

Career Management Tips



Managing Your Career

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Managing Your Career Sorin Dumitrascu, 2017-05-25 The world of work has undergone remarkable changes in the recent past Mergers offshoring downsizing and technology have all come together to effect enormous changes in what were once fairly predictable environments For example do you remember when these things were common assumptions about the workplace Working 9 to 5 operating by the book and keeping your nose to the grindstone A hierarchical chain of command was the norm it was commonly believed that the company knows best and there was a notion that once people were trained they were forever educated Well times have changed and those assumptions are no longer true Select each statement describing how work used to be to learn how it translates today The whole notion of what a career is has changed Having a career used to mean fitting into the ranks of a single profession industry or company and moving up one step at a time The company decided when you were ready to move Nowadays the traditional career path still exists but the notion of what constitutes a career is more fluid and individualistic The individual decides when it s time to move And as a last resort the next step may even be a job hop to another company With all of this freedom however comes complications You are responsible for making your own career choices and it s not always clear which way offers the straightest path toward your goal For this reason you need to take stock of where you are now and where you want to be Then establish a career plan Your plan is your personal map that leads you through the confusing and often difficult decisions you need to make in order to achieve your career goals In this course the process for creating your career plan will be explained The first topic will cover how to take an inventory of your values interests skills and lifestyle aspirations The second topic will help you to identify your strengths and weaknesses In the third topic you ll pull it all together and develop a career plan that s based on your individual attributes and what you want to achieve in your career Think about your career up to this point Have you drifted along like a passenger in a boat going wherever the currents of life take you Or have you taken intentional steps and been proactive about guiding the direction your career path takes Every so often you should step back and give some serious thought about whether your career is on track Are you heading in a direction you re happy with Are you on a path that will help you reach your goals If the answer to either of these questions is no you should seriously explore your career options In fact exploring all potential options is an important part of staying on the right track with your career So what are your options Well you can move up when you re on the right path Or you can move over when the right path exists elsewhere in your company Finally you can move on when your company doesn t offer any path that will help you reach your goals

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