

# Modern Legal Drafting

A Guide to Using Clearer Language



Second Edition

Peter Butt & Richard Castle

# Modern Legal Drafting A Guide To Using Clearer Language

**Helen Xanthaki**



## **Modern Legal Drafting A Guide To Using Clearer Language:**

**Modern Legal Drafting** Peter Butt, Richard Castle, 2001-06-04 This clearly structured and well referenced book shows how and why traditional legal language has developed some of the peculiar characteristics that sometimes make legal documents inaccessible to the end users It examines recent reforms in the UK Australia New Zealand and North America and provides a critical examination of case law and the rules of interpretation Practical elements are also covered Detailed case studies illustrate how obtuse words and phrases can be reworked or removed Particularly useful is the step by step guide to drafting in the modern style using examples drawn from four types of legal documents leases company constitutions wills and conveyances Readers of this book will receive clear instructions on how to make their writing clearer and their legal documents more useful to clients and colleagues This book will benefit all law students and professionals

Modern Legal Drafting Peter Butt, Richard Castle, 2006-10-23 In the second edition of this highly regarded text the authors show how and why traditional legal language has developed the peculiar characteristics that make legal documents inaccessible to the end users Incorporating recent research and case law the book provides a critical examination of case law and the rules of interpretation Detailed case studies illustrate how obtuse or outdated words phrases and concepts can be rewritten reworked or removed altogether Particularly useful is the step by step guide to drafting in the modern style using examples from four types of common legal documents leases company constitutions wills and conveyances Readers will gain an appreciation of the historical influences on drafting practice and the use of legal terminology They will learn about the current moves to reform legal language and receive clear instruction on how to make their writing clearer and their legal documents more useful

**Modern Legal Drafting** Peter Butt, 2013 Modern Legal Drafting provides a comprehensive authoritative guide to drafting legal documents in effective plain English Peter Butt a leading expert in the field has fully revised and updated the text for this new edition It combines a practical focus with the legal principles that underpin the use of plain language in law This dual practical and academic approach distinguishes it from other books in the field It includes expanded material on the techniques for achieving a style that is both clear and legally sound It also includes new material on the challenges and merits of drafting in plain language and provides many before and after examples to help both practising lawyers and students develop their skills It takes an international approach drawing upon case law and statutes from England Australia New Zealand the United States Canada Ireland India Malaysia Singapore and Hong Kong

Legal Language and the Search for Clarity Anne Wagner, Sophie Cacciaguidi-Fahy, 2006 This interdisciplinary collection with contributions in English and French explores how the various disciplines of law and linguistics appreciate and work towards improving the nature of clarity and obscurity in legal language For the first time it brings together legal academics and practitioners jurilinguists and linguists from the common law and civil law with the specific aim to understand the complex nature practice and tools of clarity and obscurity in legal drafting Topics addressed include how the Clarity framework has been put into practice through

the use of plainer language better comprehensibility readability and access to legal or administrative texts In an attempt to reflect the more recent development of the Clarity Obscurity debate the editors have also focused on the use of specific instruments to respond to the problems raised by obscurity to improve clarity Cette collection interdisciplinaire offrant des contributions en anglais et en fran ais explore comment les diverses disciplines du droit et de la linguistique appr hendent et visent perfectionner la nature de la clart et de l opacit du discours juridique Cet ouvrage rassemblant pour la premi re fois des universitaires et professionnels du droit des jurilinguistes et linguistes de la common law and et du droit civil propose de d couvrir la nature complexe les pratiques et outils de la clart et de l opacit utilis s en r daction juridique Les questions abord es examinent la mise en pratique de la clart juridique au travers de l utilisation de la langue courante une meilleure lisibilit compr hensibilit et acc s aux textes juridiques et administratifs Dans le but de refl ter l actualit du d bat Clart Opacit du discours juridique les ditrices se sont galement concentr es sur l utilisation des outils et m thodes les plus r cents et utilis s pour r soudre les difficult s soulev es par l opacit des langues du droit et ainsi am liorer la transparence du discours juridique

