MODERN ARCHIVES AND MANUSCRIPTS:

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Modern Archives Manuscripts A Select

Heather MacNeil, Terry Eastwood

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Archives and the Computer Michael J. Cook, 2014-05-20 Archives and the Computer deals with the use of the computer and its systems and programs in archiving data and other related materials The book covers topics such as the scope of automated systems in archives systems for records management archival description and retrieval and machine readable archives The book also features examples of systems for records management from different institutions such as the Tyne and Wear Archive Department Dyfed Record Office and the University of Liverpool Included in the last part are appendices Appendix A is a directory of archival systems Appendix B contains guidelines for machine readable and related records for preservation and Appendix C covers machine readable archives The text is recommended for archivists who would like to know more about the use of computers in archiving of records and other related information Professional training of archivists International Council on Archives, 2017-10-23 No detailed description available for Professional training of archivists Managing Archives and Archival Institutions James Gregory Bradsher, 1991-08-13 Drawing on the expertise of nineteen highly regarded American archivists Managing Archives and Archival Institutions establishes general principles that will be of practical value to archivists at all stages of professional development in all types of archival institutions Contributions reflect the broad scope of archival work today and the wide range of skills and expertise archivists must acquire to meet the challenges presented by modern records and archives Archives & Manuscripts Maynard J. Brichford, 1977 Selecting & Appraising Archives & Manuscripts Frank Boles, 2005 Intended to provide the basic foundation for modern archival practice and theory Preface A Reference Guide for English Studies Michael J.

Marcuse, 2023-11-15 **Modern Archive's and Manuscripts** ,1975 Basic Archival Workshops Thomas C. Pardo, 1982 Managing Records as Evidence and Information Richard J. Cox, 2000-12-30 For the past three decades policies regarding a variety of information issues have emanated from federal agencies legislative chambers and corporate boardrooms Despite the focus on information policy it is still a relatively new concept and one only now beginning to be studied The subject area is wider than believed archives and records policies information resources management information technology telecommunications international communications privacy and confidentiality computer regulation and crime intellectual property and information systems and dissemination This is not a compendium of policies to be used but rather an exploration in a more detailed fashion of the fundamental principles supporting the setting of records policies Records policies are critically important for records professionals to develop and use as a means of strategically managing the information and evidence found in the millions of records created daily provided that the policies are based on comprehensible principles This is a series of discourses on the fundamentals of archives and records management needing to be understood before any organization attempts to define and set any policy affecting records and information The chapters concern defining records how information technology plays into policy compiling the fundamental tasks of identifying and maintaining records as critical to records and information policy public outreach and advocacy as a key objective for such policy and the role of educating records professionals in supporting sensible records policies **Protecting Historic** Architecture and Museum Collections from Natural Disasters Barclay G. Jones, 2014-05-12 Protecting Historic Architecture and Museum Collections from Natural Disasters serves as a useful guide for professionals engaged in the preservation of cultural heritage whether structures or artifacts This book discusses how to prevent losses to the cultural heritage of structures and artifacts through more knowledgeable protection prevention and emergency response Organized into six sections encompassing 26 chapters this book begins with an overview of the mechanisms for preserving and protecting the heritage This text then examines the threats of destruction by the natural elements such as decay air pollution subsidence and other forms of attrition Other chapters consider the social functional and economic values of the buildings and museum objects This book discusses as well the natural disaster policies within a society The final chapter deals with the enlistment of the private sector in dealing with catastrophes rising out of fire earthquake flood and other natural disasters This book is a valuable resource for conservation specialists archivists private collectors dealers curators and librarians Introduction to Archival Organization and Description Michael J. Fox, Peter L. Wilkerson, 1999-02-11 An archival

