

P. SUSAN MAMCHAK • STEVEN R. MAMCHAK

THE **NEW**
ENCYCLOPEDIA
OF **SCHOOL**
LETTERS

PACKED WITH **575** MODEL LETTERS, MEMOS, FORMS AND BULLETINS, THIS COMPREHENSIVE HANDBOOK COVERS PRACTICALLY EVERY SCHOOL SITUATION—FROM ABSENCE TO ZONING—AND HELPS YOU HANDLE ALL TYPES OF CORRESPONDENCE TASKS EASILY AND EFFECTIVELY!

New Encyclopedia Of School Letters

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