

SEVENTH EDITION

Reference and Information Services

AN INTRODUCTION

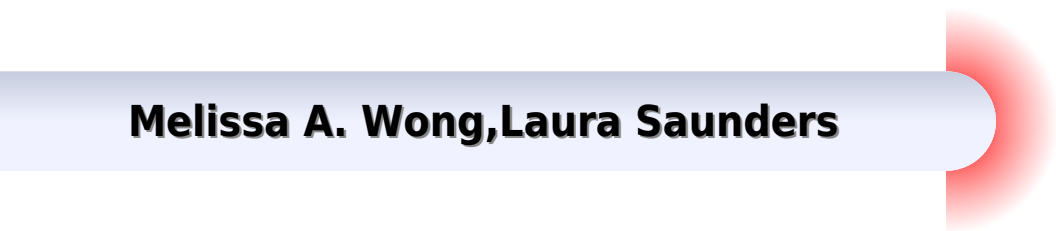
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Reference And Information Services An Introduction

Library Science Text Series

Melissa A. Wong, Laura Saunders



Reference And Information Services An Introduction Library Science Text Series:

Reference and Information Services Melissa A. Wong, Laura Saunders, 2020-05-04 This revised and updated sixth edition of Reference and Information Services continues the book's rich tradition covering all phases of reference and information services with less emphasis on print and more emphasis on strategies and scenarios Reference and Information Services is the go to textbook for MSLIS and i School courses on reference services and related topics It is also a helpful handbook for practitioners Authors include LIS faculty and professionals who have relevant degrees in their areas and who have published extensively on their topics The first half of the book provides an overview of reference services and techniques for service provision including the reference interview ethics instruction reader's advisory and services to diverse populations including children This part of the book establishes a foundation of knowledge on reference service and frames each topic with ethical and social justice perspectives The second part of the book offers an overview of the information life cycle and dissemination of information followed by an in depth examination of information sources by type including dictionaries encyclopedias indexes and abstracts as well as by broad subject areas including government statistics and data health and legal information This second section introduces the tools and resources that reference professionals use to provide the services described in the first half of the text Reference and Information Services Richard E. Bopp, Linda C. Smith, 1995

Reference and Information Services Melissa A. Wong, Laura Saunders, 2024-08-22 Written as a textbook for LIS students taking reference courses this fully updated and revised seventh edition of Reference and Information Services An Introduction also serves as a helpful handbook for practitioners to refamiliarize themselves with particular types and formats of sources and to refresh their knowledge on specific service topics The first section grounds the rest of the textbook with an overview of the foundations of reference and an introduction to the theories values and standards that guide reference service The second section provides an overview of reference services and techniques for service provision establishing a foundation of knowledge on reference service and extending ethical and social justice perspectives The third part offers an overview of the information life cycle and dissemination of information followed by an in depth examination of information sources by type as well as by broad subject areas Finally the concluding section guides the reader through the process of developing and maintaining their own vision of reference practice This textbook is essential reading for all preservice and working librarians particularly those concerned with ethical and social justice perspectives on reference work

Resources in Education, 2001-04 **Reference and Information Services** Richard E. Bopp, Linda C. Smith, 2011-05-23 Reflecting the dramatic changes shaped by rapidly developing technologies over the past six years this new fourth edition of Reference and Information Services takes the introduction to reference sources and services significantly beyond the content of the first three editions In Part I Concepts and Processes chapters have been revised and updated to reflect new ideas and methods in the provision of reference service in an era when many users have access to the

Web In Part II Information Sources and Their Use discussion of each source type has been updated to encompass key resources in print and on the Web where an increasing number of freely available sources join those purchased or licensed by libraries A number of new authors are contributors to this new edition bringing to their chapters their experience as teachers of reference and as practitioners in different types of libraries Discussions of services in Part I integrate digital reference as appropriate to each topic such as how to conduct a reference interview online using instant messaging Boxes interspersed in the text are used to present scenarios for discussion to highlight key concepts or to present excerpts from important documents Discussions of sources in Part II place more emphasis on designing effective search strategies using both print and digital resources The chapter on selection and evaluation of sources addresses the changing nature of reference collections and how to evaluate new types of sources Each chapter concludes with an updated list of additional readings to guide further study A new companion website will provide links to Web accessible readings and resources as well as additional scenarios for discussion and example search strategies to supplement those presented in the text **The**

