

# Reading Skills Handbook



## ► Reading: What's in It for You?

What role does reading play in your life? The possibilities are countless. Are you on a sports team? Perhaps you like to read about the latest news and statistics in your sport or find out about new training techniques. Are you looking for a part-time job? You might be looking for advice about résumé writing, interview techniques, or information about a company. Are you enrolled in an English class, an algebra class, or a business class? Then your assignments require a lot of reading.

### *Improving or Fine-tuning Your Reading Skills Will:*

- Improve your grades
- Allow you to read faster and more efficiently
- Improve your study skills
- Help you remember more information accurately
- Improve your writing

## ► The Reading Process

Good reading skills build on one another, overlap, and spiral around in much the same way that a winding staircase goes around and around while leading you to a higher place. This handbook is designed to help you find and use the tools you will need **before**, **during**, and **after** reading.

### *Strategies You Can Use*

- |   |  |
|---|--|
| • Identify, understand, and learn new words | • Take breaks while you read and ask yourself questions about the text |
| • Understand why you read                   | • Take notes   |
| • Take a quick look at the whole text       | • Keep thinking about what will come next                              |
| • Try to predict what you are about to read | • Summarize  |

## ► Vocabulary Development

Word identification and vocabulary skills are the building blocks of the reading and the writing process. By learning to use a variety of strategies to build your word skills and vocabulary, you will become a stronger reader.

# Reading Skills Handbook

**Albert Henry Brigrance**



## Reading Skills Handbook:

**Reading Skills Handbook** Harvey S. Wiener, Charles Bazerman, 1982-02 Reading Skills Handbook 9 e teaches the essential reading and study skills required for success in college The cornerstone of the Wiener Bazerman System Reading Skills Handbook 9 e retains the features that have made it a bestseller for more than twenty five years flexible format high interest readings clear explanations and a multitude of practice exercises The step by step approach encourages students to move with confidence from simple to more complex skills An anthology of readings helps students apply newly learned skills in selections drawn from books magazines and newspapers and including essays articles textbook pages journals fiction photographs illustrations cartoons advertisements and Web sites in short the wide range of reading opportunities available to today s readers at home or on the job

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