

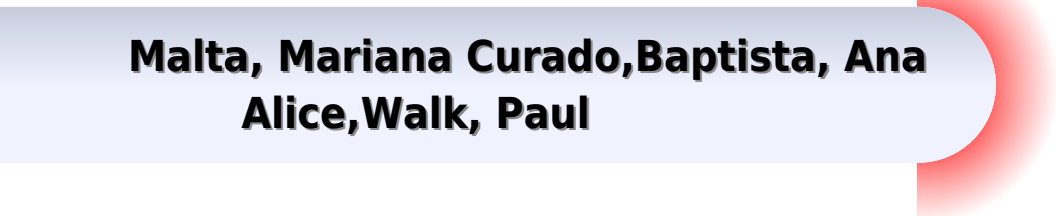
Preservation of the Integrity of Electronic Records

*Luciana Durrant
Terry Eastwood
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Kluwer Academic Publishers

Preservation Of The Integrity Of Electronic Records

**Malta, Mariana Curado, Baptista, Ana
Alice, Walk, Paul**



Preservation Of The Integrity Of Electronic Records:

Preservation of the Integrity of Electronic Records L. Duranti, T. Eastwood, H. MacNeil, 2013-03-09 By Terry Eastwood This book reports the findings of a research project on the means of protecting the integrity of active and semi active electronic records The project which is commonly referred to as the UBC Project was conceived by two of the authors of this book Luciana Duranti and Terry Eastwood and conducted between 1994 and 1997 The third author Heather MacNeil who worked formally as the principal research assistant on the project acted as an equal in the research and in the writing of this book The project investigated a number of fundamental questions that have arisen over the past decade as a consequence of the rapid development and use of computer technology for the creation maintenance and preservation of recorded information One of the first comprehensive studies of the issues associated with the management of electronic records was conducted by the United Nations The study commonly known as the ACCIS report aimed to develop guidelines for implementation of electronic archives and records management programmes for use by United Nations organizations taking into account traditional archives and records management practices The report of the study of electronic records in eighteen United Nations organizations identified a number of enduring issues It recognized that the United Nations had to distinguish between record and non record material It recognized the problem of ensuring the authenticity of records which rather narrowly it construed as assuring legality

Preservation of the Integrity of Electronic Records L. Duranti, T. Eastwood, H. MacNeil, 2014-01-15 *Encyclopedia of Library and Information Science* Allen Kent, 2002-03-26 This supplement examines achieving synergy between computer power and human reason to the unified medical language system UMLS Research and Advanced Technology for Digital Libraries Panos Constantopoulos, Ingeborg T. Solvberg, 2003-06-30 Digital libraries DLs are major advances in information technology that frequently fall short of expectations 7 28 Covi Kling 7 argue that understanding the wider context of technology use is essential to understanding digital library use and its implementation in different social worlds Recent health informatics research also guesses that social and organisational factors can determine the success or failure of healthcare IT developments 8 11 12 Heathfield 11 suggests that this is due to the complex autonomous nature of the medical discipline and the specialized clinician or software engineer approach to system development Negative reactions to these systems is often due to inappropriate system design and poor implementation However there may be other less obvious social and political repercussions of information system design and deployment Symon et al 26 have identified within a hospital scenario how social structures and work practices can be disrupted by technology implementation Although these systems often deal with sensitive personal information other system design research has found that apparently innocuous data can be perceived as a threat to social and political stability 1 2 3 To understand the impact of DLs within the medical profession an in depth evaluation is required of the introduction and later development of these applications within their specific social and organisational settings However as Covi Kling 7 have highlighted there are few

high level theories that aid designers in understanding the implication of these issues for DL design and implementation

Annual Review of Information Science and Technology Blaise Cronin, 2004 ARIST published annually since 1966 is a landmark publication within the information science community It surveys the landscape of information science and technology providing an analytical authoritative and accessible overview of recent trends and significant developments The range of topics varies considerably reflecting the dynamism of the discipline and the diversity of theoretical and applied perspectives While ARIST continues to cover key topics associated with classical information science e g bibliometrics information retrieval editor Blaise Cronin is selectively expanding its footprint in an effort to connect information science more tightly with cognate academic and professional communities

