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**RS Peters**



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boxes help you provide care in a manner sensitive to the beliefs and customs of a variety of diverse cultures Delegation guidelines identify your specific responsibilities in accepting commonly delegated tasks Promoting Safety and Comfort boxes detail measures and cautions for ensuring safe effective patient care Focus On boxes address the special needs of children older persons long term care residents and home care patients Charting examples demonstrate the proper methods for accurately recording patient information and data An appendix on Spanish health care terminology provides information needed to communicate effectively with Spanish speaking patients and broadens the scope of your caring abilities Chapter Review Questions assess your understanding and identify subjects requiring further study The Workbook and Competency Evaluation Review sold separately enhances your learning with engaging activities procedure checklists and a competency review with questions two practice exams plus a skills review that prepare you for certification Teamwork and Time Management boxes provide specific guidelines to help you work most efficiently Focus on Communication boxes present practical tips for communicating clearly and effectively with residents and patients Key Abbreviations in each chapter familiarize you with abbreviations common to your daily communication Focus on Ethics and Laws boxes include real life examples that help you understand the ethical and legal considerations of practice Boxes at the beginning of each chapter list procedures in the chapter and indicate which procedures are on the CD companion CD icons in the procedures indicate that the skill is included on the CD companion for instant reference 10 new chapters expand coverage of important techniques and disorders so you can provide effective care for the widest range of patients residents A CD companion makes learning critical procedures exciting with video clips animations learning exercises an audio glossary and an interactive A P program

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