

Health & Safety at Work

Overview

This guide aims to inform you of the basic legislation which exists to ensure your safety in the workplace.

The Health & Safety at Work Act 1974. This has provided the basis for a more systematic approach to health and safety.

The main provisions include:

- Spelling out the duties of employers and employees
- Extending protection to other persons affected by work activities, such as the public.
- Establishing the Health & Safety Executive (HSE) as the main enforcing body.
- Detailing the enforcement measures that can be carried out including inspection and enforcement notices.

Your company's Health & Safety Policies can be seen by contacting:



The Management of Health & Safety at Work Regulations 1999

These regulations introduced the need for workplace risk assessment, the documentation of findings and the provision of training and information.

They also require employers to make requirements relating to:

- Provide health surveillance where necessary
- Organise competent assistance for Health and Safety
- Have suitable emergency procedures in place
- Provide information, consultation and training
- Assess risks specifically to new or expectant mothers and young persons



The Control of Substances Hazardous to Health (COSHH) Regulations 2002

COSHH requires employers to protect employees from harmful exposure to substances used or generated in the workplace.

Employers are required to:

- Avoid contact of the most toxic substances exposure
- Substitution of less harmful materials
- Maintenance of all controls and safe systems of work
- Monitoring control exposures
- Provide health surveillance
- Provide training



The Manual Handling Operations Regulations 1992

These regulations are intended to reduce the risk of injury to employees when performing work involving manual handling, which is defined as physical activity that involves lifting, carrying, pushing and pulling.

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Typical manual handling injuries include:

- Damage to ligaments and tendons
- Strain or sprain
- Slipped discs
- Hernias

The correct body

The back is composed of vertebrae which, when not loaded, are supported by surrounding discs. Tendons and muscles support the spine and prevent it from bending. It is important to be aware of this structure to avoid injury.

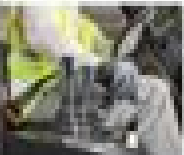


The Provision & Use of Work Equipment Regulations (PUWER) 1998

PUWER Regulations lay down requirements relating to the safe use of machinery.

Employers must ensure that:

- Equipment is suitable for the intended purpose and condition of use
- Equipment is safe for the intended use
- Operators are provided with suitable training and information about the equipment's operation
- Equipment is fitted with appropriate working rules, marks, safety flags or guards
- Special procedures are in place to supervise machine breakdown and normal activities are suspended until repairs



The Workplace (Health & Safety and Welfare) Regulations 1992 (Workplace Regulations)

The Workplace Regulations cover the environment in which work activity is conducted within premises.

Employers must:

- Adequately maintain the workplace
- Provide adequate heat, light and ventilation
- Ensure the workplace is in a suitable state for the work activities carried out
- Provide safe traffic management
- Provide adequate toilet, washing facilities
- Provide facilities for changing clothing
- Provide facilities for food and a means of drinking water
- Facilities for changing clothing
- Facilities for food and drinking water



The Health and Safety (Safety Signs and Signals) Regulations 1996

These Regulations provide the format for Health and Safety signs and signalling.

Signs are as follows:

- Blue signage indicates compulsory requirements such as PPE which must be worn and similar instructions
- Red signage is prohibited or restricted (e.g. 'No entry' or 'No smoking'). Some red signage is also used to indicate fire precautions such as the location of fire extinguishers
- Yellow signage warns of hazards such as 'wet floor' or 'fragile roof'
- Green signage indicates a safe condition and is used to indicate the exit information or direction to the exit route



The Personal Protective Equipment (PPE) at Work Regulations 1992

The PPE Regulations require employers to provide PPE at an adequate standard where risk assessment highlights the need for it.

