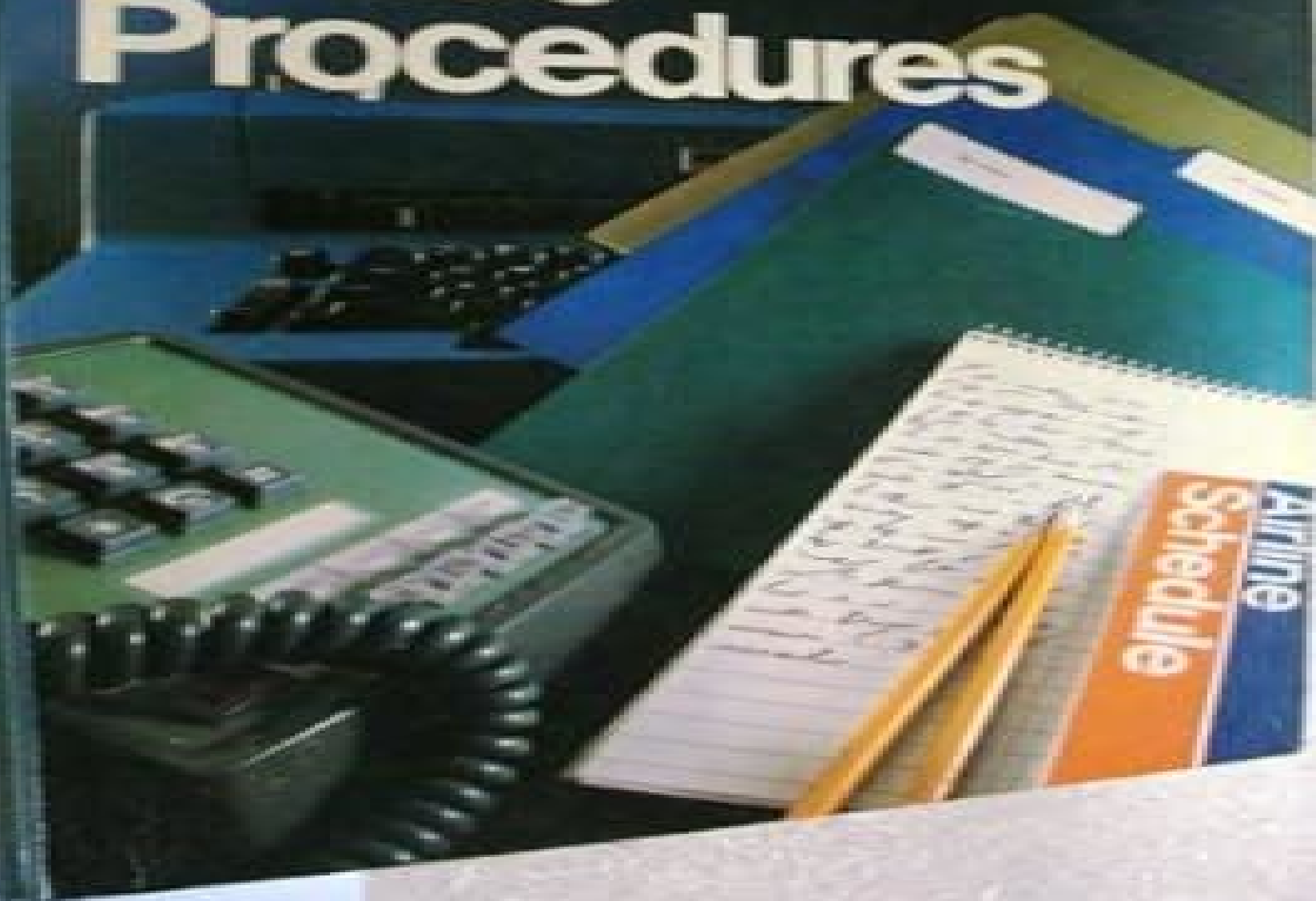


Secretarial Office Procedures

Oliver & Pearson
Ninth Edition



Secretarial Office Procedures College Series

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