

Free Nonprofit Operating Budget

Allocate resources effectively, prioritize initiatives, and drive mission-driven results.



Adele Co

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Budget Summary

REVENUE	AMOUNT	ACTUAL
Grants and Contracts	\$100,000.00	\$100,000.00
Foundations	\$100,000.00	\$100,000.00
Donations	\$200,000.00	\$100,000.00
Cafe	\$200,000.00	\$100,000.00
Fundraising	\$75,000.00	\$100,000.00
Membership	\$100,000.00	\$100,000.00

Non-Profit Operating Budget

REVENUE	QTY	PRICE	UNIT	AMOUNT	ACTUAL
Grants and Contracts	1	\$100,000.00	month	\$100,000.00	\$100,000.00
Foundations	1	\$100,000.00	month	\$100,000.00	\$100,000.00
Donations	1	\$200,000.00	month	\$200,000.00	\$100,000.00
Cafe	1	\$200,000.00	month	\$200,000.00	\$100,000.00
Fundraising	1	\$75,000.00	month	\$75,000.00	\$100,000.00
Membership	1	\$100,000.00	month	\$100,000.00	\$100,000.00
TOTAL				\$800,000.00	\$400,000.00

Non-Profit Operating Budget



This is a sample template.
You can add your details
here about your
business/charity.

Charts are available so you
it can help you analyze and
understand your data.

Managing The Budget In Nonprofit Organizations

Thomas Wolf



Managing The Budget In Nonprofit Organizations:

The Budget-Building Book for Nonprofits Murray Dropkin, Jim Halpin, Bill La Touche, 2011-01-11 This best selling nuts and bolts workbook now in its second edition has become the gold standard for nonprofit managers and boards who must work through the budget cycle The book offers practical tools and guidance for completing each step of the budgeting process Designed to be comprehensive and easy to use The Budget Building Book for Nonprofits provides everything budgeters and nonfinancial managers need to prepare approve and implement their own budgets Includes new chapters on Zero Based and Capital Budgeting as well as an accompanying website with spreadsheets worksheets and a new budget building software the CMS Nonprofit Budget Builder designed to help you implement the concepts in the book The software includes an expandable standard chart of accounts COA and will aid in building organizing tracking and planning budgets

Budgeting and Financial Management for Nonprofit Organizations Lynne A. Weikart, Greg G. Chen, Ed Sermier, 2012-06-22 In the nonprofit sector money drives mission Well managed budgets and investments can spur long term growth and achievement while financial mismanagement can damage or destroy an organization Lynne A Weikart Greg G Chen and Ed Sermier in their exciting new text geared wholly to nonprofits provide the financial tools nonprofit managers need to thrive in pursuit of mission success Given the wide array of nonprofit managers backgrounds and a common fear of the financials the authors explain financial concepts without leaning unnecessarily on intimidating jargon The result is a practical accessible resource the prepares the next generation of nonprofit managers in financial planning and analysis as well as conventional and entrepreneurial financial management Grounded in real world cases and offering plenty of opportunity for application and practice Budgeting and Financial Management for Nonprofit Organizations helps readers develop a stable fiscal foundation and sound financial strategies for their organizations to prosper in times of economic expansion and contraction *The Budget-Building Book for Nonprofits* Murray Dropkin, Bill LaTouche, 1998-06-26 Well prepared and sound budgets are essential for effective management of nonprofit organizations This concept came to life for us over thirty years ago and is the foundation of The Budget Building Book for Nonprofits Our client was a community based nonprofit organization running a number of pre school programs in a county in the Northeast The programs were in complete chaos due to poor management and the community was

Budgeting and Financial Management for Nonprofit Organizations Lynne A. Weikart, Greg G. Chen, 2021-08-30 A nonprofit's mission cannot be achieved unless there are resources available to fund it without a sound financial strategy a nonprofit cannot thrive By creating stable financial foundations for their nonprofits managers take advantage of the nonprofit sector's size and scope realize all of the sources and distribution of revenues and effectively develop fiscal risk assessment methods and apply strategies to mitigate risk Nonprofit managers must comprehend and efficiently use the financial tools available to them to develop financial policies that will help them to succeed in many types of economies The Second Edition presents financial concepts in a

straightforward format grounded in real examples that are readily accessible to students from any background The authors provide the groundwork for solid accounting principles and ethical guidelines define and set standards for internal controls and audits and explain the ingredients used to measure program performance Today s nonprofits must also be aware of the growing scope of the fourth sector of social enterprise which can inspire nonprofits to be flexible creative and innovative in achieving their missions