Employers must:

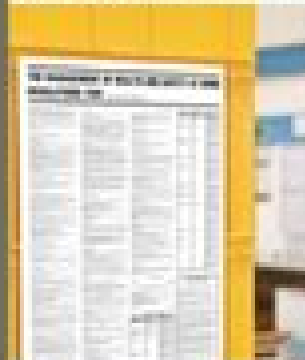
- Provide suitable PPE to employees if there is a risk to their health or safety that cannot be adequately controlled by other means
- Consider PPE at the job and make use of other, more effective measures (such as safe systems of work, or for example)
- Ensure compatibility of more than one form of PPE needs to be met together
- Select PPE to an adequate level in sufficient working conditions and in good repair
- Provide adequate storage facilities for PPE when it is not in use
- Provide employees with adequate relevant information, instruction and training



Other Provisions

Other safety Regulations cover matters such as:

- Fire
- Display screen equipment (e.g. computer workstations, tablets, smartphones and tablet computers)
- Employee consultation and representation
- First aid and accident reporting
- Flammable liquids and hazardous materials
- Work at height



Managers Guide To Health And Safety At Work

Jeremy Stranks



Managers Guide To Health And Safety At Work:

The Manager's Guide to Health and Safety at Work Jeremy Stranks,2006 This new edition is essential reading for all managers responsible for the welfare of their staff As well as advising on the complicated legal obligations it also explains how to ensure an appropriate level of control over health risks

A Manager's Guide to Health & Safety at Work Jeremy W. Stranks,2003 A Manager's Guide to Health and Safety at Work continues to serve as a standard reference text for all levels of management particularly in the case of those small to medium sized enterprises that may not be in a position to employ a health and safety specialist

The Manager's Guide To Health & Safety At Work, 8/e Jeremy Stranks,2007-01-01

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Health and Safety at Work Jeremy Stranks,2010-08-03 This practical guide continues to provide advice on how to establish procedures in your organization Written in jargon free language it cuts through the legal complexities to enable you to fully understanding the law and its implications to your business The 9th edition has been updated to comply with all recent changes and additions to Health and Safety law Updates include guidance on The Corporate Manslaughter and Homicide Act 2007 Heath and Safety Offences Act EU Regulation concerning the Registration Evaluation Authorisation and Restriction of Chemicals REACH Asbestos and the Control of Asbestos at Work Regulations and Vibration induced injury and the Control of Vibration at Work Regulations Formerly published as A Manager's Guide to Health Safety at Work

Managers Guide to Health and Safety at Work Act British Safety Council,1975 *The Manager's Guide to Workplace Safety* R. Scott Stricoff,Donald R. Groover,2012-11 No manager wants to see employees get hurt but few are fully prepared to play meaningful roles in safety The Manager's Guide to Workplace Safety is designed to provide managers with the relevant knowhow and proactive approaches to understand and take on safety management With over 70 years of combined safety training experience authors R Scott Stricoff and Donald R Groover have worked with executives managers and supervisors from across the world to make significant advances in keeping people safe engaged and motivated in the workplace Going beyond the generalities of typical safety resources this book provides practical guidance on what an individual with management responsibility should do to support and drive safety excellence

A Management Guide to Health and Safety at Work Institution of Plant Engineers,1977 **Introduction to Health and Safety at Work** Phil Hughes MBE,Ed Ferrett,2020-12-21 Introduction to Health and Safety at Work covers the fundamentals of occupational safety and closely follows the NEBOSH National General Certificate syllabus which was updated in 2019 and came into use in 2020 Highly illustrated and over 600 pages in length it covers all of the essential elements of health and safety management the legal framework risk assessment and control standards and also includes checklists report forms and record sheets to supplement learning It also has an extensive summary of current health and safety legislation Aligned to the NEBOSH

National General Certificate in Occupational Health and Safety Practice questions and answers to test knowledge and increase understanding In addition to helping students study for the NGC it is used for reference and revision on other Health and Safety qualifications at level 3 and above including the Nebosh Diploma It is also a source of reference and guidance for health and safety practitioners in the workplace

Introduction to Human Resource Management Paul Banfield, Rebecca Kay, 2008 Co written by an HR lecturer and an HR practitioner this introductory textbook provides academic and practical insights which convey the reality of human resource management The wide range of real life cases and learning features enables students to quickly understand the issues in practice as well as theory and brings the subject to life

