

SHORT-TERM CAREER GOALS EXAMPLES

- Get approval to enroll in a training program
- Stop/leave work by X every day
- Develop a personal branding strategy
- Ask X to mentor you
- Volunteer for a cross-functional project
- Improve relationship with X
- Practice each of the main leadership styles
- Revise and update my resume
- Achieve a specific sales target
- Attend a minimum of X networking events
- Create or update your career plan
- Learn how to use a new technology
- Create or update your portfolio
- Get your email inbox under control
- Create a development plan
- Obtain a new certification
- Present your case for a raise/promotion
- Shadow a leader or colleague
- Take a leadership assessment
- Start time-boxing
- Obtain a new certification
- Read a leadership book
- Practice public speaking
- Complete an online course/workshop
- Conduct a personal SWOT analysis
- Gain proficiency in a foreign language
- Conduct a skills gap analysis
- Practice saying "no"
- Have a career conversation with your boss
- Go on a sales call or client meeting solo
- Eat one "frog" per week
- Ask your boss for more responsibility
- Dedicate X minutes every X to personal development
- Set up meetings with the top leaders in your organization
- Celebrate wins as a team during weekly team meetings
- Research industry trends
- Organize your physical and digital workspace
- Identify your preferred language of appreciation at work
- Interview people who work in your desired field/role
- Practice asking teammates for help when overwhelmed
- Run better staff meetings
- Put together a strategic plan
- Resolve a long-standing conflict with a colleague
- Identify your communication style
- Identify your conflict style
- Use the Eisenhower Matrix to assess responsibilities
- Schedule a vacation day and ensure you take it off
- Take your breaks
- Add X new LinkedIn connections to your network
- Increase social media follower count by X
- Respond to every email within 24 hours
- Start a personal passion project
- Publish a blog post or article on a professional website
- Automate your daily/weekly/monthly report
- Have lunch with a colleague from another department
- Identify your top 10 areas of improvement
- Set better boundaries with X
- Meet with your career role model

Long Work Short Life

Puja Mehta



Long Work Short Life:

Whispering the Secrets of Language: An Emotional Quest through **Long Work Short Life**

In a digitally-driven earth wherever displays reign great and quick connection drowns out the subtleties of language, the profound secrets and psychological nuances concealed within words frequently go unheard. Yet, set within the pages of **Long Work Short Life** a captivating literary prize pulsing with natural emotions, lies a fantastic quest waiting to be undertaken. Composed by a talented wordsmith, that enchanting opus invites visitors on an introspective trip, gently unraveling the veiled truths and profound impact resonating within the very cloth of every word. Within the emotional depths with this touching evaluation, we shall embark upon a sincere exploration of the book is primary themes, dissect their charming publishing type, and succumb to the effective resonance it evokes heavy within the recesses of readers hearts.

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