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**Jeffrey Stipes, Timothy N. Trainor**



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*Tutorial Guide to Solving Classic Business Problems* Kenneth C. Laudon, Jane P. Laudon, 1992-03      *Lotus 123 Release 2.3* Diane Zak, 1992-03-01      **Lotus 1-2-3** D. M. Etter, 1994-07      Learn Lotus 1-2-3 Release 5 for Windows in a Day Jess Schilling, 1995-08 Learn all the ins and outs of the latest Windows release of Lotus Corporation's popular spreadsheet program with this handy tutorial as your guide From basic operations like creating loading and saving worksheets to linking worksheets and writing macros this book guides you through the features and benefits of Lotus 1 2 3 Release 5 for Windows The disk features exercise examples      **Lotus 1-2-3, Simplified Release 2.3** David Bolocan, Kellie Hagan, 1991      **Lotus 1-2-3 Release 4 for Windows** Brenda Nielsen, 1994-02      **Encyclopedia of Lotus 1-2-3, Release 3** Robin Stark, 1989

**Lotus 123 Release 4 for Windows** Sullivan, Rick Sullivan, 1995 Put the power of Lotus 1 2 3 to work for you with this unique learning guide The clear easy to follow instructions illustrations and hands on exercises will have you using the program in only a few hours even if you've never used a computer before Each topic is presented in two ways Standard Instructions provide detailed step by step explanations while Fasttrack Instructions provide only the basic keystrokes to carry out an operation Also plenty of easy to follow practice exercises and solutions help you learn faster and build confidence A data diskette is included for use in exercises and for demonstrating additional features      1-2-3 Release 4 for Windows QuickStart Pat Freeland, 1993-12-01 Aims to get the reader up and going with 1 2 3 Release 4 for Windows quickly The book is modular with short focused chapters Key word definitions shortcuts cautions and productivity tips are included      *Lotus 2.4 Tutorial Guide* Timothy J. O'Leary, Linda I. O'Leary, 1994-01-01      **Learn Lotus 1-2-3 Release 4 for Windows in a Day** Ed Paulson, 1994 With this book at your side get up to speed on the powerful Windows version of the most popular spreadsheet program in the world Easy to follow instructions give users all the information they need to create graphs exchange files and more with Lotus 1 2 3 Release 4 for Windows Companion disk with templates and sample worksheets included      **Hands-On Lotus 1-2-3 (release 2.2)** Tim Duffy, 1990      *Lotus 1-2-3 Simplified* David Bolocan, 1984 Instructions for Utilizing Software's Spreadsheet Data Management Graphics Features for Many Applications Also Includes Working Examples Preparation of Multi Color Graphs Automatic Updating of Records      Lotus 1-2-3 Release 2.2, 1992

Using Lotus 1-2-3 Nelda Shelton, Sharon Burton, 1990-05 One of a series offering step by step instruction on computer software packages this book presents the main features of Lotus 1 2 3 Release 2.2 Examples and simulated practice exercises are provided together with practical hints and shortcuts Ancillary package available upon adoption      *Intermediate Lotus 1-2-3, Release 2.2* Steven C. Ross, 1991 The applications covered in this book were selected by your instructor with your needs in mind Your instructor has selected one or more applications from many of the most common computer applications for business fundamental computer concepts operating system operating environment word processing spreadsheet and database management systems These tools are used by managers secretaries students and personal users for a variety of

tasks This book will provide the fundamental information you need to meet the objectives of your course As we developed the structure for this volume we decided to offer the most popular programs that run on virtually all generations of IBM compatible PCs In a book tailored for the college and professional level We noticed there was no book designed for use in academic or workshop settings Pref *Lotus 1-2-3* Dennis P. Curtin,1991 **Lotus 1-2-3 for Beginners** Rebecca C. Latif,Rebecca Latif-Pembry,1988 Introducing Lotus 1-2-3 Release 4 for Windows Jeffrey Stipes,Timothy N. Trainor,1994 This brief tutorial focuses on the most commonly used features of Lotus 1 2 3 Release 4 for Windows spreadsheet software The text is suitable for introductory hands on lab work and is comparable to the O Leary lab modules Screen displays monitor student progress practice time exercises reinforce concepts in each lesson and alternatives illustrate shortcuts and optional methods to execute commands Advanced Lotus 1-2-3, Release 2.2 Ric Williams,Andrew T. Williams,1992 Advanced Lotus 1 2 3 Release 2 2 grew from a need for a text tutorial that could help students combine advanced spreadsheet skills with practical business applications Lotus 1 2 3 Release 2 2 is a spreadsheet program with many features such as interactive macros customized menus templates data tables import and export commands database functions desktop publishing tools and data regression capability This book presents nine chapters with nine tutorials based on completing actual business tasks that require quantitative analysis This book is designed to teach Lotus 1 2 3 Release 2 2 on the IBM PC XT AT PS 2 or a compatible computer with a minimum of 512K memory To gain the full functions of the Allways add in program discussed in Chapters 5 and 6 student computers require graphics capability and a hard disk Pref

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