Introduction to Health and Safety at Work Phil Hughes, Ed Ferrett, 2015-08-27 Introduction to Health and Safety at Work covers the fundamentals of occupational safety and health for the thousands of students who complete the NEBOSH National General Certificate in Occupational Health and Safety each year Fully revised in alignment with the April 2015 syllabus this sixth edition provides students with all they need to tackle the course with confidence The highly illustrated content covers all of the essential elements of health and safety management the legal framework risk assessment and control standards and also includes checklists report forms and record sheets to supplement learning Aligned to the NEBOSH National General Certificate in Occupational Health and Safety Practice questions and answers to test knowledge and increase understanding Complete with a companion website containing extra resources for tutors and students at www.routledge.com/cw/hughes Written by renowned authors the Introduction to Health and Safety at Work is also a handy reference for managers and directors dealing with the day to day issues of health and safety and is of great value to those studying for level 3 N SVQ and the NEBOSH National Diploma

Managing Health, Safety and Working Environment Elearn, 2012-03-29 Are you looking to save your company money whilst improving employee well being A safe healthy working environment is good for business The Health and Safety Executive HSE has identified companies where specific financial advantages were attributable to improved health and safety one company saved 12 for every 1 it spent a 73% reduction in employee insurance claims and 18% fewer days lost to injuries a 50% reduction in civil claims When you consider that in 2004 5 28 million working days were lost due to work related ill health and 7 million due to workplace injury the benefits of a health and safety culture are obvious This book explores the managerial roles and responsibilities with regard to safety Applying key legal requirements to the workplace it looks at how workplace facilities are managed and how materials and equipment are used stored and maintained for optimum effectiveness It not only aids organisations to achieve success but to maintain it

Key Topics in Healthcare Management Robert Jones, Fiona Jenkins, 2018-04-19 Information is a key resource to primary health care and is increasingly required in individual practices This book will demystify the subject which is often presented in complex terms It sets out in a simple and interesting way what information those working in primary care will need the systems required to deliver them and how to set them up Information and IT for Primary Care

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HR Manager's Guide to Health and Safety - 4th Edition Jamie Knight,2014-01-01 *Introduction to Health and Safety at Work* , **The Indian Infrastructure Body of Knowledge: Volume 2** Quality Council of India, *Health and Safety: Risk Management* Tony Boyle,2017-10-19 Health and Safety Risk Management is the clearest and most comprehensive book on risk management available today This newly revised fourth edition integrates new developments in legislation standards and practice and incorporates up to date information for qualification syllabuses The book is divided into four main parts Part 1 1 is primarily concerned with the fundamentals of risk management and is relevant for all students of health and safety while Part 1 2 covers the required basic human factors material required for health and safety qualifications Part 2 1 deals with the more advanced aspects of risk management while Part 2 2 covers the more advanced human factors material required by those studying for qualifications in health and safety This authoritative treatment of risk management is essential reading for both students working towards degrees diplomas and postgraduate or vocational qualifications in health and safety and experienced health and safety professionals who will find it invaluable as a reference

The Project Manager's Guide to Health Information Technology Implementation Susan M. Houston,2017-08-14 This book focuses on providing information on project management specific for software implementations within the healthcare industry It can be used as a beginners guide as well as a reference for current project managers who might be new to software implementations Utilizing the Project Management Institute s PMI methodology the defined process groups and knowledge areas will be defined related to implementing custom and Commercial Off The Shelf COTS software The Software Development Life Cycle SDLC is a standard for developing custom software but can also be followed for implementing COTS applications as well How will the system be set up from an architecture and hardware standpoint What environments will be needed and why How are changes managed throughout the project and after These questions and more will be reviewed The differences between types of testing are defined as well as when each are utilized Planning for the activation and measuring the success of the project and how well the strategic need has been met are key activities that are often not given the time and effort to plan as the other parts of the implementation project This new edition updates the current content to better align with the newest version of the PMI s Project Management Body of Knowledge PMBOK the latest technology and concepts In addition this new edition includes additional chapters covering security and privacy contract management and system selection and transition to support

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