

Mastering Microsoft WORKS on the I.B.M. Personal Computer

Altman, Rick

Note: This is not the actual book cover

Mastering Microsoft Works On The Ibm Pc

WJ Hussar



Mastering Microsoft Works On The Ibm Pc:

Mastering Microsoft Works on the IBM PC Rebecca Bridges Altman, 1990 This thorough hands on guide to integrated computing is written especially for small business and home office users Practical easy to follow tutorials cover every aspect of word processing spreadsheets business graphics database management and reporting and basic telecommunications

Mastering Microsoft Works David Sachs, Babette Kronstadt, Judith Van Wormer, Barbara Farrell, 1990-01-24 This is a clearly written step by step introduction to using Microsoft Works Version 2.0 on an IBM PC or compatible computer The hands on approach and frequent self check sections make learning Microsoft Works easy Covers all Works functions word processing database management a spreadsheet with graphics and telecommunications **The Cumulative Book Index**, 1995 A world list of books in the English language **NIH Training Center Catalog and Calendar** NIH Training Center (U.S.), 1992 **Microsoft Word for Windows, Version 2.0** Robert Shepherd, 1992 Turn here for fast easy access to

concise information on every command and feature of the latest version of Word for Windows Each entry features a brief description discussion of options and step by step instructions for completing common tasks **Learn Microsoft Money**

Fast! Peter Kent, 1992 The first of a unique new Sybex series Learn Microsoft Fast is half tutorial half reference The first half of the book focuses on basic concepts and fundamental features The second half is a companion command reference also including information on more advanced topics *The ABC's of AutoCAD Release 12* Alan R. Miller, 1992 Suitable for

newcomers who have no previous experience with computers or computer aided drafting The book contains hands on lessons which show how to create and work with realistic technical drawings use printers and plotters and master the essentials of working in 3 D and more *Up and Running with WordPerfect 5.1 for Windows* Rita Belserene, 1992 A brief and thorough

introduction to the basic features of WordPerfect for Windows Twenty concise steps cover the new graphical interface basic editing text enhancement creating columns macros importing images merging files and more Subject Guide to Books in

Print, 1993 Mastering Microsoft Exchange 2000 Server Barry Gerber, 2006-02-20 Answers to All Your Questions About

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Setting up Lightweight Directory Access Protocol servers and clients Setting up Network News Transport Protocol virtual servers and clients Building and deploying online forms Installing and configuring Outlook 2000 Setting up and managing

simple Exchange Server environments Setting up and managing Exchange servers across multiple administrative groups in

the same or Windows 2000 domain Setting up and managing Exchange organizations across multiple Exchange 2000 Server domains **Mastering Windows Server 2008 Networking Foundations** Mark Minasi,Rhonda Layfield,John Paul Mueller,2011-02-09 Find in depth coverage of general networking concepts and basic instruction on Windows Server 2008 installation and management including active directory DNS Windows storage and TCP IP and IPv4 networking basics in Mastering Windows Server 2008 Networking Foundations One of three new books by best selling author Mark Minasi this guide explains what servers do how basic networking works IP basics and DNS WINS basics and the fundamentals of the under the hood technologies that support staff must understand Learn how to install Windows Server 2008 and build a simple network security concepts and basic Windows Server administration Up & Running with Harvard Graphics for Windows Rebecca Bridges Altman,1992 In just 20 lessons you can learn the primary features of the latest edition of Harvard Graphics designed especially for Windows Each lesson takes no more than 15 to 60 minutes making this book a great way to preview the software evaluate the value of upgrading or to come up to speed fast **Whitaker's Book List** ,1989

InfoWorld ,1988-11-14 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects **Mastering Microsoft Windows, Novell NetWare and UNIX** William J Buchanan,1999-11-11 Many computer networks are now a hybrid of different types typically a mixture of two or more different operating systems These systems must successfully integrate for the complete system to operate properly whether it is in terms of its compatibility its security or its ease of use The main aim of this book is to cover the configuration architecture and networking of the three of the most popular networking operating systems Microsoft Windows Novell NetWare and UNIX *The British National Bibliography* Arthur James Wells,2003 PC Mag ,1987-05-26 PCMag com is a leading authority on technology delivering Labs based independent reviews of the latest products and services Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology

Harvard Graphics? 3 David Harrison,John W. Yu,1992-02-28 Focuses on the program and how to use it for better presentations Self teaching guides are designed to tutor the beginner step by step through a program and there are self checks tips and exercises to lead the reader through specific operations Includes reference material and glossary *Norton Desktop 2 for Windows?* Gerry Litton,Jenna Christen,1992-09-16 Provides the first step by step tutorial on this new version s many helpful functions and features This guide is an indispensable accessory for all Windows users Film & Video Finder ,1997

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