

Managing Projects At Work

Gordon Webster

Managing Projects At Work:

Managing Projects Lou Russell, 2012-04-24 Managing Projects offers a hands on resource for building practical competencies for anyone who must manage one or more small to mid size projects. The book is filled with targeted processes tools techniques and influencing skills that address the more difficult people side of project management. The author shows how to influence stakeholders 360 degrees around you encourage accountability from others who do not work for you and have plenty of projects to juggle without adding your priority negotiate time cost quality and scope with executives and courageously tell the truth and get the help you need early enough Praise for Managing Projects No one knows more about project management than Lou Russell Her easy coaching style paired with specific methods makes this book a real winner This is one book all leaders managers supervisors and project leads will use as their essential go to resource Elaine Biech ebb associates inc bestselling author The Business of Consulting Lou Russell has done it again Managing Projects is comprehensive practical and easy to understand and apply to your projects big or small The book gives helpful tips and definitions that will enable the reader to move through the project management process with ease Thanks Lou for creating such a great resource Amy L Dinning manager of Leadership and Talent Development Saint Gobain North America Managing Projects is more than a book It is a workshop between the covers with one of the finest learning facilitators as your guide If you find yourself dealing with projects in your work and whether you know it or not this is you using the techniques in this book will make you less stressed and more successful Kevin Eikenberry bestselling author Remarkable Leadership As the leader of an international logistics company I know how critical project management is to meeting the needs of our customers To hit their due dates we have to hit our own with no excuses Lou's practical approach to project management fits well into our time constrained date focused workplace It's simple it's real and it works Cathy Langham CEO Langham Logistics Managing Projects, Managing People David Parker, David William Parker, Michael A. Craig, 2008 With so many organisations using projects to implement change and easy to use computer packages greatly reducing the mechanistic aspects of project planning project managers now require more highly developed leadership skills than even before Managing Projects Managing People draws on theoretical aspects of managing and mitigating risks motivational and leadership theory and excellent communication to provide the reader with the skills required for project management in today s business environment In addition to the theoretical foundations attention is given to PRINCE Projects IN Controlled Environments that supports and frames the application of projects to ensure conformance compliance adequate reporting procedures due diligence and communication to all stakeholders Managing Projects Managing People takes a nontraditional approach to project management and is designed to facilitate the reader s understanding of the principles of managing a project The book addresses most types of project but particular emphasis is given to the non manufacturing sector and especially the services sector Chapters contain examples and relevant case studies to further demonstrate and support the

foundations and skills addressed throughout For academics prescribing this text a comprehensive instructor's manual and power point presentations are provided on CD Managing Projects at Work Gordon Webster, 2017-05-16 This book is written for all managers in any function who are tasked with delivering projects at work It is of particular interest to those managers who have to deal with small to medium sized projects in addition to their usual responsibilities Straightforward and user friendly this book takes the reader through a series of steps which results in the effective delivery of a project Managing Projects at Work breaks down into two stages By the end of stage one the reader will know how to build a Defensible Plan for successful project implementation This process which follows a step by step sequence draws out in a unique way all the resources and support needed for an effective project delivery. The outcome is a confident project manager who can justify and secure what is needed for the stress free implementation of the project Stage two deals with implementing the Defensible Plan under proper control through motivated and well led people Gordon Webster's approach suits projects as diverse as introducing new systems or procedures launching a new product opening a new branch factory or department even organizing a conference or moving offices Its practical methodology has been developed as a result of working over many years with managers whose projects had gone off track usually for the same reasons From these observations the unique and entirely effective Defensible Plan and its implementation were born By adopting this approach readers can build in success from the beginning and see consistent project delivery along with control of their working life

Managing Projects Alec Waterworth, Carl Gavin, 2024-05-15 Managing Projects serves as a comprehensive guide to the practice of project management offering insights and methodologies useful to both novices and seasoned practitioners Each chapter is dedicated to a key component of project management taking the reader through each stage involved in successful project delivery from project initiation and planning to execution and closure It also delves into the history of project management acknowledging how the field has adapted to modern methods of working and the impact of this evolution on contemporary practices The book aims to Provide a clear and comprehensive understanding of project management principles especially for those new to the field Examine various project management methodologies including both traditional and modern approaches to give readers a broad perspective Offer case studies and practical examples to demonstrate the application of project management principles in various scenarios Emphasise the importance of balancing technical skills with the socio cultural dynamics and leadership that influence project success Suitable for professionals as well as postgraduate and executive education students Managing Projects serves as an invaluable resource for anyone looking to deepen their knowledge in the field of project management Managing Projects for Success Albert Hamilton, 2001 The influences of modern technology and competitive environments have a direct impact on the outcomes of projects irrespective of project type This text is a response to the growing need for better management which many people find necessary when leading or working within teams or groups undertaking a project Increasingly people in a working environment are engaged

