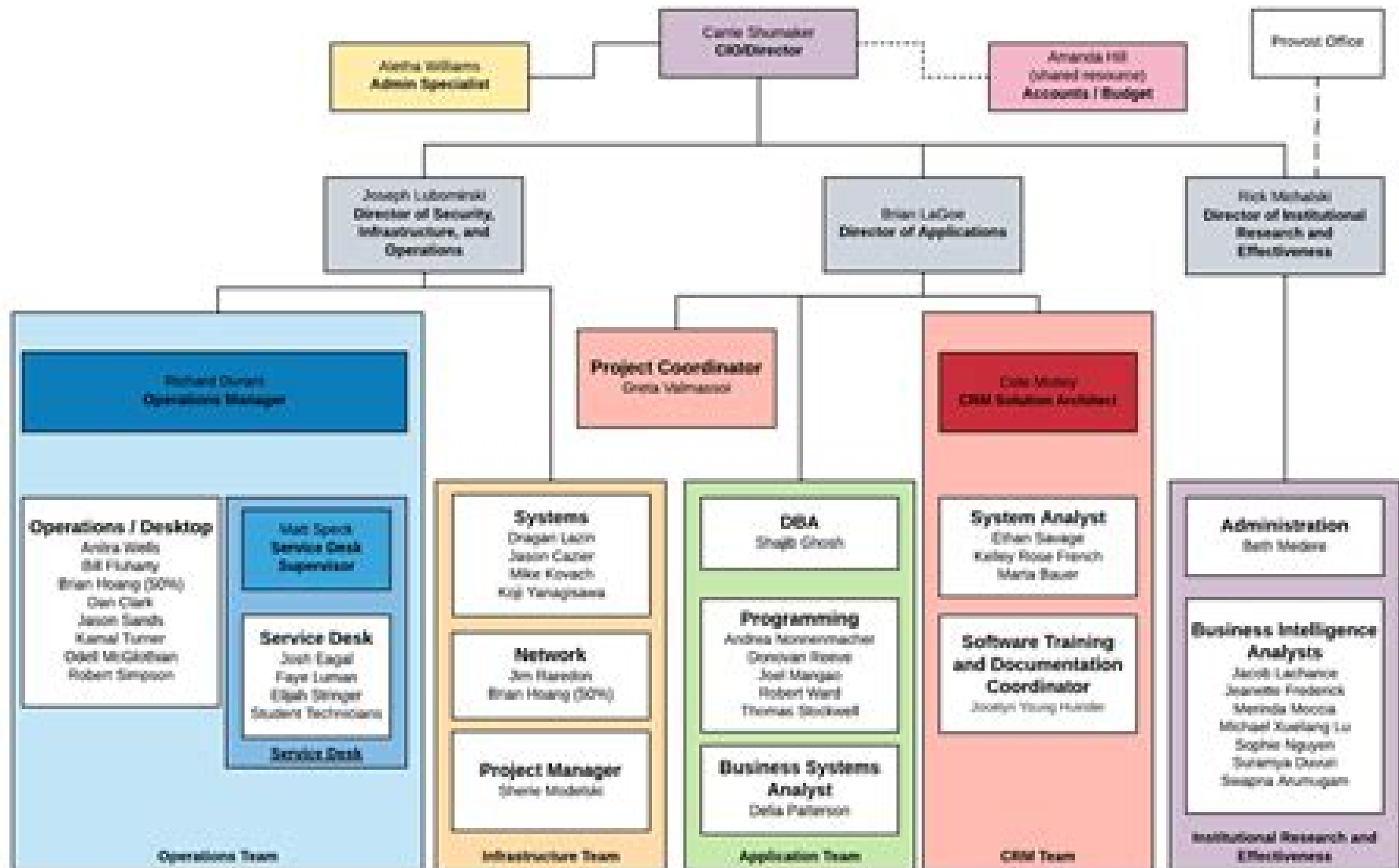




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Office Systems Technology And Organizations

