How to sell yourself in a CV (& Resume)



Selling yourself to employers is an art.

Get it right and you get the job. Get it wrong and you get nothing.

- Show rather than tell
 Give evidence of your achievements using facts, figures, and percentages.
- Include testimonials
 Add quotes from managers, clients or colleagues who can youch for your abilities.
- Focus on your achievements
 Highlight any awards, nominations, or special recognition you've received.
- Speak their language
 Use industry-specific terminology, words, phrases, and acronyms.
- Don't say you're the best Nobody likes a big head so avoid bragging and appearing arrogant.
- Align yourself with the job

 Show your passion and experience is in line with the needs of the role.
- J Identify the Employers needs Scan the job description to find out what they want and then give it to them.



Selling Yourself Into The Right Job

James Fischer

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an idea is accepted empathy sincerity and perspicacity The importance of questioning and listening in getting inside the mind of someone as well as holding the audience s attention is also emphasized Subsequent chapters explain the importance of a good memory for a person in business who wants to sell himself herself the use of the telephone to communicate with potential clients types of clients four stereotypical salespeople the process of negotiation and the power of words in selling The final chapter describes the fortunes of a sales manager first to show how not to do it and then to demonstrate the art of successful selling This monograph is intended for those in business who wish to know how to sell themselves and how to be able to read people Kiplinger's Personal Finance ,1950-04 The most trustworthy source of information available today on savings and investments taxes money management home ownership and many other personal finance topics Introduction to Business Heidi M. Neck, Christopher P. Neck, Emma L. Murray, 2023-01-24 Introduction to Business ignites student engagement and prepares students for their professional journeys regardless of their career aspirations Best selling authors Heidi M Neck Christopher P Neck and Emma L Murray inspire students to see themselves in the world of business and to develop the mindset and skillset they need to succeed A diverse set of impactful examples and cases from inspiring startups and small businesses to powerful corporations illustrate how businesses can prosper and create positive impact

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