in organised practices and utilising resources facing the challenge of having to meet or better predetermined cost budgets and strict timetables The fact that most work is organised into programs or singular projects means that people require increasing guidance in project management Managing Projects in the Real World Melanie McBride, 2014-02-28 Managing Projects in the Real World provides clear and actionable advice to project managers for recognizing anticipating and overcoming challenges associated with the human component of leading others. The mechanics of project management are rational and straightforward to learn The art of project management is irrational and complex to learn Project managers need to develop a repertoire of soft skills that are typically hard for them since they rose through the ranks to that position by virtue of superior reasoning skills But if a project manager cannot adjudicate the clash of personalities finesse the friction between assigned and preferred roles steer clear of hidden hazards and diplomatically resolve overlapping assertions of competing authority that project manager is in a world of trouble From the human perils of project management nobody is better qualified to rescue beleaguered project managers than Melanie McBride veteran PM and author of the Intel blog The Accidental Profession She sheds light on those dark dusty places that fall between the cracks of theory and best practice out in the real world where irate colleagues unrealistic product launch dates and virtual meetings reign supreme and run amok In this book you ll find targeted discussions and specific techniques to empower you to meet the challenges that project managers face every day The book is structured into project phases to help any project manager on any kind of project jump right to the tried and true solution for the challenge at hand Identifying and Managing Project Risk Tom Kendrick, 2015-03-25 The most essential component of every project manager s job is the ability to identify potential risks before they cause unnecessary headaches and turmoil all around All projects are inherently risky and complex ones can potentially be the downfall for even the most experienced project manager From technical challenges and resource issues to unrealistic deadlines and problems with your subcontractors any number of things can go wrong Fully updated and consistent with the Risk Management Professional RMP certification and the Guide to the Project Management Body of Knowledge PMBOK this book remains the definitive resource for project managers seeking to be pro active in their efforts to guard against failure and minimize unwanted surprises From being able to draw on real world situations and hundreds of examples of those who have gone before them Identifying and Managing Project Risk will show you how to Use high level risk assessment tools Implement a system for monitoring and controlling projects Properly document every consideration Personalize proven methods for project risk planning to fit their specific project Complete with fresh guidance on program risk management qualitative and quantitative risk analysis simulation and modeling and significant non project risks this one stop indispensable resource is what every project manager needs to eliminate surprises and keep their projects on task

<u>Managing Projects as Investments</u> Stephen A. Devaux,2014-09-18 Due to a lack of appreciation of the true economic identity of projects techniques and metrics that could hugely improve project selection and performance are not being used

This book provides insights and innovative techniques drawn from more than a quarter century of experience These techniques have the potential to transform program and project management from the current haphazard application of various techniques and metrics to an incisive and integrated approach where programs and projects are managed for the crucial economic and financial implications that are at the essence of every project investment Mastering Project

Management Integration and Scope Dietmar Sokowski,2015-02-05 Mastering Project Management Integration and Scope gives managers powerful insights and tools for addressing the most crucial success factor in any project completely and accurately defining project objectives and deliverables and transforming your definitions into effective requirements and an integrated project plan This book is part of a new series of six cutting edge project management guides for both working practitioners and students Like all books in this series it offers deep practical insight into the successful design management and control of complex modern projects Using real case studies and proven applications expert authors show how multiple functions and disciplines can and must be integrated to achieve a successful outcome Individually these books focus on realistic actionable solutions not theory Together they provide comprehensive guidance for working project managers at all levels as well as indispensable knowledge for anyone pursuing PMI PMBOK certification or other accreditation in the field