Nonprofit Financial Management Charles K. Coe, 2011-05-12 A timely practical and concise handbook of best practices for nonprofit financial management In 2010 an estimated 325 000 charities membership groups and trade associations with small nonprofits disproportionately represented stand to lose their tax exemptions for failure to comply with financial management requirements Nonprofit Financial Management A Practical Guide is a timely functional and concise handbook of best practices for nonprofit organizations of every size Addresses federal reporting requirements and discusses methods to decrease expenses ensure accounting control increase revenues through professional cash management and understand budget statements Explains how to read financial statements and analyze a nonprofit s financial condition by using the most recent IRS 990 reporting form Covers the full range of financial management topics including accounting internal controls auditing evaluating financial condition budgeting cash management and banking purchasing and contracting borrowing and risk management Written in an easy to read style with more than 100 exhibits this book is essential for every nonprofit financial manager

Nonprofit Management Michael J. Worth, 2009 Covers more in greater depth than what is currently found in the prescriptive practitioner orientated books that have been the only choice for the classroom until now

Financial Management for Nonprofit Organizations John Zietlow, Jo Ann Hankin, Alan Seidner, Tim O'Brien, 2018-03-22 Essential tools and guidance for effective nonprofit financial management Financial Management for Nonprofit Organizations provides students professionals and board members with a comprehensive reference for the field Identifying key objectives and exploring current practices this book offers practical guidance on all major aspects of nonprofit financial management As nonprofit organizations fall under ever increasing scrutiny and accountability this book provides the essential knowledge and tools professional need to maintain a strong financial management system while serving the organization s stated mission Financial management cash flow and financial sustainability are perennial issues and this book highlights the concepts skills and tools that help organizations address those issues Clear guidance on analytics reporting investing risk management and more comprise a singular reference that nonprofit finance and accounting professionals and board members should keep within arm s reach Updated to reflect the post recession reality and outlook for nonprofits this new edition includes new examples expanded tax exempt financing material and recession analysis that informs strategy going forward Articulate the proper primary financial objective target liquidity and how it ensures financial health and sustainability Understand nonprofit financial practices processes and objectives Manage your organization s resources in the context of its mission Delve into smart investing and risk

management best practices Manage liquidity reporting cash and operating budgets debt and other liabilities IP legal risk internal controls and more Craft appropriate financial policies Although the U S economy has recovered recovery has not addressed the systemic and perpetual funding challenges nonprofits face year after year Despite positive indicators many organizations remain hampered by pursuit of the wrong primary financial objective insufficient funding and a lack of investment in long term sustainability in this climate financial managers must stay up to date with the latest tools practices and regulations in order to serve their organization s interests Financial Management for Nonprofit Organizations provides clear in depth reference and strategy for navigating the expanding financial management function **Financial**

Management for Nonprofit Human Service Organizations Raymond Sanchez Mayers,2004 Like its well known predecessor Financial Management for Nonprofit Human Service Agencies this new and expanded edition with a slight title change continues to reflect the author s efforts to provide the critical knowledge needed to communicate with the experts The central organizing theme of this book is the acquisition distribution and reporting of agency resources within a systems framework Divided into four sections Section I is an overview that covers historical and sociopolitical context of nonprofit organizations and financing as well as the systems concept and unique characteristics of nonprofits Section II covers the planning and acquisition of resources by human service organizations Budgeting marketing and grantwriting skills are examined Section III details the distribution of the acquired resources through internal control budgeting and investments Section IV presents basic accounting techniques fund accounting financial reporting guidelines and financial statement analysis including the recording and reporting of organizational financial activities New topics include fees for services purchase of service contracting breakeven analysis for costing services and activities third party payments internet resources and a glossary **Strategic Management for Nonprofit Organizations** Sharon M. Oster,1995-05-11 Nonprofit

organizations in the U S earn more than 100 billion annually and number over a million different organizations They face increasing competition for donor s dollars and many of the issues they confront are similar to those confronted by for profit organizations Strategic Management for Nonprofit Organizations applies powerful concepts of strategic management developed originally in the for profit sector to the management of nonprofits It describes the preparation of a strategic plan consistent with the resources available it analyzes the operational tasks in executing the plan and describes the ways in which nonprofits need to change in order to remain competitive The book draws clear distinctions between the different challenges encountered by nonprofits operating in different industries Managing Nonprofit Organizations in a Policy World, Second Edition Shannon Vaughan,Shelly Arsneault,2021-07-01 Connecting everyday management skills to the policy world this foundational textbook sheds new light on how nonprofit managers can better navigate policymaking and regulatory contexts to effectively lead their organizations While it covers all of the nuts and bolts what sets this book apart is how everyday management is tied to the broader view of how nonprofits can thrive within the increasingly intertwined public

private and not for profit sectors The Second Edition includes updated discussions of coronavirus and pandemic related policy implications regulations sector statistics and social media fundraising new and updated case studies and a new chapter on Philanthropy and Foundations **The Nonprofit Manager's Resource Directory** Ronald A.

