

CAREER DEVELOPMENT PLAN



Development Initiatives

A career development plan is a personalized strategy used to assist employees in achieving their career goals

Project Start	Career step	Progress 1	Progress 2	Progress 3
Project Alpha	Team member	04 January	15 January	24 January
Project Beta	Team member	18 January	29 January	13 February
Project Orion	Team Lead	15 February	17 February	25 February
Project Delta	Team Lead	20 February	2 March	19 March
Project Indigo	Reviewers	1 March	20 March	6 April



Areas of strengths	Develop	Develop	Activities
Project Management	MS Excel	Power BI	X
MS PowerPoint	Archer	Python	X
MS Word	ACL	Communications	X

Portfolio Development For Career Planning

Kate Andre, Marie Heartfield



Portfolio Development For Career Planning:

Portfolio Development for Career Planning Michael J. Pierson, Oscar L. Dorsey, 1987-01-01 Portfolio Development and the Assessment of Prior Learning Elana Michelson, Alan Mandell, 2023-08-11 For over thirty years portfolios have been used to help adult learners gain recognition for their prior learning and take greater control of their educational experiences The portfolio has become a distinctive means of assessing such learning serving as a meaningful alternative to conventional papers and standardized testing *Portfolio Development and the Assessment of Prior Learning Perspectives Models and Practices* provides a primer of flexible approaches to shaping and conducting portfolio development courses It offers practitioners in the field an extensive range of model assignments readings and classroom activities each organized around a specific theme Academic Orientation The Meaning of Education Personal Exploration Learning from the Outsider Within The World of Work and Careers and Dimensions of Expertise Twelve case studies by practitioners in the field then show how academics in the US and around the English speaking world have adapted the portfolio to changing circumstances in order to deliver academically rich educational services for adults These case studies highlight portfolio development in the context of web based instruction changing institutional imperatives service to historically disenfranchised groups partnerships with industry and cross institutional cooperation In addition to serving as a valuable hands on resource for practitioners *Portfolio Development and the Assessment of Prior Learning* locates portfolios and assessment in a broad social and intellectual context Thus the authors also offer an historical overview of the usefulness of portfolios in the assessment of prior learning and then consider their use in the future given current trends in higher education for adults The book explores the implications of a changing educational landscape in which new student populations budgetary pressures and understandings of knowledge both enrich and challenge student centered approaches such as portfolios The approaches and case studies are not only valuable to adult educators but equally to faculty in higher education concerned with the development of competency and outcomes based assessment RESUME WRITING & CAREER PLANNING Prabhu TL, Embark on a transformative journey toward professional success where crafting a compelling resume and strategic career planning converge to unlock new opportunities Resume Writing Career Planning is an all encompassing guide that equips you with the tools and insights to create a standout resume and navigate your career path with confidence Unleash Your Career Potential Immerse yourself in the art of resume writing and career planning as this book explores the essential techniques and strategies that empower you to showcase your skills and achieve your career goals From resume optimization to interview preparation this comprehensive guide helps you position yourself as a top candidate in today's competitive job market Key Themes Explored Resume Crafting Discover the secrets to writing an attention grabbing resume that highlights your strengths and achievements Job Search Strategies Embrace effective job search techniques including networking online platforms and more Interview Success Learn how to ace interviews answer tough questions and make a lasting impression

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Career Planning for Everyone in the NHS Ruth Chambers,2018-10-08 This book is for users of comparisons in health care and for researchers
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This book encourages decision makers to make more use of comparative research but with an awareness of the limitations of comparisons
Its practical approach enables researchers to plan and carry out better comparative research and to develop new methodologies for this fast growing field of research

[Portfolios for Health Professionals - E-Book](#) Lynette Cusack,Kate Andre,Marie Heartfield,2016-09-09
Portfolios for Health Professionals 3e is a practical guide to designing and developing a portfolio that documents and communicates your professional achievements and competencies in order to meet the Australian Health Practitioner Regulation Agency AHPRA annual registration requirements
Now revised to address a range of health professions this third edition will help students to gain a basic understanding of what a portfolio is how it is used and why different types of portfolio may be required for different purposes
The book provides health professionals with detailed guidelines for developing a quality portfolio that will help them to review their professional practice direct their continuing professional development assess their learning and career planning and communicate their professional achievements
Updated regulatory requirements for national registration Aligned to updated APRHA CPD standards
New section on clinical reasoning Increased