*Enhancing Legislative Drafting in the Commonwealth* Helen Xanthaki, 2016-04-14 The quality of legislation within the Commonwealth is an essential element of democracy and the rule of law Although a neglected territory until recently the legislative drafting debate is at the forefront of academic and professional fora at a Commonwealth and at a national level This book brings to light the academic foundations of legislative quality and the many recent innovations deriving from Commonwealth jurisdictions This book was based on a special issue of the Commonwealth Law Bulletin

*Modern Statutory Interpretation* Jeffrey Barnes, Jacinta Dharmananda, Eamonn Moran, 2023-05-04 Statutory interpretation is both a distinct body of law governing the determination of the meaning of legislation and a task that requires a set of skills It is thus an essential area of legal practice education and research Modern Statutory Interpretation Framework Principles and Practice is an original clear coherent and research based account of contemporary Australian statutory interpretation Written by experts in the field the book provides a comprehensive coverage of statutory interpretation law as well as examining related areas such as legislative drafting the parliamentary process the modern history of interpretation sources of doubt and interpretation techniques The content is structured in eight parts Parts I III introduce foundational matters Parts IV VII deal with the general principles of interpretation and Part VIII examines special interpretative issues Modern Statutory Interpretation is an essential resource for legal professionals legal researchers and students undertaking advanced courses in statutory interpretation in Australia

**The Ashgate Handbook of Legal Translation** Le Cheng, King Kui Sin, Wagner Anne, 2016-04-01 This volume investigates advances in the field of legal translation both from a theoretical and practical perspective with professional and academic insights from leading experts in the field Part I of the collection focuses on the exploration of legal translatability from a theoretical angle Covering fundamental issues such as equivalence in legal translation approaches to legal translation and the interaction between judicial interpretation and legal translation the

authors offer contributions from philosophical rhetorical terminological and lexicographical perspectives Part II focuses on the analysis of legal translation from a practical perspective among different jurisdictions such as China the EU and Japan offering multiple and pluralistic viewpoints This book presents a collection of studies in legal translation which not only provide the latest international research findings among academics and practitioners but also furnish us with a new approach to and new insights into the phenomena and nature of legal translation and legal transfer The collection provides an invaluable reference for researchers practitioners academics and students specialising in law and legal translation philosophy sociology linguistics and semiotics

**The Routledge Handbook of Pragmatics** Anne Barron, Yueguo Gu, Gerard Steen, 2017-01-20 The Routledge Handbook of Pragmatics provides a state of the art overview of the wide breadth of research in pragmatics An introductory section outlines a brief history the main issues and key approaches and perspectives in the field followed by a thought provoking introductory chapter on interdisciplinarity by Jacob L Mey A further thirty eight chapters cover both traditional and newer areas of pragmatic research divided into four sections Methods and modalities Established fields Pragmatics across disciplines Applications of pragmatic research in today's world With accessible refreshing descriptions and discussions and with a look towards future directions this Handbook is an essential resource for advanced undergraduates postgraduates and researchers in pragmatics within English language and linguistics and communication studies

**Legal Writing in Plain English, Third Edition** Bryan A. Garner, 2023-09-06 The leading guide to clear writing StartFragment and clear thinking StartFragment in the legal profession for more than two decades now newly updated Admirably clear concise down to earth and powerful all too often legal writing embodies none of these qualities Its reputation for obscurity and needless legalese is widespread Since 2001 Bryan A Garner's Legal Writing in Plain English has helped address this problem by providing lawyers judges paralegals law students and legal scholars with sound advice and practical tools for improving their written work Now the leading guide to clear writing in the field this indispensable volume encourages legal writers to challenge conventions and offers valuable insights into the writing process how to organize ideas create and refine prose and improve editing skills Accessible and witty Legal Writing in Plain English draws on real life writing samples that Garner has gathered through decades of teaching experience Trenchant advice covers all types of legal materials from analytical and persuasive writing to legal drafting and the book's principles are reinforced by sets of basic intermediate and advanced exercises in each section For this third edition Garner has retained the structure of the previous versions with updates and new material throughout There are new sections on making your writing vivid and concrete and on using graphics to enhance your argument The coverage and examples of key topics such as achieving parallelism avoiding legalese writing effective openers and summaries and weaving quotations into your text have also been expanded And the sample legal documents and exercises have been updated while newly added checklists provide quick summaries of each section Altogether this new edition will be the most useful yet for legal professionals and students seeking

