Fund Raising for the Small Public Library: A How-to-do-it Manual for Librarians (How-To-Do-It Manuals for Librarians)

Swan, James

Serving The Disabled A Howtodoit Manual For Librarians

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Serving The Disabled A Howtodoit Manual For Librarians:

Information Services for People with Developmental Disabilities Marilyn M. Irwin,Linda L. Walling,1995-04-30 Developmental disabilities are the most numerous of disabilities and they are exceptionally complex This professional reference overviews developmental disabilities discusses the information needs of people with developmental disabilities and provides practical guidance to librarians and information professionals who serve them Particular attention is given to the ramifications of the Americans with Disabilities Act for librarians The first part of the book defines and describes developmental disabilities from perspectives relevant to librarians and information professionals The second part examines key life issues that have a major impact on people with developmental disabilities This section emphasizes the current trend toward the inclusion of people with developmental disabilities in mainstream society References to related information sources are included throughout The third part looks at disabilities from the perspective of the library or other information agency An appendix lists organizations agencies businesses and libraries that provide additional materials   Serving the Disabled Kieth C. Wright,Judith F. Davie,1991 Practical guide to assisting persons with special needs both as patrons and employees of the library   **Library and Information Science** Michael Bemis,2014-03-03 This unique annotated bibliography is a complete up to date guide to sources of information on library science covering recent books monographs periodicals and websites and selected works of historical importance   **Communicating Professionally, Third Edition** Catherine Sheldrick Ross,Kirsti Nilsen,2013-07-17 An updated and expanded version of the training guide Booklist called one of the most valuable professional publications to come off the presses in a long time the new third edition of Communicating Professionally is completely revised with new sections outlining the opportunities offered by contemporary communication media With more resource information on cross cultural communication including new applications of communication principles and the latest research based material on communication in general this comprehensive manual covers Fundamental skills such as listening speaking and writing Reading others nonverbal behavior How to integrate skills with tips for practicing Sense making a theory of information as communication Common interactions like speaking one on one working in groups and giving presentations Training others in communication skills including a special section on technology based training   Electronic Resources Librarianship and Management of Digital Information Mark Jacobs,2013-10-18 Understand better how the role of ER librarian has changed through the years The advent of online information has not only changed tremendously the way that resources are stored and accessed but has caused the evolution of the library and information science profession itself Electronic Resources Librarianship and Management of Digital Information Emerging Professional Roles takes a comprehensive look at the position of electronic resources ER librarians the other people who work with e content what training and skills are needed the managing of e resources and what the proliferation of online information means for the future of libraries Respected experts provide a timely broad based analysis of the impact of the

digital age on the profession libraries and the people in libraries who manage the information Electronic Resources Librarianship and Management of Digital Information Emerging Professional Roles is a concise and informative signpost on the way the library profession has responded to the advent of the digital information age This revealing volume explores where these professionals have gained their knowledge and skills what initiatives they have undertaken and made manifest how do or don t e resources fit in the scope of the traditional work that is performed in an academic library and the latest issues encountered with the new format The text is extensively referenced includes figures to illustrate concepts and tables to clearly present data Topics discussed in Electronic Resources Librarianship and Management of Digital Information Emerging Professional Roles include essential and preferred characteristics of electronic resources librarian the evolution of ER librarians duties the role of ER librarian in hybrid collections research on how well schools train ER librarians providing access to users with disabilities ER librarian role in corporate libraries altering workflows to accommodate the new electronic information format in academic libraries a comparison of the natures of print based and online resources and the cataloging maintenance and access issues a review of the resources and tools that license practitioners use issues involving effective collaboration formal usability testing challenges in making the transition to digital factors affecting the handling of usage data the Government Printing Office s dissemination of electronic government information and more Electronic Resources Librarianship and Management of Digital Information Emerging Professional Roles is a valuable resource for librarians administrators educators and students considering this aspect of librarianship as a profession **Resources in Education** ,2000-10 Creating Inclusive Library Environments Michelle Kowalsky,John Woodruff,2016-10-31 Librarians are continually faced with challenges of how to best meet the needs of patrons with disabilities whether those patrons have physical or intellectual disabilities differing learning styles or even temporary problems which impact their access and may change over time And because planning considerations range from policies and organizational culture to facilities technologies and beyond librarians need a guide that covers everything areas that can be addressed quickly and easily as well as those that require long term strategies That guide is here Packed with research based best practices and handy checklists applicable to all types of libraries this comprehensive resource defines what makes environments barrier free whether physical or virtual and talks about how libraries can develop a user centered culture includes techniques for writing policies and procedures that are clear realistic and flexible provides strategies for setting up facilities training staff and maintaining daily operations discusses collaboration and outreach through community partnerships including ways to connect patrons with nonprofits and disability organizations offers programming and workshop ideas such as open houses tutorials and tours of the library delves into assistive technology website design making vendor purchased products accessible and other information technology issues and shares ideas for library assessment realigning strategies and staying current This planning guide will enable libraries to create and maintain a truly inclusive environment for all patrons