focus on reflective practice throughout to encourage critical thinking Expanded section on ePortfolios including examples Greater emphasis on evidence based practice New Chapter 7 with practical examples of the approaches used by a range of health practitioners to develop their professional portfolios *Clinical Nurse Leaders Beyond the Microsystem* James L. Harris, Linda A. Roussel, Patricia L. Thomas, 2021-08-04 *Clinical Nurse Leaders Beyond the Microsystem* A Practical Guide Fourth Edition is a core resource for CNLs which imparts the competencies necessary to lead improvement teams analyze data and ensure delivery of quality safety and value based care in any healthcare setting *Career Pathways* Elaine Makas Howard, Elaine Makas, Pamela J. Ill, 2004 Howard and Ill have given educators a stunning encyclopedic handbook on career pathways Loaded with helpful lists and charts and written in a clear conversational tone *Career Pathways* is the new indispensable resource for superintendents principals counselors and teachers Elaine Johnson Honorary Fellow Huron College *Career Pathways* is the most comprehensive curriculum approach to achieving the dual goal of academic and career maturity High school educators who seek to promote not just college admissions but college success should consider the career pathways approach Kenneth Gray Professor Penn State University Just imagine all students in your high school taking ownership of their own learning This is exactly what happens in a student centered Pathways High School Instructionally based the Collaborative Career Pathways approach is to help all students add relevancy to their school work by preparing for the future Collaborative Pathway High Schools allow students to self manage and problem solve to better prepare for their future This excellent resource brings together three crucial pillars the classroom the community and the counseling processes that are found in all high schools Students begin this process by learning about their aptitudes skills and interests and then selecting one of several broad career paths such as Human Services or Science and Industry Students experience ongoing goal setting and decision making Through the classroom community and counseling processes your students will be able to design and implement a plan that is just right them This is what student centered learning is all about Classroom processes remain the key to student centered and self directed learning Integration occurs naturally as students have the opportunity to participate in integrated learning units that include the four core subject areas technology and one or two electives that all align to state and national standards and benchmarks Community opportunities begin with guest speakers chat partners and field trip visits and then progress to job shadowing internships mentorships and senior capstone projects Counseling becomes a key component for students in the areas of academic career and social and personal skill development Ample opportunities abound for role modeling and practice in teaming problem solving conflict resolution character development self management goal setting and decision making By employing the Career Pathways model your school can add relevancy to what students learn and do during their high school years Help students be more focused and team oriented and the true drivers of their own learning **Writing Your Nursing Portfolio: a Step-By-step Guide** Fiona Timmins, Anita Duffy, 2011-04-16 I am delighted to endorse this practical and accessible guide to writing and developing a

portfolio for nurses Unlike many how to do approaches to portfolio compilation this book acknowledges the complexity involved in learning from practice and recording that learning in a meaningful way The book respectfully guides the reader through essential elements to be considered if a portfolio is to be more than a depository of paper yet avoids prescription in acknowledging the individual nature of the portfolio and its necessity to reflect the nurse s own journey through their career Professor Melanie Jasper Head of College of Human and Health Sciences Swansea University UK The compilation of a nursing portfolio is a task which is often neglected in the busy student nurse s life between long shifts and assignments Timmins Duffy encourage one to take on the challenge and guide one through the process systematically Examples of structured reflections and of portfolio layouts make the realisation of one s own well presented portfolio easier than one might think Any student or qualified nurse will thus benefit from Timmins Duffy s encouraging book Karin Schirmaier Student University of the West of England UK This book is intended for nurses at all stages of their careers and offers a much needed step by step guide to planning writing and maintaining a portfolio I was particularly pleased to see a strong emphasis on reflection and education as a means of encouraging nurses to think critically and learn from their own practice All in all this is a very well constructed book which I highly recommend Professor Gary Rolfe Swansea University UK This handy guide co published with the Nursing Standard is perfect for nurses who need to put together a portfolio and don t know where to start Written as a step by step guide it answers all the common questions about how to compile and write a good nursing portfolio Each chapter includes different tasks so you can create your portfolio as you work through the book The book assumes no prior knowledge of portfolio building and includes Examples of good and challenging portfolio pieces Tools and techniques for reflection and critical thinking Guidance on the NMC competency frameworks Writing your Nursing Portfolio is indispensable reading for all nursing students looking for a clear and accessible guide to creating and developing a portfolio The book describes how the nursing portfolio fits into clinical practice and how it can make a positive difference to the nurse patient and others Portfolios for Nursing, Midwifery and other Health Professions, E-Book Lynette

