



Nurse As Manager

Timothy Porter-O'Grady



Nurse As Manager:

Nurse Manager Engagement Barbara Mackoff, 2011 Nurse Manager Engagement Strategies for Excellence and Commitment is based on the groundbreaking and highly regarded national Nurse Engagement Study project funded by The Robert Wood Johnson Foundation The book builds upon the key ideas in the study by including examples from Dr Mackoff's conversations and key teaching points from her work with several hundred nurse managers in the three years following this innovative study Nurse Manager Engagement offers a groundbreaking approach one that distinguishes it from other nurse management books by a focus on building a model of the solution rather than a description of the problem It focuses on the crucial role of the nurse manager in engaging staff nurses and building a pipeline for future nurse leadership

Nurse Manager June Blankenship Pugh, MaryAnn Woodward-Smith, 1997 The 2nd Edition of this useful guide helps you apply proven management and psychological concepts to current health care management issues Inside you'll find real life examples and self assessments that clarify and reinforce important concepts as well as essential guidance for communication stress management motivating a team customer relations playing the change game developing a powerful network and much more This lively text provides a great resource for health care managers from any educational or experiential background For these frontline managers who deal with both patient and employee satisfaction this book offers practical solutions to everyday problems

The Nurse Manager's Survival Guide T. M. Marrelli, 1993 This quick reference handbook provides the nurse manager with practical tips and techniques for effective management in nursing It addresses crucial management activities and explores key interpersonal management responsibilities

The Nurse Manager's Survival Guide T. M. Marrelli, 2018

The Nurse Manager's Survival Guide 4th Ed Tina M. Marrelli, 2017 Cover Praise Title Page Copyright Page Reviewers Dedication Acknowledgments About the Author Table of Contents Foreword Introduction Chapter 1_The Nurse Manager Role Today Chapter 2_Management Fundamentals An Overview Chapter 3_Human Resource Management Building the Right Team Chapter 4_Day to Day Operations Chapter 5_Effective Communications Driver for Safety and Quality Chapter 6_Effective Time Management Chapter 7_Resource Management and Budgeting Basics Chapter 8_Taking Care of Yourself and Your Team Chapter 9_When Bad Things Happen to Good Managers Chapter 10_Where to Go From Here Appendix

Core Skills for Nurse Managers Shelley Cohen, Shelley Cohen, RN, BS, CEN, Sharon H Cox, Beth A Klitch, Sandra Kay Webb, 2004-09-17 Core Skills for Nurse Managers As of June 20 2014 contact hours for nurses are no longer available with this product This toolkit will help you develop your leadership and management skills The current staffing crisis may be forcing you to hire and promote staff nurses into managerial positions for which they are unprepared Many hospitals new nurse manager orientation programs are having to scale back and are becoming more and more self directed These programs introduce novice managers to colleagues and organizational policies and procedures but leave little time for you to teach them the essential foundation supervisory leadership skills every mid level manager needs to succeed To combat these

