# **Managing Purchasing**

- Sales and inventory data help purchasing managers schedule the best times to place reorders.
- Sourcing is choosing appropriate vendors to supply desired goods or services.
- Buyers planning to make a large or expensive purchase ask several vendors to provide a price quote.
  - A quantity discount is a discount given to buyers for purchasing a large quantity of a product or service from a vendor.
  - Volume buying means purchasing a large quantity from a vendor, typically to take advantage of a quantity discount.
  - A trade discount is a discount given to resellers who are in the same trade, industry, or distribution chain as a vendor.
- Many vendors allow established business customers extra time to pay for purchases

# **Managing Purchasing**

Katrin Zwirglmaier

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