Cusack, Morgan Smith, 2020-02-01 Portfolios for Nursing Midwifery and other Health Professions is a practical guide providing detailed strategies for developing a quality portfolio that will assist you to review your professional practice assess your learning and career planning direct your continuing professional development and effectively communicate your professional achievements Written by Lynette Cusack and Morgan Smith this fourth edition will help you understand the drivers and benefits of portfolios and how to design and evaluate a quality portfolio in order to meet the Australian Health Practitioner Regulation Agency AHPRA annual registration requirements Clearly outlines what a portfolio is how it is used and why different types of portfolios are required for different purposes Supports understanding of the relationship between portfolios and the AHPRA regulatory requirements of self declaration and practising in accordance with professional practice standards Assists in understanding and applying reflection techniques in professional development learning and portfolio use

An increased focus on how portfolios relate to career planning and achieving professional goals Highlights different ways of demonstrating evidence of achievements An increased emphasis on demonstrating safety and quality in healthcare and person centred practice An eBook included in all print purchases Nursing and Midwifery Portfolios Kate Andre, Marie Heartfield, 2011 The implementation of National registration requires Australian and New Zealand Nurses and Midwives to perform annual Continuing Professional Development They must also document evidence of skills acquisition activities reflection identification and prioritisation of their learning needs in a portfolio With the global trend towards e Portfolios many higher education institutions encourage the use of e Portfolios as a tool to enhance learning and demonstrate career development Nursing and Midwifery Portfolios evidence of continuing competence 2e has been thoroughly revised with a focus on e Portfolios to provide tools to structure reflect plan develop and communicate professional achievements for nurses and midwives A new chapter on Reflection highlights the value of including reflection within portfolios as a critical element towards addressing learning needs for individuals Australian and New Zealand regulatory frameworks By providing direct application to the local regulatory context including applied examples this book gives the reader the opportunity to understand the perspective of their local regulator thus assisting them in producing a product that addresses the needs of the regulator A range of portfolio approaches Through understanding a range of portfolio approaches the reader can gauge which approach best meets their needs Examination of the nature and role of evidence This assists the reader to understand the need for a range of evidence and how the different types of evidence contribute specific aspects necessary to substantiate the broader argument of competence Through the use of quality evidence the reader can compile a more compact but effective portfolio Performance and career planning The direct link made in this book between portfolios performance and career planning means that the value of this book extends beyond being a tool for undergraduate and postgraduate students Rather this text is designed to assist a range of clinicians and managers in assisting them either plan their own careers or influence others in developing careers inline with the future needs of their organisation New information about e Portfolios A new chapter on Reflection Updated regulatory requirements for National registration Aligned to NMBA CPD standards Greater emphasis on evidence based practice Increased use of examples and case studies Career Management and Employee Portfolio Tool Kit Antonio F. Vianna, 2003-03-09 Whether you are just starting out in your career re entering the workforce changing jobs or careers or wanting to advance in your current organization you must be on target as to who you are what you want to become and how to get there Career Management and Employee Portfolio Tool Kit 3rd edition provides two valuable tools for the employee how to plan organize decide and act on key career decisions how to make the performance management process work for you Several updates have been added to help build your understanding of ways to enhance your career There are new exercises tips tactics and tools *Transitions in Nursing - E-Book* Esther Chang, John Daly, 2015-09-01 Chang and Daly s highly respected text assists students when preparing for their first nursing role by

addressing key issues such as Team work Organisational culture Stress management Communication skills Professional development strategies Self care NEW chapters Evidence based practice knowledge translation a practical guide Establishing and maintaining a professional identity portfolios and career progression Transition into practice the regulatory framework for nursing Stronger focus on organisational culture clinical reasoning conflict resolution skills and competencies and requirements of professional portfolios Updated Recommended Readings and revised Case Study Reflective Questions All chapters have been updated to reflect current practice

