

Photoshop® Elements 2024 Introduction

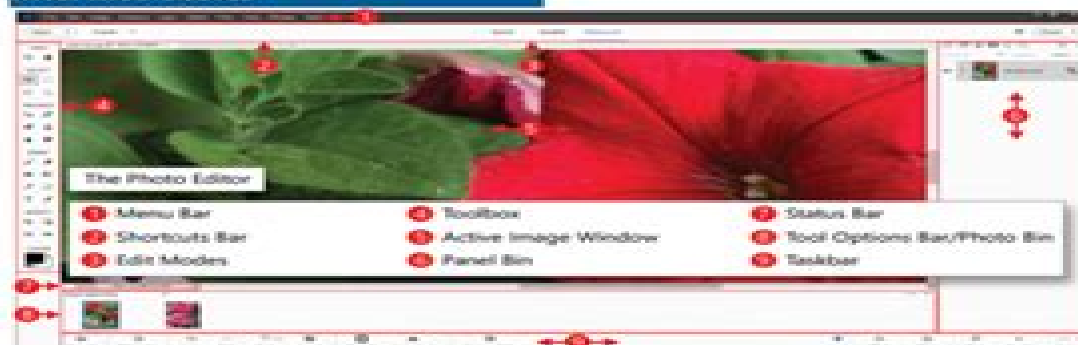
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Quick Reference Guide

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Interface Basics



Understanding and Launching the Application

The **Photo Editor** is used to manipulate and edit images. The **Organizer** (part of the Photoshop Elements application) is used to sort, categorize, rate, and organize images. The Home Screen opens by default. **To start using the application**, click either the "Photo Editor" or the "Organizer" button in the windows. **To access recently-opened files from the Home Screen**, click them within the window.

Application Basics

Switching Between the Organizer, the Photo Editor and Edit Modes

1. **To switch between the Organizer and the Editor**, click the "Editor" button or the "Organizer" button in the Taskbar. **Or**, click the "Photo Editor" or the "Organizer" button in the Home Screen.
2. **To open the Home Screen from the Editor or the Organizer**, click the "Home Screen" button in the Taskbar.
3. **To switch between edit modes**, click the edit mode in the Shortcuts Bar of the Photo Editor. "Quick" provides access to limited tools for basic editing. "Guided" offers step-by-step instructional wizards. "Advanced" delivers the most robust and precise editing with all of Elements' tools and settings.

Making Adjustments in Quick Mode

Make fast, basic editing adjustments using Quick Mode. In addition to a limited set of tools in the Toolbox, Quick mode also offers fast edits in exposure, lighting, color, balance, and sharpness via the Adjustments Panel.

1. **To open Quick mode**, click the "Quick" button in the Shortcuts Bar.
2. **To open the Adjustments Panel in Quick mode**, click the "Adjustments" button in the Taskbar.
3. Click to select one of the adjustment types in the Adjustments Panel. **To make adjustments in all categories simultaneously**, choose "Smart Fix."
4. If available, click a category tab at the top of the adjustment (e.g., "Saturation," "Hue," and "Vibrance" under the "Color" category).
5. Use the available sliders, buttons, and preset thumbnails to make desired adjustments.
6. **To reset adjustments in a specific category**, click the preset button that displays the "Reset Image" icon.
7. **To reset adjustments in all categories**, click the "Reset Image" button at the top of the Adjustments Panel.

Using Guided Edit Mode

1. Click the "Guided" button in the Shortcuts Bar.
2. Click a Guided Edit category tab, just below the Shortcuts Bar (e.g., "Basics," "Color," "Fun Edits").
3. Click the desired edit in the window below.
4. Complete each step in the Panel Bin using the available buttons and sliders.
5. Click the "Next" button in the Taskbar after each step until finished.
6. Click the "Done" button in the Taskbar.

The Organizer

Importing Images

Importing images does not move the files to a new location or copy them.

1. Select "File | Get Photos and Videos" from the Menu Bar. **Or**, click the "Import" button in the Shortcuts Bar and choose the image's location.
2. **To import "From Files and Folders,"** navigate to the file in the dialog box. **To import "From Camera or Card Reader,"** select the device from the "Get Photos from" drop-down in the "Photo Downloader" dialog box. **To import "From a Scanner,"** select the scanner from the "Scanner" drop-down in the dialog box. **To import "In Bulk,"** click the "Add Folder" button in the "Import Media" dialog box, navigate to the folder, select it, and click "OK."
3. Select images, as desired.
4. Adjust any import settings, as desired.
5. Click the "Open," "Get Media," "Import," or "OK" button.

Viewing Images

1. Click the "Media" button in the Shortcuts Bar.
2. **To view an image**, double-click its thumbnail.
3. **To view all images again**, click the "Grid" button just below the Shortcuts Bar.
4. **To view images based on their location**, click the "Show Panel" button in the Taskbar to display the panel (if necessary), click the "Folders" button at the top of the panel, and select a folder below.

Sorting, Renaming, & Finding Files

To sort files, click the "Sort By" drop-down below the Shortcuts Bar and select a sort criteria.