Introduction to Archival Organization and Description Michael J. Fox,Peter L. Wilkerson,1999-02-11 An archival collection is a unique body of information created at a particular time by a particular organization or individual as a result of a particular activity If the cultural record contained in an archive is to be accessible the archivist must examine organize and describe each collection individually Introduction to Archival Organization and Description guides the novice to an understanding of the nature of archival information and documentation Chapters cover topics such as the characteristics of

archival materials the gathering and analysis of information for archival description and the implementation of descriptive tools in information systems The Introduction to series acquaints professionals and students with the complex issues and technologies in the production management and dissemination of cultural heritage information resources Maintaining Practical Archives Gregory S. Hunter, 2020-04-14 Since its original publication Hunter's manual has been not only a rich and ready reference tool but also a practical resource for solving problems Catholic Library World and no text has served as a better overview of the field of archives Newly revised and updated to more thoroughly address our increasingly digital world including integration of digital records and audiovisual records into each chapter it remains the clearest and most comprehensive guide to the discipline Former editor of American Archivist the journal of the Society of American Archivists SAA Hunter covers such keystone topics as a history of archives including the roles of historical societies and local history collections in libraries new sections on community archives diversity and inclusion conducting a survey and starting an archival program selection appraisal acquisition accessioning and deaccessioning important points of copyright privacy and ethics arrangement of archival collections with a discussion of new theories description including DACS EAD and tools such as ArchivesSpace access reference and outreach with a look at how recent innovations in finding aids can help researchers preservation including guidance on how to handle rare books maps architectural records and artifacts digital records addressing new and popular methods of storage and preservation of email social media image files webpages Word documents spreadsheets databases and media files disaster planning security and theft prevention metrics assessment establishing employee procedures and policies working with interns and volunteers and other managerial duties public relations and marketing from social media and the Web to advocacy and professional guidelines and codes such as the newly developed SAA Statement of Core Values of Archivists Providing in depth coverage of both theory and practice this manual is essential for archivists at all levels of experience and of all backgrounds **Currents of Archival Thinking Heather** MacNeil, Terry Eastwood, 2017-01-09 With new technologies and additional goals driving their institutions archives are changing drastically This book shows how the foundations of archival practice can be brought forward to adapt to new environments while adhering to the key principles of preservation and access Archives of all types are experiencing a resurgence evolving to meet new environments digital and physical and new priorities To meet those changes professional archivist education programs now one of the more active segments of LIS schools are proliferating as well This book identifies core archival theories and approaches and how those interact with major issues and trends in the field The essays explore the progression of archival thinking today discussing the nature of archives in light of present day roles for archivists and archival institutions in the preservation of documentary heritage Examining new conceptualizations and emerging frameworks through the lenses of core archival practice and theory the book covers core foundational topics such as the nature of archives the ruling concept of provenance and the principal functions of archivists discussing each in the context of

current and future environments and priorities Several new essays on topics of central importance not treated in the first edition are included such as digital preservation and the influence of new technologies on institutional programs that facilitate archival access advocacy and outreach the changing legal context of archives and archival work and the archival collections of private persons and organizations Readers will also learn how communities of various kinds intersect with the archival mission and how other disciplines perspectives on archives can open new avenues **1945-1978** Maria Witt, 2013-02-07 No detailed description available for 1945 1978 Encyclopedia of Archival Science Luciana Duranti, Patricia C. Franks, 2015-06-17 Here is the first ever comprehensive guide to archival concepts principles and practices Encyclopedia of Archival Science features 154 entries which address every aspect of archival professional knowledge These entries range from traditional ideas like appraisal and provenance to today s challenges digitization and digital preservation They present the thoughts of leading luminaries like Ernst Posner Margaret Cross Norton and Philip Brooks as well as those of contemporary authors and rising scholars Historical and ethical components of practice are infused throughout the work Edited by Luciana Duranti from the University of British Columbia and Patricia C Franks from San Jos State University this landmark work was overseen by an editorial board comprised of leading archivists and archival educators from every continent Adrian Cunningham Queensland State Archives Australia Fiorella Foscarini University of Toronto and University of Amsterdam Pat Galloway University of Texas at Austin Shadrack Katuu International Atomic Energy Agency Giovanni Michetti University of Rome La Sapienza Ken Thibodeau National Archives and Records Collections Vol 14 N3 Juilee Administration US and Geoffrey Yeo University College London UK Decker, Collections, 2019-02-05 This issue of the journal and its sister 14 04 brings together sixteen contributions from scholars from a variety of perspectives around the topic of Women Collections The articles present the work of independent scholars researchers and practitioners as well as those situated in academy and collecting institutions Selected References on Phases of Archival Administration, 1942 Music in American Higher Education Edward Brookhart, 1988

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