to improve their prose      *Practical English Language Skills for Lawyers* Natasha Costello, Louise Kulbicki, 2023-01-31 A high level of English remains essential for any lawyer wishing to work internationally but transferring language skills from the classroom to the workplace can be challenging This book shows non native English speaking lawyers how to apply their English language skills to everyday legal situations and contexts providing essential guidance to ensure they can work confidently in different settings and mediums Including activities based on real life scenarios the book will allow lawyers and law students to practise their English in key areas of working life from networking and client meetings to telephone and conference calls contract drafting and contract negotiations presentations and using social media Written by two highly experienced legal English language tutors both former legal professionals it also features online support material that includes listening exercises to complement those based on writing and reading comprehension Designed to hone skills required in working life *Practical English Language Skills for Lawyers* is practical accessible and fun Including guidance on job applications and interview practice this book is an invaluable resource not only for current legal professionals but also for those students considering their first career step Support Material including Audio Tracks Audio Notes and Teacher Notes can be accessed from the Support Material section at [www.routledge.com/9780367690465](http://www.routledge.com/9780367690465)      *Legislative Drafting for the EU* Helen Xanthaki, 2024-04-12 *Legislative Drafting for the EU* calls for reform in the design of EU legislation to bolster its strength in political social and economic spheres The book offers technical guidance on how to achieve such reform through drafting and underlines the importance of accessible communication to create collective ownership of the regulatory aims

*Handbook of Terminology* Lucja Biel, Hendrik J. Kockaert, 2023-12-15 As a core component of legal language used to draft enforce and practice law legal terms have fascinated lawyers linguists terminologists and other scholars for centuries Third in the series this *Handbook* offers a comprehensive compendium of the current state of knowledge on legal terminology It is the first attempt to bring together perspectives from the domains of Terminology Translation Studies Linguistics Law and Information Technology in a single place This interdisciplinary endeavour comprises systematic reviews case studies and research papers which overview key properties of legal terms and concepts terminological tools and resources training aspects as well as translation in national contexts and multilingual organizations The *Handbook* attests to the complex multifaceted nature of legal terminology and showcases its cultural communicative cognitive and social contexts in diverse legal systems It is a rich resource for scholars practitioners trainers and students presenting vibrant research and practice in this area      *Legal Writing in Plain English* Bryan A. Garner, 2013-08-26 This easy to follow guide is useful both as a general course of instruction and as a targeted aid in solving particular legal writing problems *Harvard Law Review* Clear concise down to earth and powerful all too often legal writing embodies none of these qualities Its reputation for obscurity and needless legalese is widespread For more than twenty years Bryan A Garner's *Legal Writing in Plain English* has helped address this problem by providing lawyers judges paralegals law students and legal scholars with sound advice and practical

tools for improving their written work The leading guide to clear writing in the field this indispensable volume encourages legal writers to challenge conventions and offers valuable insights into the writing process that will appeal to other professionals how to organize ideas create and refine prose and improve editing skills Accessible and witty Legal Writing in Plain English draws on real life writing samples that Garner has gathered through decades of teaching Trenchant advice covers all types of legal materials from analytical and persuasive writing to legal drafting and the book's principles are reinforced by sets of basic intermediate and advanced exercises in each section In this new edition Garner preserves the successful structure of the original while adjusting the content to make it even more classroom friendly He includes case examples from the past decade and addresses the widespread use of legal documents in electronic formats His book remains the standard guide for producing the jargon free language that clients demand and courts reward Those who are willing to approach the book systematically and to complete the exercises will see dramatic improvements in their writing Law Library Journal

