

## BENCHMARK INTAKE REPORT PART ONE: BENCHMARK INITIAL INTERVIEW ASSIGNMENT INSTRUCTIONS

### OVERVIEW

The intake report helps you to gather a broad range of information about the client. Typically conducted during your first appointment, the data from the **Benchmark Benchmark Initial Interview Assignment** will help you decide appropriate treatment plans and, if necessary, test selection. Therefore, it is important that you gather sufficient background information in the initial interview. Typically, this information will include the client's family and social/relationship history, work experiences, educational history, and medical and legal histories. The counselor is also interested in a client's self-perceptions, significant life experiences, and goals or aspirations.

### INSTRUCTIONS

- Length of Benchmark Benchmark Initial Interview Assignment: 900-1200 words (not including the title page)
- Format of Benchmark Benchmark Initial Interview Assignment: APA for font (Times New Roman, 12 pt.), title page, margins, and section headings
- Number of citations: none
- Acceptable sources: none

For this **Benchmark Initial Interview Assignment**, the client is coming to you for one of three referral questions. You will develop a fictional character that you will interview. Your **Benchmark Initial Interview Assignment** should be structured according to the **Benchmark Initial Interview Template**.

1. Would the client be a good candidate for participation in a summer mission's trip in a very challenging environment?
2. Would the client be a good candidate for Senior Pastor at a large urban church?
3. Would the client make a good Resident Assistant (RA) at Liberty University?

#### Important points regarding the Benchmark Initial Interview Assignment:

1. Your character must be an adult male or female over the age of 18. You must give your "client" a name.
2. Because this psychological evaluation will not be performed for clinical, forensic, or legal reasons, your character must not have a life-threatening medical condition, a chronic or debilitating psychological disorder, or an extensive criminal history.

#### Format of the Benchmark Initial Interview Assignment:

1. Content: Complete all the information under the headings of your report according to the format below. Identifying information can be in bullet points, but use paragraphs (at least 3-4 sentences) and general APA format for the rest of the report.
2. Write in the third person (e.g., "Mr. Jones is a 42 years old..." "His greatest strengths are...").
3. Be sure to refer to the Initial Interview when completing the Mental Status Exam and Psychological Report later in the course.

# Report From Part One

**Xiang Xie**



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