Improving Library Services to People with Disabilities Courtney Deines-Jones,2007-02-28 The book takes account of the key fact that to maximize their potential people must have lifelong access to the information and services offered through books and libraries Whether to address concerns of an ageing population or to enable all citizens to contribute fully through meaningful education and work opportunities more emphasis is being given to promoting library services to people who have disabilities This book is a compendium of articles focused on serving adults with disabilities in an international setting From this book librarians policy makers and constituents will understand the importance of serving all potential patrons will be exposed to best practices and model programs and will learn techniques and strategies for improving the services their libraries offer Pragmatic approach gives librarians tools they can use immediately to improve their services Policy overviews help librarians understand advocacy issues Emphasis on universal access helps librarians and decision makers understand how improving services for people with disabilities improves services for all patrons **Adult Programs in the Library, Second Edition** Brett W. Lear,2013-06-11 Programming is an important means of not only drawing new people to the library but also better serving existing patrons Lear s invaluable guide to adult programs is back and better than ever with refreshed expanded content and new ideas to reinvigorate programs and give them a 21st century spin This edition includes Updated chapters on basics such as funding crafting guidelines topic selection publicity post program evaluations and more A new section on technology with ideas for online book discussions offering programs via Skype and turning programs into podcasts Methods for tailoring programs for specific groups such as men baby boomers and seniors A collection of five star programs from libraries around the country that can be easily adapted Walking the reader through every aspect of adult programming this new edition of a tried and true book is truly a librarian s best friend **Library and Information Services to Individuals with Disabilities** ,2002 **Preparing Staff to Serve Patrons with Disabilities** Courtney Deines-Jones,Connie Van Fleet,1995 This manual provides the library manager with the background techniques and tools needed to prepare frontline staff to meet the challenge of providing one on one and general service excellence to patrons with disabilities in compliance with the Americans with Disabilities Act ADA Building Community Engagement and Outreach in Libraries Kathryn Moore Crowe,Joanne Hélouvry,2022-07-07 An important addition to the research on how libraries can work with their communities to provide critical services and resources Providing valuable insights about the diverse ways that outreach can be accomplished within and through communities this volume serves as a significant resource for library managers staff and their partners **How Libraries Must Comply with the Americans with Disabilities Act (ADA)** Donald D. Foos,Nancy C. Pack,1992-05-15 Describes the scope of the Americans with Disabilities Act as it applies to libraries of all types and discusses planning legal questions particular situations and other matters **Lapsit Services for the Very Young II** Linda L. Ernst,2001 Guide for librarians to provision of services for the very young This book reflects the latest research findings and awareness of how early learning begins in life Page 4 Useful also for early childhood teachers

and parents   Including Families of Children with Special Needs Carrie Scott Banks,Sandra Feinberg,Barbara A. Jordan,Kathleen Deerr,Michelle Langa,2014 More than 6 5 million children in the US receive special education services in any given community approximately one child out of every six will get speech therapy go to counseling attend classes exclusively with other children with disabilities or receive some other service that allows him or her to learn This new revised edition is a step by step guide to serving children and youth with disabilities as well as the family members caregivers and other people involved in their lives The authors show how staff can enable full use of the library s resources by integrating the methods of educators medical and psychological therapists social workers librarians parents and other caregivers Widening the scope to address the needs of teens as well as preschool and school age children this edition also discusses the needs of Spanish speaking children with disabilities and their families looking at cultural competency as well as Spanish language resources Enhanced with checklists stories based on real experiences descriptions of model programs and resources and an overview of appropriate internet sites and services this how to gives thorough consideration to Partnering and collaborating with parents and other professionals Developing special collections and resources Assessing competencies and skills Principles underlying family centered services and resource based practices The interrelationship of early intervention special education and library service This manual will prove valuable not only to children s services librarians outreach librarians and library administrators but also early intervention and family support professionals early childhood and special educators childcare workers daycare and after school program providers and policymakers   **Surveying Public Libraries for the ADA** J. B. Black,1992   *Conducting the Reference Interview, Third Edition* Catherine Sheldrick Ross ,Kirsti Nilsen ,Marie L. Radford,2019-07-03 Based on the latest research in communication theory but tailored specifically for real world application this updated manual speaks equally to the needs of students preparing to enter the profession and those who are already fielding reference inquiries The authors working in consultation with a stellar advisory board of scholars and practitioners present a convenient and comprehensive resource that will teach you how to understand the needs of public academic and special library users across any virtual setting including email text messaging and social media as well as in traditional and face to face models of communication Packed with exercises and examples to help you practice effective reference transactions and avoid common pitfalls this book tackles the fundamentals of the reference interview from why it s important in the first place to methods for setting the stage for a successful interview and techniques for finding out what the library user really wants to know covers the ins and outs of the readers advisory interview examines a wide range of contexts such as children young adults parents seniors adults from diverse communities and those with disabilities presents case studies of innovative reference and user encounters at a variety of libraries offers updated coverage of virtual reference including new research virtual reality transcripts and a look at crowd sourcing reference via social media features new content on common microaggressions with guidance on how to use awareness of emotion as a factor in

reference interactions to ensure better outcomes discusses topics such as respecting protecting privacy overcoming assumptions implicit judgment the importance of context determining the real information need and many other lessons learned from challenging reference encounters and thoroughly addresses policy and training procedures as well as the unique challenges faced by paraprofessionals and non degreed staff Find your bearings in the continually evolving hybrid reference environment through proven strategies advice exercises and research from three experts in the field

Accessibility for Persons with Disabilities and the Inclusive Future of Libraries Brian Wentz,Paul T. Jaeger,John Carlo Bertot,2015-12-14 With contributions from researchers educators and practitioners from across a range of fields this volume will be an important resource for library professionals in all types of libraries as well as a reference for researchers and educators about the efforts challenges and opportunities related to the inclusive future of libraries   **Lifelong Learning in Public Libraries** Donna L. Gilton,2012-03-15 This book demonstrates that public librarians can promote learning by combining the elements of Information Literacy Instruction ILI with traditional practices of public libraries It not only provides background on ILI and current developments in public library instruction   Subject Guide to Books in Print ,1996

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