Developing Metadata Application Profiles Malta, Mariana Curado, Baptista, Ana Alice, Walk, Paul, 2017-01-18 The prevalence of data science has grown exponentially in recent years Increases in data exchange have created the need for standards and formats on handling data from different sources Developing Metadata Application Profiles is an innovative reference source that discusses the latest trends and techniques for effectively managing and exchanging metadata Including a range of perspectives on schemas and application profiles such as interoperability ontology based design and model driven approaches this book is ideally designed for researchers academics professionals graduate students and practitioners actively engaged in data science

Managing Electronic Records Julie McLeod, Catherine Hare, 2005 One of the biggest challenges faced by any organization today is that of managing electronic records a vital but complex undertaking involving multiple roles within the organization and strategies that are still evolving Bringing together for the first time the views experience and expertise of international experts in the records management field in the public and the private sectors this book covers the theory and practice of managing electronic records as business and information assets It focuses on the strategies systems and procedures necessary to ensure that electronic records are appropriately created captured organized and retained over time to meet business and legal requirements In addition to chapters covering principles research and developments there are case studies relating to practice and lessons learned The chapters are written by a fully international line up of contributors Readership This book explores issues and addresses solutions not only for records professionals but also for information IT and business

administration specialists who as key stakeholders in managing electronic information may have taken on crucial roles in managing electronic records in their organization It will also be a key textbook for records management courses

Currents of Archival Thinking Heather MacNeil, Terry Eastwood, 2017-01-09 With new technologies and additional goals driving their institutions archives are changing drastically This book shows how the foundations of archival practice can be brought forward to adapt to new environments while adhering to the key principles of preservation and access Archives of all types are experiencing a resurgence evolving to meet new environments digital and physical and new priorities To meet those changes professional archivist education programs now one of the more active segments of LIS schools are proliferating as

well This book identifies core archival theories and approaches and how those interact with major issues and trends in the field The essays explore the progression of archival thinking today discussing the nature of archives in light of present day roles for archivists and archival institutions in the preservation of documentary heritage Examining new conceptualizations and emerging frameworks through the lenses of core archival practice and theory the book covers core foundational topics such as the nature of archives the ruling concept of provenance and the principal functions of archivists discussing each in the context of current and future environments and priorities Several new essays on topics of central importance not treated in the first edition are included such as digital preservation and the influence of new technologies on institutional programs that facilitate archival access advocacy and outreach the changing legal context of archives and archival work and the archival collections of private persons and organizations Readers will also learn how communities of various kinds intersect with the archival mission and how other disciplines perspectives on archives can open new avenues **The Record** United States. National Archives and Records Administration,1996 Managing Electronic Records Robert F.

Smallwood,2013-04-15 The ultimate guide to electronic records management featuring a collaboration of expert practitioners including over 400 cited references documenting today s global trends standards and best practices Nearly all business records created today are electronic and are increasing in number at breathtaking rates yet most organizations do not have the policies and technologies in place to effectively organize search protect preserve and produce these records Authored by an internationally recognized expert on e records in collaboration with leading subject matter experts worldwide this authoritative text addresses the widest range of in depth e records topics available in a single volume Using guidance from information governance IG principles the book covers methods and best practices for everything from new e records inventorying techniques and retention schedule development to taxonomy design business process improvement managing vital records and long term digital preservation It goes further to include international standards and metadata considerations and then on to proven project planning system procurement and implementation methodologies Managing Electronic Records is filled with current critical information on e records management methods emerging best practices and key technologies Thoroughly introduces the fundamentals of electronic records management Explains the use of ARMA s Generally Accepted Recordkeeping Principles GARP Distills e records best practices for email social media and cloud computing Reveals the latest techniques for e records inventorying and retention scheduling Covers MS SharePoint governance planning for e records including policy guidelines Demonstrates how to optimally apply business process improvement techniques Makes clear how to implement e document security strategies and technologies Fully presents and discusses long term digital preservation strategies and standards Managing e records is a critical area especially for those organizations faced with increasing regulatory compliance requirements greater litigation demands and tightened internal governance Timely and relevant Managing Electronic Records reveals step by step guidance for organizing managing

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