Building Your Career in STEM Angela Ziebell, Rebecca Yee, 2024-12-04 Are you a science student wondering how to turn your degree into a fulfilling career Or are you a recent graduate struggling to navigate their options in the post degree world Well this book is your ultimate roadmap to success With practical tips for developing your skills building your network and standing out in a crowded job market you ll be well on your way to a rewarding career in no time This book aims to support all students and graduates in the STEM subjects seeking employment and navigating their first few years in the workplace From finding employment and CV and cover letter writing to networking and improving employability this book covers the essential skills that you need to kickstart your career Also included are helpful insights from successful graduates working in a variety of different careers and more seasoned professionals imparting their hard earned wisdom and more importantly outlining what employers are most looking for in science and technology graduates and how you can maximise your appeal to potential employers and plan for a future beyond university Start building a successful career in STEM by crafting your own professional profile with the help of this book

Recruitment, Development, and Retention of Information Professionals: Trends in Human Resources and Knowledge Management Pankl, Elisabeth, Theiss-White, Danielle, Bushing, Mary C., 2010-02-28 This book offers disparate yet important perspectives of various information professionals pertaining to recruitment retention and career development of individuals within organizations Provided by publisher

[A Portfolio of Community College Initiatives in Rural Economic Development](#) Margaret G. Thomas, 1989

The Clinical Nurse Specialist Handbook Patti Rager Zuzelo, 2010-10-15 This book is Print on Demand Orders can take 4 6 weeks to fulfill The Clinical Nurse Specialist Handbook Second Edition is a comprehensive resource designed exclusively for clinical nurse specialists Completely revised and updated it delves more deeply into topics covered in the first edition winner of the 2007 AJN Book of the Year award As the CNS role continues to evolve opportunities and challenges will emerge Readers gain valuable insight and learn effective strategies to manage the day to day responsibilities and complexities associated with continuous quality improvement patient safety initiatives chairing meetings and teaching The text provides practical advice using real world CNS scenarios to facilitate learning and positively influence care outcomes It also contains information and tools to help students expand their knowledge and succeed professionally Chapters address issues such as workplace violence professional and personal development and performance appraisal Practical suggestions resources and examples Case studies of real life hospital situations Newly

revised PowerPoint slides to help educators initiate discussions View Sample Chapters 2010 386 pages *Research on Project, Programme and Portfolio Management* Roxana Cuevas, Constanta-Nicoleta Bodea, Pablo Torres-Lima, 2020-12-17 This book collects recent work presented at the 31st IPMA Congress which was held in Merida Mexico from September 30th to October 2nd 2019 It covers a range of project programme and portfolio management contexts with the general aim of integrating sustainability into project management The book is structured into three parts The first part covers concepts and approaches related to the integration of sustainability in project management The second part presents research on integrating sustainability into project management in different industries and regions The final part takes specific perspectives on integrating sustainability into project management related to learning and continuing competence development The book offers a valuable resource for all researchers interested in studying the emerging trends in incorporating sustainability in project programme and portfolio management *Status of the NOICC/SOICC Network* United States. National Occupational Information Coordinating Committee, 1996

Transformative Approaches to Career-Ready Education Ivan Gratchev, Krishnasamy T. Selvan, Hugo G. Espinosa, 2025-06-20 Universities worldwide play a pivotal role in shaping the future workforce by equipping students with the skills knowledge and attitude required to thrive in an ever evolving job market Transformative Approaches to Career Ready Education addresses the critical challenge of aligning higher education with modern industry and national expectations This book brings together diverse perspectives from leading educators researchers and industry practitioners offering practical strategies to enhance teaching and learning Inspired by the Webinars in Engineering Education initiative a collaboration between Griffith University Australia and SSN College of Engineering India this book explores innovative pedagogies immersive learning environments higher education goals and assessment practices that foster critical thinking problem solving and adaptability among students Organized into four thematic sections the chapters delve into foundational skills for career success practical approaches to career readiness industry insights on graduate employability and transformative innovations for higher education Featuring case studies evidence based practices and future oriented discussions this book showcases how universities can empower students to meet the demands of a rapidly evolving world Ideal for educators policymakers and industry leaders this book inspires a reimagining of higher education to produce career ready graduates who are not only prepared to enter the workforce but to excel and grow throughout their professional journeys *Career Management & Work-Life Integration* Brad Harrington, Douglas T. Hall, 2007-05-16 Career Management Work Life Integration Using Self Assessment to Navigate Contemporary Careers is a comprehensive easy to follow guide to managing contemporary careers Although grounded in theory the book also provides an extensive set of exercises and activities that can guide career management over the lifespan Authors Brad Harrington and Douglas T Hall offer a highly useful self assessment guide for students and other individuals who want to deal with the challenge of succeeding in a meaningful career while living a happy well balanced life

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