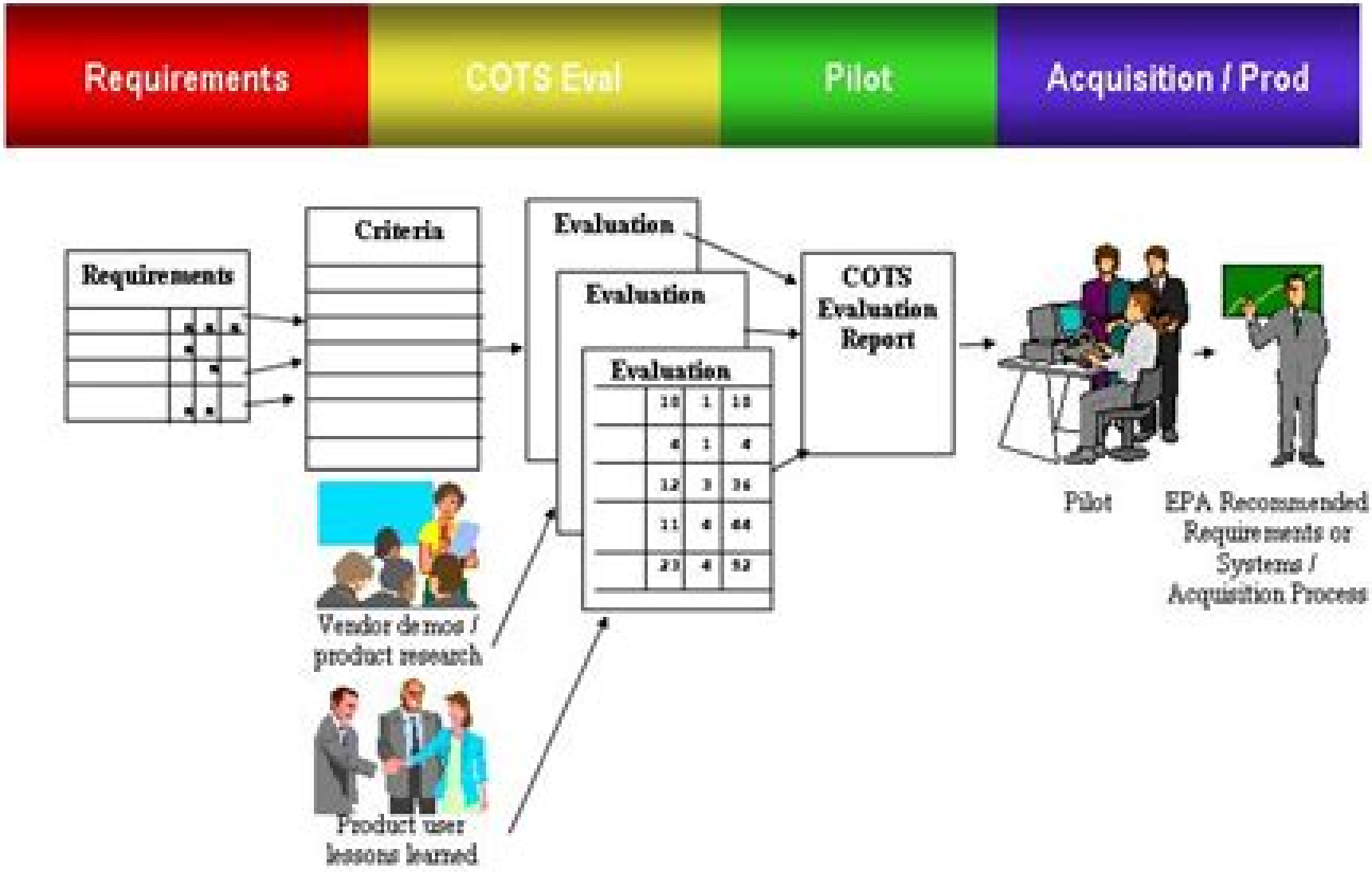
ERDMS Methodology



Model Requirements For The Management Of Electronic Records Insarinformation Summary On Archives

Joacim Rocklöv

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electronic form Recognizing the greater and greater importance of these electronic records for its mission of preserving essential evidence the National Archives and Records Administration NARA launched a major new initiative the Electronic Records Archives ERA NARA plans to commence the initial procurement for a production quality ERA in 2003 and has started a process of defining the desired capabilities and requirements for the system As part of its preparations for an initial ERA procurement NARA asked the National Academies Computer Science and Telecommunications Board CSTB to provide independent technical advice on the design of an electronic records archive including an assessment of how work sponsored by NARA at the San Diego Supercomputer Center SDSC helps inform the ERA design and what key issues should be considered in ERA s design and operation Building an Electronic Records Archie at the National Archives and Records Administration provides preliminary feedback to NARA on lessons it should take from the SDSC work and identifies key ERA design issues that should be addressed as the ERA procurement process proceeds in 2003 *Effective Approaches for Managing Electronic Records and Archives* Bruce W. Dearstyne,2006-05-24 This is a book of fresh insights perspectives strategies and approaches for managing electronic records and archives The authors draw on first hand experience to present practical solutions including recommendations for building and sustaining strong electronic records programs **A Guide to Archiving of Electronic Records** Tim Stiles,2014 The retention and archiving of study materials and process records raw data and source data is a critical part of compliance with both Good Laboratory Practice GLP and Good Clinical Practice GCP The maintenance and retention of such records provides the means by which a study trial process or procedure can be reconstructed and thus enabling the information and results generated to be verified Requirements for the operation of an archive and the archiving process for electronic records are no different to the requirement of physical records which are required to be retained for regulatory or business requirements However due to the variety and fragility of electronic records some additional features are required The purpose of this document is to identify and discuss these features and provide guidance on how these challenges can be met

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