Landskroner,2002-04-30 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager s Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager s Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager s Resource Directory Second Edition has the information you need to keep your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human Resource Management Information Technology International Third Sector Leadership Legal Issues Marketing and Communications Nonprofit Sector Overview Organizational Dynamics and Design Philanthropy Professional Development Resource Development Social Entrepreneurship Strategic Planning Volunteerism **Not-for-Profit**

Budgeting and Financial Management Edward J. McMillan,2010-06-28 Take control of your organization s short and long term financial plan Now fully revised Not for Profit Budgeting and Financial Management Second Edition offers a financial planning system that is not only easy to use and monitor but also ensures true fiscal accountability in the complex not for profit arena Adds three entirely new chapters on Footnoting the Statement of Activity Presenting Cash Prepared and Accrual Statements on the same page and The Importance of the Executive Summary Fully updated with the latest financial advice to benefit your nonprofit Explains how to separate controllable semi controllable and fixed expenses Reveals how you can prepare and present such top notch budget documents that budgets will be approved the first time Written in a nontechnical understandable format incorporating dozens of relevant forms and documents this completely revised and expanded edition will enable your nonprofit organization to create and manage reasonable financial plans that fit their organization s needs

Financial Management for Nonprofit Organizations John Zietlow,Jo Ann Hankin,Alan Seidner,Tim O'Brien,2018-04-10 Essential tools and guidance for effective nonprofit financial management Financial Management for

Nonprofit Organizations provides students professionals and board members with a comprehensive reference for the field Identifying key objectives and exploring current practices this book offers practical guidance on all major aspects of nonprofit financial management As nonprofit organizations fall under ever increasing scrutiny and accountability this book provides the essential knowledge and tools professional need to maintain a strong financial management system while serving the organization s stated mission Financial management cash flow and financial sustainability are perennial issues and this book highlights the concepts skills and tools that help organizations address those issues Clear guidance on analytics reporting investing risk management and more comprise a singular reference that nonprofit finance and accounting professionals and board members should keep within arm s reach Updated to reflect the post recession reality and outlook for nonprofits this new edition includes new examples expanded tax exempt financing material and recession analysis that informs strategy going forward Articulate the proper primary financial objective target liquidity and how it ensures financial health and sustainability Understand nonprofit financial practices processes and objectives Manage your organization s resources in the context of its mission Delve into smart investing and risk management best practices Manage liquidity reporting cash and operating budgets debt and other liabilities IP legal risk internal controls and more Craft appropriate financial policies Although the U S economy has recovered recovery has not addressed the systemic and perpetual funding challenges nonprofits face year after year Despite positive indicators many organizations remain hampered by pursuit of the wrong primary financial objective insufficient funding and a lack of investment in long term sustainability in this climate financial managers must stay up to date with the latest tools practices and regulations in order to serve their organization s interests Financial Management for Nonprofit Organizations provides clear in depth reference and strategy for navigating the expanding financial management function

Strategic Management for Public and Nonprofit Organizations Alan W. Steiss,2003-01-29 The central resource for process improvement and innovation this book includes valuable techniques to identify and improve organizational processes as well as manage the change that accompanies implementation Strategic Management for Public and Nonprofit Organizations discusses SWOT analysis TQM systematic innovation Six Sigma quality function deployment process mapping gap analysis and activity based costing With helpful references to secondary sources and a comprehensive glossary this text will benefit public administrators financial managers public planners investment managers policy analysts and public policy specialists and upper level undergraduate and graduate students in these disciplines

Managing a Nonprofit Organization in the Twenty-First Century Thomas Wolf,2009-12-15 Since this classic work was originally published in 1984 there have been major shifts in the nonprofit world the growth of more profit oriented ventures the overhaul of accounting rules new partnerships and an emphasis on customer oriented service and leadership In easy to understand language Thomas Wolf explains how to cope with these changes and deal with the traditional challenges of managing staff trustees and volunteers

Financial Management for Nonprofit Organizations Jo Ann Hankin,Alan

Seidner, John Zietlow, 1998-04-22 This cash management and investment handbook for nonprofit managers helps managers from diverse backgrounds learn to manage their organization's money. It examines traditional treasury functions including banking and cash flow and explores investment management and strategies for managing excess cash, endowment and long term planned gifts. It also examines financial management strategies that impact cash flow including borrowing risk management, benchmarking and long term planning. Addresses the needs of all types and sizes of organizations from small religious groups and community social service agencies to major cultural institutions and colleges and universities. Includes a diskette with spreadsheet solutions to common financial management problems such as interest rate calculations, basic yield calculations, financial ratios and more.

