
Internet Policy

1. Purpose.

The purpose of this policy is to ensure the proper use of _____'s (hereinafter referred to as Company) internet system and make its employees and users aware of what the Company deems as acceptable and unacceptable use of its internet system. This policy also provides for sanctions in the event of a breach or violation of the policy terms hereunder.

2. Applicability.

This Policy applies to all users of company technology, including employees, contractors, vendors, partners, associates, and any other parties accessing or using the Company's System through on-site or remote terminals.

3. Disclaimer of liability for use of Internet.

The Company is not responsible for material viewed or downloaded by users from the Internet. The Internet is a worldwide network of computers that contains millions of pages of information. Users are cautioned that many of these pages include offensive, sexually explicit, and inappropriate material. In general, it is difficult to avoid at least some contact with this material while using the Internet. Even innocuous search requests may lead to sites with highly offensive content. In addition, having an e-mail address on the Internet may lead to receipt of unsolicited e-mail containing offensive content. Users accessing the Internet do so at their own risk.

4. Duty not to waste computer resources.

Employees must not deliberately perform acts that waste computer resources or unfairly monopolize resources to the exclusion of others. These acts include, but are not limited to, sending mass mailings or chain letters, spending excessive amounts of time on the Internet, playing games, engaging in online chat groups, printing multiple copies of documents, or otherwise creating unnecessary network traffic. Because audio, video and picture files require significant storage space, files of this or any other sort may not be downloaded unless they are business-related.

5. No expectation of privacy.

The computers and computer accounts given to employees are the exclusive property of the Company. No individual should have any expectation of privacy in any communication over this System. The System is to be used solely for company-related business, and is not to be used for personal business or pleasure.

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Nealschuman Internet Policy Handbook For Libraries

David Baud



Nealschuman Internet Policy Handbook For Libraries:

Neal-Schuman Internet Policy Handbook for Libraries Mark Smith,1999 Intended to guide library administrators through the many complex decisions inherent in managing public Internet access Takes you through each possible element of an Internet policy Explores the potential positive and negative impacts for each option **Neal-Schuman Internet Policy Handbook for Libraries** ,1999 **The Internet Public Library Handbook** Joseph Janes,1999 A guide for librarians designed to help them plan build and maintain a collection of Internet based resources design services to meet the users needs answer reference questions via e mail and find funding and support for network based information services

Teaching the Internet to Library Staff and Users William D. Hollands,1999 A practical guide for librarians wishing to establish or refine ongoing Internet training for staff members or patrons Resources in Education ,2001-04 **Small Libraries** Sally Gardner Reed,2002-06-12 This fully revised and updated edition provides current information on automation and technology and on advocacy to help small public libraries strive to make available the same basic services as larger libraries This book is written for the directors of these honest to goodness small libraries providing both a philosophical as well as a common sense basis for decision making Appendices provide sample documents for a library s Statement of Purpose worksheets for job descriptions and personnel policies a volunteer application form ALA documents Library Bill of Rights and Code of Ethics a list of discount book dealers and a sample meeting room policy The Small Public Library Survival Guide Herbert B. Landau,2008-06-30 Herbert Landau a seasoned marketer applied his three decades of corporate marketing experience to save a small library faced with funding cuts His customer centric approaches brought in resources volunteers and in kind donations and earned the library local and national awards Cover *The Bowker Annual Library and Book Trade Almanac 2000* R R Bowker Publishing,Bowker,2000-05 As an on the job answer book a statistical information resource a planning and research guide and a directory and calendar The Bowker Annual Library and Book Trade Almanac 2000 delivers the hard to find industry news and information you need all year long This acclaimed must have resource provides Expert reviews of the key trends events and developments that will influence your work in 2000 and the years to come Plain English explanations of new legislation and changes in funding programs and how it will affect libraries Definitive statistics on book prices numbers of books published library expenditures average salaries and other budget crunching assistance A full calendar of events key organizations names and numbers of important individuals including e mail addresses and fax numbers and much more This fully updated reference tool makes it easy to stay on top of the developments that affect libraries booksellers and publishers alike and to find fast answers to the countless on the job questions you encounter You ll use it to Keep informed on the latest trends in networking the Internet and other advances Locate information on industry events and organizations Find lists of best books literary prizes winners and bestsellers Prepare budgets and justify requests Review recent legislation and regulations affecting your industry Learn about emerging trends needs problems and

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it useful and current and this book provides guidelines to do so Finally there is a chapter on promoting the cyber library so the school community is aware of its features and participates in its growth process No school library should be without this volume

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