Liying Dong



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Managing New Office Technology Calvin H. P. Pava, 1983 The first book to combine in one account the technical and social aspects of office organization Eric Trist The new electronic office technology has been much praised for the increased speed precision and memory capacities it offers office management But do these improvements mean increased productivity Not by themselves says Calvin Pava Equally important to the high performance of office work will be its organization not only of clerical support personnel and equipment but of management and staff professionals This book is the first to define the organizational challenge posed to management by new office technology Calvin Pava breaks the myth that these are simple issues for technical solution alone Based on research conducted at the Harvard Business School **Managing New Office Technology** takes a method of organization design with a proven track record in industrial settings and shows how this organizational self analysis and self directed change can be applied successfully to offices Using sociotechnical design a method that takes into account both the technology and structure of work Pava shows how changes in an office s organization can lead to more satisfying and productive results The goal and the proven achievement of sociotechnical design is to organize people work and their tools so their efforts are efficiently complementary At the core of **Managing New Office Technology** are three detailed case studies that show the principles of sociotechnical design at work These examples of the planning designing and implementing of organizational change in an order processing customer service department a computer systems firm and a payroll department show step by step how to apply the procedure across a broad range of different activities Unlike other books on the subject which deal principally with clerical work and show little interest in bridging the gap between theory and application **Managing New Office Technology** extends to address the work of management and staff professionals and shows how reorganizing is done Moreover recognizing that outside interests have a stake in the effects of technological development in offices Pava provides a framework for addressing the concerns of such groups as displaced professionals minorities middle managers clerical support staff old workers young workers and organized labor A glossary of terms and an afterword by Eric Trist originator of the sociotechnical approach round out this long awaited work For managers concerned about astute deployment of new office technology and for those who are also anxious about the larger implications for society of the growth of automation in offices Calvin Pava s **Managing New Office Technology** will be required reading

Managing Information Technology Resources in Organizations in the Next Millennium Information Resources Management Association. International Conference, 1999-01-01 **Managing Information Technology Resources in Organizations in the Next Millennium** contains more than 200 unique perspectives on numerous timely issues of managing information technology in organizations around the world This book featuring the latest research and applied IT practices is a valuable source in support of teaching and research agendas

Cases on Information Technology and Organizational Politics & Culture Khosrow-Pour, D.B.A., Mehdi, 2006-04-30 This book provides a much

needed understanding of how management can deal with the impact of politics and culture on the overall utilization of information technology within an organization Provided by publisher *Computer Chips and Paper Clips* National Research Council, Commission on Behavioral and Social Sciences and Education, Committee on Women's Employment and Related Social Issues, Panel on Technology and Women's Employment, 1987-02-01 This companion to Volume I presents individually authored papers covering the history economics and sociology of women s work and the computer revolution Topics include the implications for equal employment opportunity in light of new technologies a case study of the insurance industry and of women in computer related occupations a study of temporary part time and at home employment and education and retraining opportunities **Information Technology and Changes in Organizational Work** W.J. Orlikowski, G.

Walsham, M.R. Jones, Janice I. DeGross, 2016-01-09 Many organisations are using an increased range of information technologies to support a variety of new organisational practices and organisational forms The book aims to investigate the integration of information technologies into work places and their effect on work and work life Issues include changes in the nature quantity and quality of work power relations privacy and aspects of organisational culture The book also considers the social process of shifting from present organisational structures and practices to new ones **Information Systems and Technology in the International Office of the Future** Bernard Glasson, Doug Vogel, Pieter W. Bots, J.

Nunamaker, 2013-06-29 Globalization of business internationalization of trade and increasing prevalence of multi cultural interdisciplinary teams are beginning to redefine the nature of office work Different time different place different culture teams will become the norm Same time same place same culture teams will become the exception The International Office of the Future IOF will be a dramatically different environment than that which exists in the majority of today s organizations Prospects for the IOF give rise to numerous questions which are addressed in this book What are the salient issues What design options or solution strategies exist to address these issues How might these design options be best implemented What are their implications In addition a number of specific topics will be discussed including multi cultural team productivity IT platform requirements and global telecommunications *Office Automation* Don Tapscott, 2013-11-21 Every pioneer takes large risks hoping that the new frontier he seeks will provide the benefits of independence and good fortune Don Tapscott is such a pioneer in the area of office automation He has been a true pioneer having entered the field in its early days and taken the risk of working not in technol ogy which was fashionable but in the field of the problems of organizations which was less fashionable but in many ways more important The utilization of computers for data processing accounting inventory and other bread and butter applications is now well entrenched in our society and culture The process of designing such systems tends to focus on the needs of the company and the constraints of the equipment leading to efficient systems with little tolerance for the variety of people who must use or interface with them Within the office automation area these methods do not work nearly as well The frequency and amount of human interaction in the office environment and the wide variety of