**Lawyering Skills and the Legal Process** Caroline Maughan, Julian Webb, 2005 Lawyering Skills and the Legal Process bridges the gap between academic and practical law for students undertaking skills based and clinical legal education courses at university It develops oral and written communication group working problem solving and conflict resolution skills in a range of legal contexts client interviewing drafting managing cases legal negotiation and advocacy The book is designed specifically to help students to practise and develop skills that will be essential in a range of occupations develop a deeper understanding of the English legal process and the lawyer's role in that process enhance their understanding of the relationship between legal skills and ethics and understand how they learn and how they can make their learning more effective This book provides a stimulating accessible and challenging approach to understanding the problems and uncertainties of practising law that goes beyond the standard approaches to lawyers skills Drafting Legislation Helen Xanthaki, 2014-10-16 This book constitutes the first thorough academic analysis of legislative drafting By placing the study of legislation and its principles within the paradigm of Flyvberg's phronetic social sciences it offers a novel approach which breaks the tradition of unimaginative past descriptive reiterations of drafting conventions Instead of prescribing rules for legislation it sets out to identify efficacy as the main aim of the actors in the policy legislative and drafting processes and effectiveness as the main goal in the drafting of legislation Through the prism of effectiveness as synonymous with legislative quality the book explores the stages of the drafting process guides the reader through structure and sections in their logical sequence and introduces rules for drafting preliminary substantive and final provisions Special provisions comparative legislative drafting and training for drafters complete this thorough analysis of the drafting of legislation as a tool for regulation Instead of teaching the reader which drafting rules prevail the book explores the reasons why drafting rules have come about thus encouraging readers to understand what goal is served by each rule and how each rule applies The book is aimed at academics and practitioners who draft or use statutory law in the common or civil law

traditions

**International Commercial Agreements** William Fox,Ylli Dautaj,2023-12-05 Precise planning drafting and vigorous negotiation lie at the heart of every international commercial agreement But as the international business community moves toward the third decade of the twenty first century a large amount of the detail of these agreements has migrated to the Internet and has become part of electronic commerce This incomparable one volume work now in its seventh edition begins by discussing and analyzing all the basic components of international contracts regardless of whether the contracting parties are interacting face to face or dealing electronically at some distance from each other The work stands alone among contract drafting guides and has proven its enduring worth Using an established and highly practical format the book offers precise information and analysis of a wide variety of issues and forms of agreement as well as the various forms of international commercial dispute resolution The seventh edition includes new and updated material on a large number of issues and concepts such as new developments and technical progress in electronic commerce the use of concepts of standardization i e the work of the International Organization for Standardization as a contract drafting tool new developments in artificial intelligence in contract drafting the use of cryptocurrencies as a payment device expedited arbitration early neutral evaluation and digital procedures for dispute resolution online dispute resolution including the phenomenon of the robot arbitrator and foreign direct investment investment law and investor state dispute resolution Each chapter provides numerous references to additional sources including websites journal articles and texts Materials from and citations to appropriate literature and languages other than English are included Recognizing that business executives entering into an international commercial transaction are mainly interested in drafting and negotiating an agreement that satisfies all of the parties and that will be performed as promised this superb guide will measurably assist any lawyer or business executive in planning and implementing contracts and resolving disputes even when that person is not interested in a full blown understanding of the entire landscape of international contracts Business executives who are not lawyers will find that this book gives them the understanding and perspective necessary to work effectively with legal experts

**Legal Pragmatics** Dennis Kurzon,Barbara Kryk-Kastovsky,2018-04-15 The volume Legal Pragmatics is a contribution to the interface between language and law It looks at how the principles of language use can be beneficial to clarifying legal issues its twelve chapters together with the Introduction offering a wide spectrum of the latest approaches to the area of legal pragmatics The four chapters in the first section are devoted to historical pragmatics and take a diachronic look at old courtroom records Written legal language is also the focus of the four chapters in the next section dealing with the pragmatics of modern legal writing The chapters in the third section devoted to modern legal language touch upon both the discourse in the courtroom and in police investigation Finally the two chapters in the last section on legal discourse and multilingualism address a topic very relevant to the modern era of globalisation the position of legal discourse in multilingual contexts

