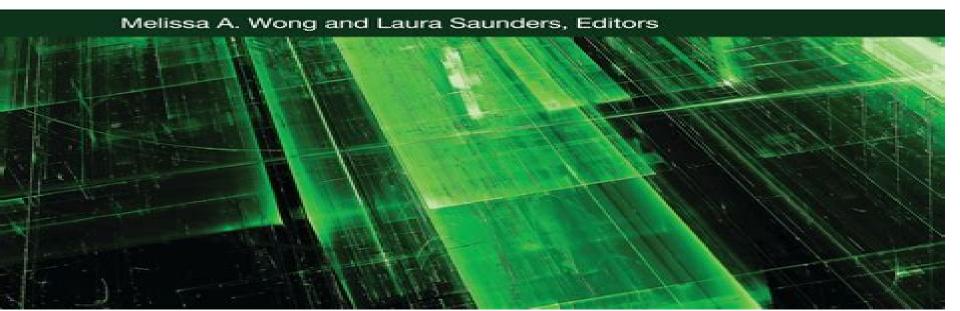


SEVENTH EDITION

Reference and Information Services

AN INTRODUCTION



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Reference and Information Services Melissa A. Wong, Laura Saunders, 2024-08-22 Written as a textbook for LIS students taking reference courses this fully updated and revised seventh edition of Reference and Information Services An Introduction also serves as a helpful handbook for practitioners to refamiliarize themselves with particular types and formats of sources and to refresh their knowledge on specific service topics. The first section grounds the rest of the textbook with an overview of the foundations of reference and an introduction to the theories values and standards that guide reference service The second section provides an overview of reference services and techniques for service provision establishing a foundation of knowledge on reference service and extending ethical and social justice perspectives. The third part offers an overview of the information life cycle and dissemination of information followed by an in depth examination of information sources by type as well as by broad subject areas Finally the concluding section guides the reader through the process of developing and maintaining their own vision of reference practice This textbook is essential reading for all preservice and working librarians particularly those concerned with ethical and social justice perspectives on reference work and Information Services Richard E. Bopp, Linda C. Smith, 2011-05-23 Reflecting the dramatic changes shaped by rapidly developing technologies over the past six years this new fourth edition of Reference and Information Services takes the introduction to reference sources and services significantly beyond the content of the first three editions In Part I Concepts and Processes chapters have been revised and updated to reflect new ideas and methods in the provision of reference service in an era when many users have access to the Web In Part II Information Sources and Their Use discussion of each source type has been updated to encompass key resources in print and on the Web where an increasing number of freely available sources join those purchased or licensed by libraries A number of new authors are contributors to this new edition bringing to their chapters their experience as teachers of reference and as practitioners in different types of libraries Discussions of services in Part I integrate digital reference as appropriate to each topic such as how to conduct a reference interview online using instant messaging Boxes interspersed in the text are used to present scenarios for discussion to highlight key concepts or to present excerpts from important documents Discussions of sources in Part II place more emphasis on designing effective search strategies using both print and digital resources The chapter on selection and evaluation of sources addresses the changing nature of reference collections and how to evaluate new types of sources Each chapter concludes with an updated list of additional readings to guide further study A new companion website will provide links to Web accessible readings and resources as well as additional scenarios for discussion and example search strategies to supplement those presented in the text International Aspects of Reference and Information Services Bill Katz, Ruth A. Fraley, 2019-12-06 This book first published in 1987 is a stimulating and informative appraisal of the international librarianship scene and the reference service function Experts discuss how international reference services can be improved to facilitate true exchange of information around the world They look squarely at problems and provide answers to a host of pertinent questions such as information counselling and policies reference services and global awareness integrating a central reference international studies program and more Conducting the Reference Interview, Third Edition Catherine Sheldrick Ross, Kirsti Nilsen, Marie L. Radford, 2019-07-03 Based on the latest research in communication theory but tailored specifically for real world application this updated manual speaks equally to the needs of students preparing to enter the profession and those who are already fielding reference inquiries. The authors working in consultation with a stellar advisory board of scholars and practitioners present a convenient and comprehensive resource that will teach you how to understand the needs of public academic and special library users across any virtual setting including email text messaging and social media as well as in traditional and face to face models of communication Packed with exercises and examples to help you practice effective reference transactions and avoid common pitfalls this book tackles the fundamentals of the reference interview from why it s important in the first place to methods for setting the stage for a successful interview and techniques for finding out what the library user really wants to know covers the ins and outs of the readers advisory interview examines a wide range of contexts such as children young adults parents seniors adults from diverse communities and those with disabilities presents case studies of innovative reference and user encounters at a variety of libraries offers updated coverage of virtual reference including new research virtual reality transcripts and a look at crowd sourcing reference via social media features new content on common microaggressions with guidance on how to use awareness of emotion as a factor in reference interactions to ensure better outcomes discusses topics such as respecting protecting privacy overcoming assumptions implicit judgment the importance of context determining the real information need and many other lessons learned from challenging reference encounters and thoroughly addresses policy and training procedures as well as the unique challenges faced by paraprofessionals and non degreed staff Find your bearings in the continually evolving hybrid reference environment through proven strategies advice exercises and research from three experts in the field **Evolution** in Reference and Information Services Di Su,2001 Explore ways to bring and keep your library s electronic services up to date From editor Di Su Some years ago if you were told that a library s catalog would be available on a 24 7 365 basis you d think it was just another fiction Perhaps as influential as Johannes Gutenberg's invention of movable type printing the Internet is one of the most significant happenings in the information world in modern times In addition to showing you how library services have been influenced and enhanced by the advent of the Internet Evolution in Reference and Information Services The Impact of the Internet will enable you to make the most of the new opportunities that current technologies offer