situations and reactions there in demands a different design methodology

Selected Computer Articles, 1983-1984, 1983

New Office Information Technology Richard J. Long, 2018-03-26 This book originally published in 1987 evaluates the human and managerial implications of new office information technology based on the actual experiences of organisations using the new technology A variety of issues are examined including those centred on the role of the manager productivity unemployment physical and mental health Major emphasis is placed on describing and discussing the implementation of new technology and ways of utilization which maximise benefits

Organizational Learning and Technological Change Cristina Zuccheromaglio, Sebastiano Bagnara, Susan U. Stucky, 2012-12-06 What the Book Is About This book is about the problem of organizational learning that is the analysis of organizations conceived as learning systems In order to survive in a period of a rapid change organizations must innovate and then to develop and exploit their abilities to learn The most innovative organizations are those that can respond with great efficiency to internal and external changes They respond to and generate technological change by acting as effective learning systems They maximize the learning potential of ongoing and normal work activities The organizational structure and the technology allow members to learn while the organizations itself learns from its members So organizations reach high levels of innovation when structured to take advantage of the social distributed participative situated processes of learning developed by its members in interaction with the technological environment Organizations should consider learning as an explicit productive objective They must create integrated learning mechanisms that encompass technological tools reward and incentive systems human resource practices belief systems access to information communication and mobility patterns performance appraisal systems organizational practices and structures The design of efficient learning organizations requires cognitive technological and social analyses All the computer based technologies e g office automation communication and group decision support not only those devoted to and used in training activities have to be considered as tools for organizational learning and innovation

Managerial Decision Making with Technology Rod F. Monger, 2014-05-17 Managerial Decision Making with Technology 45 Highlights of the Literature presents several case studies on the extent of the impact of technology on management activities This work provides discussions arguments and debates on some issues concerning business management technology decision making and automation These issues include the defining of technology and management work improving managerial productivity redefining the decision making process decision support systems artificial intelligence reshaping management's ranks changing the nature of competition and managing technology based change This book will be of value to academicians and management practitioners

Program Information Package for Defense Technology Conversion, Reinvestment, and Transition Assistance Advanced Research Projects Agency Staff, 1994 Addresses defense industry and technology base activities under eight separate statutory authority programs and sets forth planned selection criteria by which proposals received under a future solicitation will be evaluated Covers technology reinvestment activities

technology development technology deployment and manufacturing education and training and eligibility and statutory programs Also planning for submission of proposals

Organizational Dynamics of Technology-Based Innovation: Diversifying the Research Agenda Tom McMaster, David Wastell, Elaine Ferneley, Janice I. DeGross, 2007-08-08 This volume presents papers from the 10th Working Conference of the IFIP WG 8.6 on the adoption and diffusion of information systems and technologies It explores the dynamics of how some technological innovation efforts succeed while others fail The book looks to expand the research agenda paying special attention to the areas of theoretical perspectives methodologies and organizational sectors

11th National Computer Security Conference ,1988 A Five-year Plan, Meeting the Automatic Data Processing and Telecommunications Needs of the Federal Government ,1985 **A Five-year Plan for Meeting the Automatic Data Processing and Telecommunications Needs of the Federal Government** ,1985 **Organizational Achievement and Failure in Information Technology Management** Khosrow-Pour, D.B.A., Mehdi, 1999-07-01 With the success of the widely acclaimed first volume of this series Success and Pitfalls of IT Management comes the second volume Organizational Achievement and Failure in Information Technology Management This book is a collection real life cases that focus on both achievements attained with the successful utilization of information technology as well as failures suffered as a result of substandard use and management of IT resources in organizations Cases deal with issues that affect a wide variety of organizations large and small businesses government organizations and educational institutions This book also appeared as the journal Annals of Cases on Information Technology Applications and Management in Organizations Volume 2

Computerworld ,1985-01-21 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld's award winning Web site Computerworld.com twice monthly publication focused conference series and custom research form the hub of the world's largest global IT media network

Federal Register ,1979-08 **Activities of the Administrative Office** United States. Administrative Office of the United States Courts, 1990

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