

SELECT Lab Series

PLUS Edition

Projects for
**Microsoft®
Excel 97**

Philip Koneman
Yvonne Johnson
Pamela Toliver

 Addison-Wesley
Computer Information Technology



Select Plus Excel 97

Gillian Hall



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using a non technical non jargon approach This text teaches students how to use the global network to communicate in real time across the planet and includes coverage of bundled mail and news programs SELECT Internet Explorer 4 0 is perfect for any multi applications or concepts plus applications course in which hands on coverage of the Internet is included using the most recent Internet Explorer browser The SELECT Lab Series is beautifully illustrated with an easy to follow class tested pedagogical design incorporated in a series of skill building hands on projects enhanced by numerous full color screen captures SELECT Netscape Communicator 4 0 covers basic through more intermediate skills including searching the Web and using Internet phone collaboration and conferencing tools It is also quick and easy to create a custom Right PHIT package and take advantage of deep discounts by combining titles from Prentice Hall s SELECT Lab Series and Computer Information Systems List

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The Practice of Business Statistics Excel Manual Fred Hoppe, David S. Moore, George P. McCabe, William M. Duckworth, Stanley L. Sclove, 2003-05-16

Clait Plus 2006 Unit 2 Manipulating Spreadsheets and Graphs Using Excel 2000 Cia Training Ltd Staff, 2005-05 The 2nd guide in the CLAIT Plus 2006 series provides comprehensive cover of the skills needed to produce professional spreadsheets and charts You will learn how to create format and maintain spreadsheets and how to create and format many types of chart You will also be able to produce hard copy of charts and spreadsheets including those displaying formulas Endorsed by OCR

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