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technologies many libraries also face challenges in the integration and usage of social media Social Media Strategies for Dynamic Library Service Development discusses the integration of digital social networking into library practices Highlighting the advantages and challenges faced by libraries in the application of social media this publication is a critical reference source for professionals and researchers working within the fields of library and information science as well as practitioners and executives interested in the utilization of social technologies in relation to knowledge management and Library Science and Administration: Concepts, Methodologies, Tools, and organizational development Applications Management Association, Information Resources, 2017-11-30 Effective administration of libraries is a crucial part of delivering library services to the public To develop and implement best practices librarians must be aware and informed of the recent advances in library administration Library Science and Administration Concepts Methodologies Tools and Applications is a comprehensive reference source for the latest scholarly material on trends techniques and management of libraries and examines the benefits and challenges of library administration Highlighting a range of pertinent topics such as digital libraries information sciences and academic libraries this multi volume book is ideally designed for academicians researchers practitioners and librarians seeking current research on library science and administration Technologies and Reference Services William A. Katz, 2000 This comprehensive volume recounts the ways reference librarians have adapted traditional services to deal with the changes in both information technologies and library patrons New Technologies and Reference Services shows how to provide needed services using videoconferencing interactive classrooms drop in seminars and required courses It also discusses the other implications of new technologies including developing trends in publishing copyright issues collection strategies and decentralizing library reference services Technologies and Reference Services Linda S Katz, 2019-07-15 Offer your patrons the cutting edge reference services they demand In the past a reference librarian needed to develop a command of a few reference works master the skills of the reference interview and interface with library users in person or via telephone Today's reference librarian is faced with much much more New Technologies and Reference Services suggests ways you can tame the information explosion and take advantage of new technologies This comprehensive volume recounts the ways reference librarians have adapted traditional services to deal with the changes in both information technologies and library patrons New Technologies and Reference Services offers tested techniques for fostering information literacy in patrons daunted by the high tech edge of the new library Even computer savvy younger students may need help learning specialized searching skills This practical volume suggests several innovative ways to teach those skills using interactive classrooms drop in seminars and required courses New Technologies and Reference Services discusses the other implications of new technologies including developing trends in publishing including value added services and the death of the printed encyclopedia the effects of CD ROM electronic publishing and the Internet on copyright issues videoconferencing at the reference desk collection strategies and budgets in

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Thus this book does not only focus on libraries but instead encompasses ALL kinds of information organizations

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Managing the Twenty-first Century Reference Department Kwasi Sarkodie-Mensah,2003 Managing the Twenty First Century Reference Department Challenges and Prospects provides librarians with the knowledge and skills they need to manage an effective reference service Full of useful and practical ideas this book presents successful methods for recruiting and retaining capable reference department staff and management training new employees and adapting current services to an evolving field Expert practitioners address the changing role of the reference library worker and how longstanding traditions and practices can be re evaluated and re applied The information in this book is ideal for librarians and students of library studies looking to take their skills to the next level

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