To rename a file:

1. Select the media file in the Organizer window.
2. Select "File | Rename..." from the Menu Bar.
3. Type the name in the "New Name" field of the "Rename" dialog box and click "OK."

To find files:

1. Select "Find" in the Menu Bar and choose the search type.
2. If available, enter search criteria in the dialog box and click "OK."
3. **To return**, click the "All Media" button below the Shortcuts Bar.

Opening a File From the Organizer

To open a file in the Editor from the Organizer:

1. Select the image in the Organizer window.
2. Click the "Editor" button in the Taskbar. **Or**, select "Edit | Edit with Photoshop Elements Editor" in the Menu Bar.

Editor File Management

Opening, Saving, and Closing Files

To open a file:

1. Select "File | Open" from the Menu Bar. **Or**, click the "Open" button in the Shortcuts Bar.
2. Navigate to the file, select it, and click "Open."

To open a recently edited file:

1. Select "File | Open Recently Edited File" from the Menu Bar. **Or**, click the arrow to the right of the "Open" button in the Shortcuts Bar.
2. Select the file.

To overwrite a file that has already been saved, select "File | Save" from the Menu Bar.

To save a file for the first time or to save with a different name or location:

1. Select "File | Save As..." from the Menu Bar.
2. Navigate to the location where you want to save the file in the "Save As" dialog box.
3. Type a name in the "File name" text box and click the "Save" button.

To close a file:

1. Select "File | Close" or "File | Close All" from the Menu Bar. **Or**, right-click on the file thumbnail in the Photo Bin and select "Close."

Creating a New File

1. Select "File | New | Blank File" from the Menu Bar. **Or**, click the arrow to the right of the "Open" button in the Shortcuts Bar and select "New Blank File."
2. Enter a name in the "Name" field.
3. Select a preset from the "Document Type" drop-down. **Or** select "Custom" and enter settings.

Width and Height: Sets canvas size.


Resolution: 72 pixels/inch=screen content, 300=print.

Color Mode: Bitmap (line art), RGB, or Grayscale.

Background Contents: Set background color or set to transparency.

4. Click "OK."

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Photoshopr Elements The Complete Reference

Joe Farace



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Photoshop Elements 2 Ken Milburn, Gene Hirsh, 2002 Explores the digital image editor discussing topics such as design techniques shortcuts creating the effect of a painting or illustration fusing images managing artwork and Web animations

Photoshop Elements 2: The Complete Reference, **Complete Guide to Ultimate Digital Photo Quality** Derek Doeffinger, 2008 For photographers nothing is more important than superior image quality Thanks to advancing technology and this exciting new resource from long time professional Derek Doeffinger that is a goal any digital photographer can reach Doeffinger has created the only book on the market that fully explains how to obtain maximum image quality at every step In detail he discusses how to achieve the ultimate result by choosing the right equipment knowing the ideal camera settings for every situation and intelligently adjusting exposure focus focal length and shutter speed Find out how to get the most out of digital software color correct sharpen and resize or stitch numerous images together for maximum resolution There are even tips for ensuring that the printed picture matches the quality of the original [Epson Complete Guide to Digital Printing](#) Rob Sheppard, 2005 The best full service guide to the best full service printer is now thoroughly updated with the latest information on the new Epson printers materials software and other products Epson is the company at the cutting edge of digital photo quality printing and their superb equipment makes possible for everyone to print sparkling photographs at home With the help of Rob Sheppard editor of Outdoor Photographer and PCPhoto magazines and this fully updated manual amateurs can enter Epson's brave new world with all the latest information on printers and papers Two page spreads with write ups and pictures from acclaimed photographers George Lepp John Shaw Greg Gorman Jack Reznicki Joyce Tenneson and others explain how Epson printers and digital photography have enhanced their art and expanded their business There is advice on choosing a printer selecting standard and specialty papers using image processing programs to refine photos adding finishing touches that turn a good print into a great one and much more [The Complete Guide to Digital Photography](#) Michael Freeman, 2008 An illustrated introduction to digital photography examining hardware such as cameras computers scanners and printers and the relationship between them looking at image editing software tools and techniques featuring step by step instructions for taking professional quality photographs and discussing special effects options **Rick Sammon's Complete Guide to Digital Photography 2.0** Rick Sammon, 2007 Clear concise lively well organized and opinionated Popular Photography and Imaging **John Hedgecoe's Complete Guide to Black and White Photography** John Hedgecoe, 2005 John Hedgecoe is the world's best selling author of practical photography books and now his classic on black and white gets a well deserved and beautiful update Not only does it include all the modern developments in digital but it features dozens of new photos as well Hedgecoe tackles the most common problems associated with the medium covering such basic principles as how to convert color into black and white both chemically and with the computer as well as tonal range texture contrast framing movement and filters See how to implement these techniques in your still life portrait and

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Digital Photography All-in-One Desk Reference For Dummies David D. Busch,2004-10-28 An 816 page All in One guide designed for both beginning and experienced digital photographers offering seven minibooks on everything from buying a camera and choosing the right equipment to editing with high end tools and restoring photos digitally Includes

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