



Presentations Made Easy

By JacobPPT

Use less text.

- _____
- _____
- _____
- _____

Keep your slides simple and concise. Use short bullet points instead of long paragraphs to avoid overwhelming your audience with too much information.

add some

CONTRAST

Use contrasting colors and fonts to make important elements stand out. White text on a dark background is a classic example of contrast that works well.



Make it legible.

Avoid fonts that are hard to read. Make sure your text stands out against its background and can be read from a distance. When in doubt, use sans-serif fonts.



Think in terms of grids.

Use grids to create a consistent visual structure throughout your presentation. A grid can help align your text, images, and other elements to make it easy to visually understand.



Make it visual.

Use high-quality images and graphics to support your message and engage your audience. Prefer using graphs or charts instead of tables of data.

Emphasize

what matters.

Use color, italics, or bold text to highlight key points or phrases. Use animations or transitions to draw attention to important information on your slide.

Mind your
W H I T E S P A C E .

Make sure everything has room to "breathe." Use whitespace to create visual balance by grouping together similar elements. Don't overcrowd your slide with too much text or images.



Remove

what isn't needed.

Remove information or slides that don't support your main message. Keep your presentation focused on your main topic without any distractions.

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Presentations Made Easy

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