

VANESSA FORD

Recreation Assistant

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📍 Ortizchester, Guernsey

SUMMARY

Highly motivated Recreation Assistant with 3 years of experience in planning and executing recreational programs and events. Strong team player with exceptional organizational and adaptability skills. Bachelor's degree in Recreation Management. Skilled in event planning, customer service, and program development. Proven ability to create memorable experiences and positively impact communities. Fluent in English and Spanish. Passionate about fostering joy and personal growth through recreational activities. Excited to leverage my skills and experience to contribute to a diverse and growing team.

EXPERIENCE

Recreation Assistant

ABC Recreation Center

2022 - Ongoing

Charlotte, NC

Assisted in the planning and execution of recreational programs and events, ensuring a positive experience for participants.

- Coordinated logistics and resources for multiple activities, resulting in smooth operation and high participant engagement.
- Provided exceptional customer service, addressing inquiries and resolving issues promptly and effectively.
- Assisted in the development and implementation of new programs, resulting in increased program variety and participant satisfaction.

Youth Activities Coordinator

XYZ Community Center

2017 - 2022

Charlotte, NC

Managed and supervised youth recreational activities, ensuring a safe and enjoyable environment for participants.

- Developed and implemented age-appropriate programs and activities to promote physical and social development.
- Coordinated schedules and staffing for various programs, maintaining optimal participant ratios and ensuring smooth operation.
- Collaborated with parents and caregivers to address individual needs and concerns, resulting in high parent satisfaction.

Camp Counselor

123 Summer Camp

2015 - 2017

Charlotte, NC

Supervised and mentored campers, fostering a positive and inclusive camp experience.

- Led daily activities and facilitated team-building exercises, promoting cooperation and personal growth.
- Ensured the safety and well-being of campers, implementing emergency procedures and addressing any health or behavioral concerns.
- Collaborated with fellow counselors to create engaging and memorable experiences for campers, resulting in high camper satisfaction.



MY LIFE PHILOSOPHY

I have always been passionate about creating memorable experiences for people and seeing the joy it brings them.

STRENGTHS

✓ Team Player

Collaborated with a diverse team to successfully organize and execute events, resulting in positive feedback from participants and increased attendance.

🗂️ Organized

Managed multiple tasks and deadlines simultaneously, ensuring smooth operations and timely delivery of services.

☆ Adaptable

Quickly adjusted to changing situations and needs, maintaining a high level of performance and customer satisfaction.

SKILLS

Event Planning -

Customer Service -

Program Development -

Teamwork - Organization -

Adaptability

Recreation Assistant

E Durkheim



Recreation Assistant:

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