Successful Project Management Larry Leon Richman, American Management Association, 2011 Knowledge Management Principles in Managing Projects Vittal S. Anantatmula, 2025-02-20 This book is focused on integrating Knowledge Management KM with Project Management PM during various phases such as project selection initiation plan execution and closeout for all types of projects and project methodologies such as traditional or agile and various types of projects including global and mega projects Both PM and KM are highly relevant in the current global economy Integration of KM and PM improve organisational performance in delivering products or services better faster and cheaper KM helps in improving communication productivity decision making and collaboration within a project team and across projects Applying KM principles improves skills and experience of project team members Using KM with PM will lead to several benefits such as better project integration reduced risk associated with unknown factors and continuous improvement of project execution KM will also help to distil new processes from previously executed projects Managing **Projects in Telecommunication Services** Mostafa Hashem Sherif, 2006-10-13 Effective project management tailored to the needs of the telecommunications industry. In our rapidly changing world the information and communication technologies and services have an immense impact on virtually all aspects of our lives With his deep understanding of the telecommunication services and his rich experiences in both standardization activities and teaching practice Dr Sherif's book provides a very clear analysis of development projects in telecommunication services I believe the readers will find this book very useful and interesting Houlin Zhao Director Telecommunication Standardization Bureau International Telecommunication Union Dr Sherif's book is an important contribution to the project management literature With the

domination of the service economy in recent years the book addresses the unique features of telecommunication services a critical pillar of the service sector Development projects in telecommunications require combining good knowledge of the fundamentals of project management with clear understanding of the complexities arising from fast changing technology deregulations standards accountability and supply chain management difficulties This book addresses the much needed integrative approach very well Tarek Khalil President International Association for Management of Technology IAMOT While there has been much written about project management the vast majority of the literature focuses on industrial design and production In Managing Projects in Telecommunication Services Mostafa Hashem Sherif effectively demonstrates the unique requirements of projects in telecommunication services and consequently the benefits of an integrated approach to project management that is specifically tailored to the telecommunications industry Managing Projects in Telecommunication Services draws from a wide range of disciplines including organizational management motivation quality control and software engineering All the theory and practical guidance that an effective telecommunications project manager needs is provided The text is divided into three main parts Chapters 1 through 3 set forth the special characteristics of telecommunications projects including technology life cycle type of innovation and project organization Chapters 4 through 10 cover the areas that the Project Management Institute has standardized in its publication A Guide to the Project Management Body of Knowledge PMBOK Guide focusing on the issues specific to telecommunications Chapters address scope schedule and cost information and communication human resources quality vendor management and risk Chapters 11 and 12 integrate and summarize all of the concepts for the planning and delivery of a project Chapters are loaded with examples and case studies many from the author's personal experience that demonstrate the benefits of good project management and the consequences of poor project management Each chapter includes a summary of key points References are also provided to facilitate further research and study For project managers as well as students in telecommunications this text is unsurpassed It not only covers the theory and practice of effective project management it also tailors its discussion specifically to the unique needs of the telecommunications industry PMBOK is a registered mark of the Project Management Mastering Project Management Strategy and Processes Randal Wilson, 2014-12-22 Randal Wilson gives Institute Inc managers powerful insights and tools for structuring and managing any project based on business strategy and how that project will be used Starting with project objectives it demonstrates how to establish processes that optimally group actions at each stage of the project lifecycle thereby maximizing the likelihood of success Software Project Management Moh'd A. Radaideh, 2023-12-18 Software Project Management SPM differs from the Traditional Project Management PM approaches in that Software Engineering requires multiple rounds of Software Testing and Updating in accordance with their Testing results and their customer's feedback Thus SPM introduces unique life cycle processes This book presents an introduction and a critical analysis of the main Software Project Management Frameworks and offers the author's original approach to