Complete Guide to Acquisitions Management Frances C. Wilkinson,Linda K. Lewis,Rebecca L. Lubas,2015-07-28 Updated and enhanced the second edition of this text provides both library students and practitioners with a thorough understanding of procedural and philosophical approaches in acquisitions management Since the last edition of this text was published over a decade ago library acquisitions practices have changed dramatically in response to economic and industry changes and the introduction and maturation of new technologies An essential tool kit this updated edition covers every aspect of current acquisitions management from organization of acquisitions departments to professional ethics The step by step guide takes you through acquisitions department activities from the beginning of the ordering process through making materials available to the public You ll learn about the latest acquisitions systems negotiating bids and RFPs gifts and exchange and decisions of permanence In addition the book provides expert guidance on relationships with vendors as well as on the publishing industry in general Key among the updates to this second edition is information about major changes that have occurred recently including what s new in integrated library systems electronic resource management and patron and demand driven acquisitions An appendix offers a wealth of resources on topics related to acquisitions and includes a comprehensive glossary Reference Skills for the School Librarian Ann Marlow Riedling Ph.D.,Cynthia

Houston,2019-10-21 Designed for courses that prepare LIS students for school librarianship this title teaches basic reference processes sources services and skills and provides authentic school library reference scenarios and exercises This fourth edition of Reference Skills for the School Librarian Tools and Tips acknowledges the vital importance of reference skills in school libraries It focuses on new reference skills for school librarians and includes more online materials such as Webliographies and a glossary Teaching reference skills and providing reference services to students and staff in schools are extremely important tasks and are required of librarians on a regular basis Aimed at pre service and in service school

librarians this book covers all types of reference materials including almanacs dictionaries encyclopedias atlases and other standard information sources giving extra emphasis to the online sources to which students increasingly turn This edition addresses more online reference resources than previous editions and offers practical suggestions for use in K 12 student instruction

The School Library Manager Blanche Woolls, Sharon Coatney, 2017-11-27 This sixth edition of *Library Unlimited's* classic school library management text describes new approaches to management and addresses the realities that school librarians face in today's quickly evolving information based world In recent years nearly all school libraries and school librarians have been targeted for having their funding or staffing cut as a result of reductions in school budgets How does a newly graduated LIS professional prepare for a career in this volatile environment How do established librarians and administrators prove their value and necessity to decision makers This freshly updated edition of *The School Library Manager* is an invaluable textbook that leads readers through the many essential management tasks and skills required to administer the successful school library program and beyond It promotes the leadership role of the school librarian in the school and addresses the need for school librarians to provide students with equal access to information The information presented will not only enable librarians to keep their jobs but also supply specific guidance and inspiration that gives readers the ability to make their positions and libraries undeniably relevant and valuable and to ensure a path of upward mobility in their LIS careers

Library and Information Center Management Barbara B. Moran, Claudia J. Morner, 2017-11-16 This essential single volume textbook supplies a comprehensive introduction to library management that addresses all the functions of management specifically within the ever evolving modern library environment Strategic planning Facilities management Leadership ethics communication and motivation Human resources and staffing Change library development and innovation Marketing Measurement and evaluation Fiscal responsibility and control These are just some of the wide range of responsibilities and necessary skills of contemporary library managers not all of which are typically covered in detail in LIS educational programs Now updated and expanded for its ninth edition *Libraries Unlimited's Library and Information Center Management* is the core management text for library information science programs This latest text adds new information on grant writing as well as more about budgets marketing financial management assessment and evidence based management The authors include various real world examples from international settings to help readers understand and conceptualize the place of the library and information center in our global world Each chapter ends with two helpful sections that present numerous examples and opportunities to apply newly gained information Practice Your Skills and Discussion Questions

Reference and Information Services Richard E. Bopp, Linda C. Smith, 1991 Updated to reflect the latest trends and the newest sources commonly used for reference work this new edition includes more detailed discussion of a wider range of reference related services including interlibrary loan document delivery and readers advisory services There is also increased attention to ethical issues and a stronger focus on user centered services both face to face

and mediated by technology In addition the authors discuss Web sites of significant value and the impact of the Internet on reference services Copyright Libri GmbH All rights reserved

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