challenges turn to this complete ready to use and effective program that equips new nurse managers and experienced nurse managers who may have missed out with a foundation of leadership skills they need to succeed Core Skills for Nurse Managers includes A CD ROM packed with customizable tools and PowerPoint presentations associated with each management skill Nurse Managers will benefit from interview questions orientation schedules and check offs preceptor program policies disciplinary action templates and recognition memo templates It also contains Excel spreadsheets that make assessing staff competencies delegating tasks and tracking short and long term goals effortless A set of 6 audio CDs that will motivate and inspire nurse managers through case scenarios tips and best practices Learners can pop them into their car computer wherever and learn from case scenarios tips and best practices that will motivate and inspire them to step up to the new and exciting challenges their job offers A laminated card The top 10 things every nurse manager should remember Core Skills for Nurse Managers will have an immediate positive impact on a nurse manager's career development as well as his or her organization Right out of the box this multimedia toolkit will teach managers to be more than just a manager they will lead encourage and inspire Designed specifically for directors of nursing VPs of nursing chief nursing officers directors of education and nurse managers the training toolkit allows you to build upon your leadership and management development without taking valuable time away from patients and staff This core training toolkit covers the most integral management and leadership skills Each chapter doubles as a training module and features learning objectives real life case scenarios and a quiz at the end The manual also offers practical user friendly advice on running a leadership skills training program for frontline staff and the critical chapter The first 100 days in your new role as a nurse manager This training manual can be used not 1 but 2 ways This invaluable training toolkit will help your nurse managers develop their leadership and management skills without taking valuable time away from patients and staff You can reproduce the chapters and give them to your nurse managers as self directed learning activities This allows you and your nurse managers tremendous flexibility You can also use the toolkit in a classroom setting Each chapter comes with a ready to use PowerPoint presentation on CD ROM that you can use for group learning Nurse managers are your organization's most valuable resource Encourage and inspire exceptional leaders with Core Skills for Nurse Managers A Training Toolkit and develop this precious resource to guarantee future success for all Learning Objectives Upon completion of this activity participants should be able to Define leadership Identify five characteristics of a effective leader Define coaching and compare it to leadership Discuss four ways to motivate employees Describe three reasons communication fails List five ways you can improve communication with staff Name five ways to manage time more efficiently List five essentials for effective delegation Identify three common sources of conflict for the nurse manager List five elements that help to minimize conflict List three objectives of the interview Identify five types of interview questions Review 10 ways to better manage emotions and de escalate situations Describe a model for assertive communications List three questions to ask yourself before confronting a disciplinary issue

List five questions to consider before deciding to terminate an employee List four purposes of an orientation program Describe three characteristics of an effective preceptor Identify three scenarios that would require evaluation of an employee's competencies Identify three dimensions of competencies List three changes you can implement to improve the effectiveness of the evaluation process Describe the relationship of goals to the performance review List at least three risk management pointers that ensure a well documented record Identify at least three ways to help staff improve their documentation

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The Nurse Manager's Answer Book Ruth I. Hansten, 1994 This handbook features a collection of concise guidelines essential points and simple straightforward answers to difficult management questions Some issues discussed include making the transition from staff to manager gender issues managing your boss how to create a team and make it work managing interruptions and dealing with difficult people Presented with humor and brevity this text is an essential addition to every nurse manager's library

The Nurse Manager's Problem Solver Timothy Porter-O'Grady, 1994 This book provides proven techniques tested strategies and practical solutions to the wide range of problems encountered daily by nurse managers Over 500 real life problems and situations are discussed including absenteeism and advance directives crisis grievances nurse physician relationships time management and work redesign

Getting Staff Excited Len Fabiano, 1995

Fast Facts for the Clinical Nurse Manager, Second Edition Barbara Fry, Barbara F. Fry, 2015-11-18 Clinical nurse managers face myriad challenges including administrative clinical and interpersonal issues This concise practical resource offers wise guidance for nurses working in this complex fast paced role Addressing common complaints and anxieties it offers quick access to insights proven strategies and tools for effectively coping with such situations as institutional change a multigenerational and multicultural workforce resistance to change and toxic behaviors Fully updated and revised the second edition provides sound advice addressing the changing dynamics in health care that have amplified the challenges of clinical nurse management It offers strategies for boosting staff morale during times of fear and anxiety explains how to reclaim professional practice and focus on quality of care advocates for nurses at senior levels and discusses how to maintain one's identity in an interdisciplinary setting Designed to assist clinical nurse managers at all levels in developing new and effective ways of leading in a rapidly changing health care environment this resource helps foster a better quality of work life and professional practice It features concise chapters and bulleted information for quick access and at a glance Fast Facts in a Nutshell boxes Also included are helpful tools and worksheets for managing a variety of

challenges along with the Top 10 Fast Facts for Thriving in a Changing Workplace New to the Second Edition Completely updated and revised New chapter Who Stole the Art of Nursing New content on fostering and nurturing therapeutic relationships More information on rewards and recognition to keep staff motivated Key Features Presents timely content ready to be applied in a professional setting Presents information in an easy to access format with concise chapters bulleted lists and Fast Facts in a Nutshell boxes Advocates a back to basics approach to clinical care Packed with current useful and accessible information that fits in a pocket Written by a noted author keynote speaker and facilitator highly experienced in helping nurses in leadership roles

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