SPM as developed by him over years of professional and teaching experience in the Academia and the IT Software Industry It also provides Executive Summaries of the Project Management and Software Project Management Perspectives offered by the Project Management Institute PMI the IEEE Computer Society IEEE CS and the SCRUM Project Management Bodies such as the SCRUMstudy Optimizing Project Management Te Wu, 2020-04-27 SHELVING GUIDE Project Management This hands on guide is written for project professionals seeking to find an optimized way of performing project management It provides answers to such critical questions as Why should an organization apply project management What is the value of project management in the broader context of an organization Is project management as successful as some advocates suggested or is it a waste of time and resources because of the many extensive and bureaucratic processes Which project management approach should our project team adopt predictive or adaptive waterfall or rolling water extreme programming or Scrum This book aims to provide an optimized view of project management by balancing and blending competing methodologies e g traditional versus Agile lengthy methodologies and broad principles processes and practices and the need to understand versus the need to apply It includes project management templates an integrated case study illustrating how to apply tools and concepts and a glossary of key terms Optimizing Project Management is for both aspiring and practicing project management professionals It covers the core concepts practices and skills that are useful for developing new ideas planning activities implementing projects and conducting planning and controlling of schedule budget and scope The text is particularly useful for students project professionals wanting to refresh their knowledge and those pursuing project management certifications This book is aligned with common project management standards such as the Project Management Body of Knowledge and the ISO 21502 Project Programme and Portfolio Management Guidance on Project Management Management of New Product Launches and Other Marketing Projects Michael W. Lodato Ph. D., Michael W. Lodato, 2008 It is the author's conviction that success in performing sales and marketing work is enhanced when formal project management methodology is consistently applied So the early chapters provide the reader with a clearly articulated project management methodology At the end of the book he applies the material in the previous chapters to managing new product launches The reader will find a very ample list of launch program tasks and see how they are related in work breakdown structures Further there is a set of Launch Readiness Checklists and instructions on using them to control Rethinking Project Management for a Dynamic and Digital World Darren product launch projects Dalcher, 2022-01-25 Although project management is a newly recognised profession it deals with a number of significant challenges We seem to operate in an unprecedented environment rife with change innovation and turbulence Moreover projects by their very nature tend to push boundaries encourage novelty and demand engagement with the uncertain and the unknown Indeed projects reflect our organised impulse to constantly amend shape improve and refine our context So how can future projects overcome the challenges Rethinking Project Management for a Dynamic and Digital World makes a

powerful and original statement equipping project leaders and managers with new approaches and frameworks for an increasingly demanding world where the traditional methods models and mindsets no longer suffice The book explores new trends promising ideas and novel concepts and distils the fundamentals for marshalling a world concerned with people communities and value by deploying innovation rethinking purpose and acting responsibly An increasingly borderless upwardly mobile and entrepreneurial society requires a revamped and revitalised project perspective that is more dynamic adaptive and reflective This volume brings together some of the best writing by leading authorities on many key topics including benchmarking lean quality communicating teams and teamwork followership organising for project work project frameworks agile working project portfolios strategic initiatives strategic alignment trust entrepreneurship putting people first social processes positive organisations rethinking progress the hacker paradigm community stewardship and knowledge management The collection thus offers an invaluable new resource for informed managers looking to engage with the latest thinking and research and for researchers seeking to reflect on how the discipline is changing **Project Management** Stephen Hartley, 2020-07-25 Organisations increasingly look to project management to deal with short timeframes tight budgets changing requirements and risk management in everyday operations as well as for major strategic projects Project management knowledge and skills are now essential for professionals just about everywhere from teachers social workers and lawyers to engineers builders and accountants Stephen Hartley's Project Management is based on the recognised global standard for project management the Project Management Body of Knowledge PMBOK Guide and it incorporates aspects of Agile PRINCE2 Lean and other popular methodologies It offers a thorough overview of the principles of project management combined with tools and guidelines to manage projects of all sizes from inception to evaluation Written in an accessible and engaging style Stephen Hartley's widely used text has been fully revised and updated It focuses on shared responsibility transparent documentation reporting achievement over activity and continuous improvement It is illustrated with examples and case studies and accompanied by a suite of downloadable templates and tools Stephen Hartley is without doubt Australia s leading authority on project management This book is the bible for any current or future project manager Dr Tim Baker author of The End of the Performance Review **Project Management for Small Business** Joseph Phillips, 2011-11-07 Project management can help companies become more efficient and profitable But as a seasoned project management consultant educator and writer author Joseph Phillips teaches that the how of successful project management looks different for every business Grounded in years of his real world experience Project Management for Small Business introduces readers to the core principles and techniques of project management adapted and simplified to be most effective for smaller enterprises With repeatable practices for planning executing and controlling projects in an environment where one team member may be wearing multiple hats this practical how to helps you avoid the potentially devastating effects of wasted time and materials Among many other useful skills you ll learn how to define project requirements and scope create a project

schedule based on resource availability estimate and budget for project costs identify and minimize project risks manage workflow communicate effectively and control project change Classic project management models often prove too cumbersome for smaller businesses with limited staff resources tight budgets and next to no time to devote to learning a complex new system Project Management for Small Business skips the complicated theory and goes straight to the heart of what it really takes to make a project and your business a success *Customer-centric Project Management* Elizabeth Harrin, Phil Peplow, 2012 Project management is seeing a shift away from managing by the triple constraint of time cost and quality towards ensuring the delivery of organisational value The increased interest and take up in Project Programme and Portfolio Offices P3Os demonstrates this

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