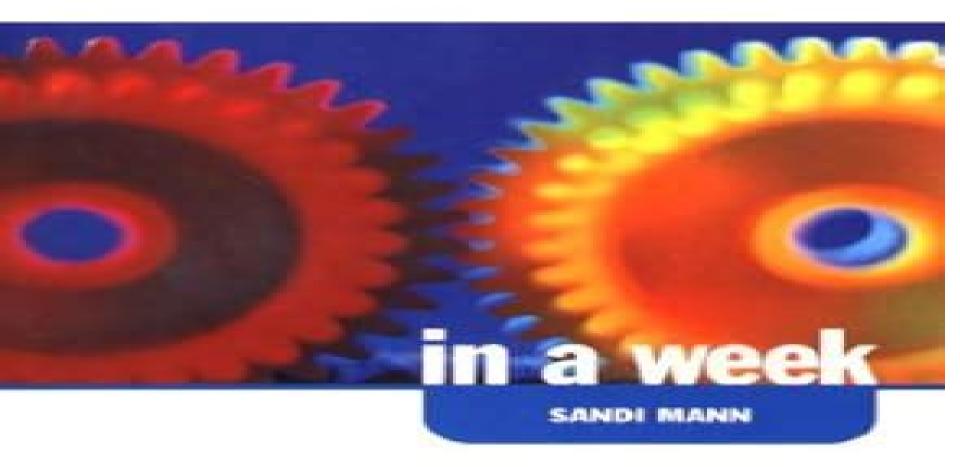
# Managing your Boss



# **Managing Your Boss In A Week In A Week S**

**Bob Nelson, Peter Economy** 

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Management in 4 Weeks Martin Manser, Nigel Cumberland, Norma Barry, Di Kamp, 2015-01-29 Management In 4 Weeks is a comprehensive guide to managing people giving you everything you need to know in one place Made up of four bestselling books in one this book delivers a complete course in modern management From managing and motivating people and teams to performance management and appraisals you ll discover all the tools techniques and strategies you need to get your management right This book introduces you to the main themes and ideas of people management giving you a knowledge and understanding of the key concepts together with practical and thought provoking exercises Whether you choose to work through it like a 4 week course or dip in and out Management In 4 Weeks is your fastest route to success Week 1 Introducing Management In A Week Week 2 Successful People Management In A Week Week 3 Managing Teams In A Week Week 4 Successful Appraisals In A Week ABOUT THE SERIES In A Week books are for managers leaders and business executives who want to succeed at work From negotiating and content marketing to finance and social media the In A Week series covers the business topics that really matter and that will help you make a difference today Written in straightforward English each book is structured as a seven day course so that with just a little work each day you will quickly

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The Art of Control: Developing Your Intelligent Emotions and Managing Your Life Gerald T.

Hannah, 2015-11-05 We are all in control of our lives More or less Dr Gerald T Hannah definitely opts for more More control of our thoughts More control of our feelings More control of our behavior That's the way to overcome everyday difficulties and lead a fuller life he says It's all here for you in The Art of Control real life stories of people starting out starting up or settling in Is one of them your story

American Illustrated Magazine, 1928

Therapist's Guide to Self-Care Lillie Weiss, 2004-04 Psychotherapy is an increasingly stressful profession Yet therapists spend most of their time helping clients

deal with their stress not caring for their own This book is designed as a tool for the experienced counselor junior therapist and graduate student as the issues confronted and discussed herein are relevant to anyone in the field regardless of experience or expertise Dr Weiss has written a book in an easy conversational tone filled with concrete examples and blending research findings clinical experience and theoretical approaches into practical suggestions and sound advice The book is divided into three parts discussing therapist concerns and questions that are continually raised and providing practical tools based on clinical experience and research findings It will be useful to all mental health professionals who have felt the strain of their practice

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