Financial and Strategic Management for Nonprofit Organizations, Fourth Edition Herrington J. Bryce, 2017-01-23 The highly acclaimed Financial and Strategic Management for Nonprofit Organizations provides an encyclopedic account of all the key financial, legal and managerial issues facing nonprofit executives. This is today's definitive single source text and reference for managing any nonprofit organization. Designed for both professional and graduate student readers, this work thoroughly addresses all key aspects of building managerial skill and promoting imagination and innovation in organizations across the nonprofit spectrum. Herrington J. Bryce presents every technique and concept in the context of today's public policies, leading practices, laws, norms and expectations. Herrington J. Bryce was a senior economist at the Urban Institute, a Brookings Economic Policy Fellow, a Fellow at the Institute of Politics at Harvard and a visiting professor in regional economics and planning at the Massachusetts Institute of Technology. He taught micro economic theory and public finance at Clark University in Worcester, Massachusetts and was director of the program in legal and budget studies at the University College at the University of Maryland. He currently teaches courses at the College of William Mary in nonprofits but mostly in corporate financial strategy and cost management heavily reflected in this text. He has published extensively and has served on many state, local and federal government advisory committees. He has a PhD in economics from the Maxwell School at Syracuse University and a CLU and ChFC from the American College.

Managing Nonprofit Financial and Fiscal Operations Georgalu Swoboda, Dale Swoboda, 2019-04 Finally a comprehensive book about financial and fiscal administration directed solely at nonprofit organizations. From strategic planning and budget formulation to portfolio management and venture planning, Managing Nonprofit Financial and Fiscal Operations shows you how an effective and efficient fiscal and financial system contributes to a truly successful nonprofit organization. Prepare to manage the financial responsibilities of your nonprofit by focusing on both common and unique financial concepts. Focus on techniques and principles of financial management including budgeting, finance and decision making. Demonstrate knowledge of nonprofit financial accounting principles and procedures. Understand and comply with the financial, legal and professional requirements of nonprofits imposed by government and private donors. Contribute to the increasing professionalization of the nonprofit sector. **BONUS** Reinforce learning by completing discussion questions and real

world exercises featured at the end of each chapter

Strategic Leadership and Management in Nonprofit

Organizations Martha Golensky, Mark Hager, 2020-01-28 Nonprofit organizations need smart informed managers This comprehensive introductory textbook aims to expose students to the range of responsibilities expected from modern nonprofit organizations and their boards executive management frontline staff and community volunteers Section 1 focuses on the characteristics of a nonprofit organization with an explanation of the specific attributes of both charitable and member serving nonprofits It considers the historical development of the nonprofit sector as a whole and of the human services subsector in particular culminating with a review of the political and economic climate in which nonprofits operate Section 2 considers theories of leadership The multiple roles of the nonprofit professional leader are delineated to recognize that the same person may serve as manager and administrator motivated by different priorities when functioning in each capacity Ethical issues are also considered along with the theoretical and practical aspects of decision making and the relationship between organizational culture and organizational change Sections 3 and 4 address the specific skills of the nonprofit leader involved in securing material resources and managing human resources respectively The book concludes with a focus on the role of volunteers and the need for organizations to provide them good experiences if they want volunteers to keep coming back Featuring an extended case study this book is a useful guide for students and professionals new to the workplace on topics such as successfully managing change strengthening programs nurturing a dynamic board of directors diversifying revenues and building a strong committed staff and volunteer corps

The Cash Flow Management Book for

Nonprofits Murray Dropkin, Allyson Hayden, 2001-10-22 The first and only guide of its kind to offer nonprofit executives help with the vital task of cash flow management Murray Dropkin an expert in the field of nonprofit accounting and author of The Budget Building Book for Nonprofits reveals how to create an effective plan for cash flow management This unprecedented guide offers you nuts and bolts suggestions for using this plan to develop successful strategies for the day to day and long term financial planning of any nonprofit organization Filled with to do lists sample forms worksheets schedules policies and procedures and checklists The Cash Flow Management Book for Nonprofits is a fundamental financial management toolkit for nonprofit managers and board members

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Managing The Budget In Nonprofit Organizations Introduction

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