**Diachronic Perspectives on Domain-specific English** Marina Dossena,Irma Taavitsainen,2006 This volume



reflects the results of a workshop on the investigation of specialized discourse in a diachronic perspective held within the 15th European Symposium on Language for Special Purposes New Trends in Specialized Discourse Bergamo 2005 The articles deal with developments from the late medieval period to the present day and the book encompasses studies in which the long established tradition of domain specific English is highlighted The fields of contributions range from scientific to legal to political and business discourse Special attention is given to argumentation in an attempt to assess the time depth of typical rhetorical strategies Some methodological innovations are introduced in corpus linguistics Numerous contributions bring new materials to scholarly discussion as recently released or in progress second generation corpora are used as data Recent changes in present day legal and scientific writing are also discussed as they witness fast adaptation to new requirements due to the advent and growing familiarity of new technologies international law and changes in academia

**International Commercial Agreements and Electronic Commerce** William F. Fox, 2018-03-26 Although negotiation still lies at the heart of international commercial agreements much of the detail has migrated to the Internet and has become part of electronic commerce This incomparable one volume work now in its sixth edition with its deeply informed emphasis on both the face to face and electronic components of setting up and performing an international commercial agreement stands alone among contract drafting guides and has proven its enduring worth Following its established highly practical format the book s much appreciated precise information on a wide variety of issues including those pertaining to intellectual property alternative dispute resolution and regional differences is of course still here in this new edition There is new and updated material on such matters as the following the need for contract drafters to understand and to use the concepts of standardization i e the work of the International Organization for Standardization ISO as a contract drafting tool new developments and technical progress in e commerce new developments in artificial intelligence in contract drafting the possible use of electronic currencies such as Bitcoin as a payment device foreign direct investment special considerations inherent in drafting licensing agreements online dispute resolution including the innovations referred to as the robot arbitrator changes in the arbitration rules of major international organizations and assessment of possible future trends in international commercial arrangements Each chapter provides numerous references to additional sources including a large number of websites Materials from and citations to appropriate literature in languages other than English are also included In its recognition that a business executive entering into an international commercial transaction is mainly interested in drafting an agreement that satisfies all of the parties and that will be performed as promised this superb guide will immeasurably assist any lawyer or business executive to plan and carry out individual transactions even when that person is not interested in a full blown understanding of the entire landscape of international contracts Business executives who are not lawyers will find that this book gives them the understanding and perspective necessary to work effectively with the legal experts

**Diachronic and Synchronic Aspects of Legal English** Giuseppina Scotto di Carlo, 2015-09-10 Diachronic and

Synchronic Aspects of Legal English is a brief guide to the past present and possible future of Legal English as a professional language. It is intended for a broad audience of readers interested in linguistics and in legal language as part of the spectrum of English for Special Purposes (ESP). The book uses simple words to explain the development and features of legal language to law students, especially L2 English speakers and practicing lawyers, but also to non-academics interested in understanding the basis of the legal language that is part of our everyday lives. The book provides a brief introduction to the evolution of Legal English from its origins to modern times, observing how it has changed lexically, structurally, and conceptually throughout the centuries, and a lexical and syntactic analysis of the contemporary legal register of the 21st century in which Legal English has gone far beyond the borders of Great Britain. It also offers an introduction to the debate on the Plain English Movement's suggestions for simplified legal language and an example of textual analysis of an authentic legal document, the UN Convention on the Rights of the Child (1989), in order to identify the stylistic markers of Legal English that help achieve the communicative aims of the text. Furthermore, a balance between time-honoured legal expressions and a simplification of legal language is proposed as a challenge for professional English to guarantee citizens' understanding of their rights and duties expressed through legislation.

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