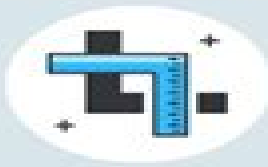


How to Manage An Employee's Productivity



Irrespective of the niche you work in, it is important to measure both employees and team productivity. However, you should focus more on finding an individuals' output as it reveals how the entire team is progressing towards its goals. Although measuring an individuals' productivity is an endeavor on its own, here is how you can accomplish this task seamlessly.



Measure Productivity Quantitatively

Whether you own a venture or a large enterprise, find out the productivity of an employee by the number of tasks completed in a specified period. You can also calculate it by using productivity software or keeping a tab on the tasks completed by them daily. Once you know an individual's output, you can find the exact result by comparing it against the ideal levels.



Find it Out by Profit

Measure the productivity in terms of the profit gained. Have a take on the number and check the returns generated by each employee. As Roger Bryan, a business consultant says watch the money and everything will fall in line.



Check the Quality of Completed Tasks

Keep track of whether the tasks assigned get completed or not. If the work is completed and delivered on time, you can take the employee to be a productive individual. But if the situation stands on the other side of the spectrum, you can talk to employees regarding their expectations. You can continue the process until the project is completed.

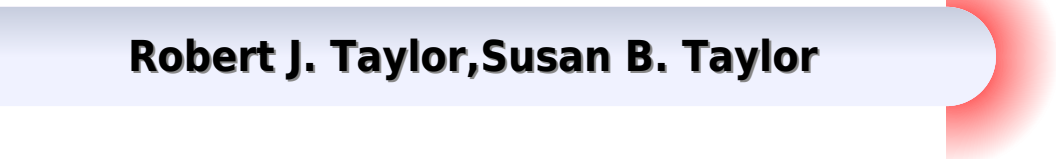


Use Management by Objectives Method

You have to calculate productivity in terms of how much output an employee is contributing to your overall goals and targets. You can start by assigning goals and giving them the tools to accomplish them. Also, discuss the issues they are facing and try to solve them. Once done, you can meet them regularly and discuss their progress.

Managing Productivity

Robert J. Taylor, Susan B. Taylor



Managing Productivity:

Administrative Management Annatjie Erasmus,E. J. Ferreira,A. W. Erasmus,D. Groenewald,2010-06 The roles and responsibilities of administrative managers are identified and explained in this updated and comprehensive resource on managing the information needs of an organization to facilitate timely relevant and accurate communication Topical case studies and practical examples illustrate the knowledge and skills required for success in office management Whether managing cultural diversity in the work place or learning proper business ethics the instructions outlined in this guide provide the basis for arriving at meaningful decisions that can make a candidate an asset in any office environment

Management Consulting International Labour Office,2002 New topics covered in this edition include e business consulting consulting in knowledge management total quality management corporate governance social role and responsibility of business company transformation and renewal and public administration *Managing and Measuring Performance in Public and Nonprofit Organizations* Theodore H. Poister,Maria P. Aristigueta,Jeremy L. Hall,2014-08-28 New edition of a classic guide to ensuring effective organizational performance Thoroughly revised and updated the second edition of *Managing and Measuring Performance in Public and Nonprofit Organizations* is a comprehensive resource for designing and implementing effective performance management and measurement systems in public and nonprofit organizations The ideas tools and processes in this vital resource are designed to help organizations develop measurement systems to support such effective management approaches as strategic management results based budgeting performance management process improvement performance contracting and much more The book will help readers identify outcomes and other performance criteria to be measured tie measures to goals and objectives define and evaluate the worth of desired performance measures and analyze process report and utilize data effectively Includes significant updates that offer a more integrated approach to performance management and measurement Offers a detailed framework and instructions for developing and implementing performance management systems Shows how to apply the most effective performance management principles Reveals how to overcome the barriers to effective performance management *Managing and Measuring Performance in Public and Nonprofit Organizations* identifies common methodological and managerial problems that often confront managers in developing performance measurement systems and presents a number of targeted strategies for the successful implementation of such systems in public and nonprofit organizations This must have resource will help leaders reach their organizational goals and objectives *Knowledge Management* Morgen MacIntosh,Taverekere Srikantaiah,2000 Here is the first comprehensive reference to the literature available for the individual interested in KM featuring citations to over 1 500 published articles 150 Web sites and more than 400 books Organized by topic area this is a natural companion volume to *Knowledge Management for the Information Professional* and an important tool for anyone charged with contributing to or managing an organization s intellectual assets *Business Management* Hannie

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Examination *Case Research in Public Management* David E McNabb, 2014-12-18 Highly readable and non technical this handbook is designed to help students and non profit managers gain a working knowledge of the principles and practices of conducting qualitative case study research in public organizations This book is a motherload of practical and comprehensive guidance to planning conducting analyzing and reporting case research project findings McNabb begins with a detailed rationale for the use of the case research approach in public administration non profit organizations and political science Then it provides step by step instructions on how to conduct single case multicase and meta analysis research with guidelines on organizing and writing the case report Case Research in Public Management also includes many examples of case studies in a wide range of important topics in public administration including performance management sustainable government technology management security issues emergency and disaster management social and health services infrastructure public transportation and transforming the work of government **Resource Management Journal** ,1985

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